



Republic of the Philippines
Department of Education

REGION IX
 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Bids and Awards Committee - Infrastructure

REQUEST FOR QUOTATION

Date: May 12, 2026
 RFQ No.: 2026-001-INFRA

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) – Infrastructure will undertake a Small Value Procurement with the title **CONSTRUCTION AND INSTALLATION OF 1-UNIT LEARNING CONTINUITY SPACE WITH ATTACHED TOILET** at the **MALINTUBOAN ELEMENTARY SCHOOL, LABASON DISTRICT** in accordance with Section of the Implementing Rules and Regulations of Republic Act No. 12009.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than **May 18, 2026 at 3:00 pm** at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at zn.bac@deped.gov.ph

Interested service provider shall also submit a copy of the following documents along with the quotation on or before the above specified deadline of submission of quotation:

- a. Mayor's/ Business Permit
- b. PhilGeps Registration Certificate
- c. Income/ Business Tax Return
- d. Omnibus Sworn Statement
- e. PCAB License for Infrastructure

For any clarification, you may contact us at cellphone no. 0915-227-5980.

JERRY C. BOKINGKITO CESO VI
 BAC Chairperson – Infrastructure

TECHNICAL SPECIFICATIONS/ SCOPE OF WORK MINIMUM

Please check the Technical Specifications/ Scope of Work attached in Annex A.

Failure to Comply with mandatory will disqualify your quotation:

CONSTRUCTION AND INSTALLATION OF 1-UNIT LEARNING CONTINUITY SPACE WITH ATTACHED TOILET AT MALINTUBOAN ELEMENTARY SCHOOL, LABASON DISTRICT.

ITEM NO.	DESCRIPTION	QTY.	UNIT	STATEMENT OF COMPLIANCE (Yes/ No)
1	CLASSROOM BUILDING	1	lot	
	A. Facilities to the Engineer			
	B. Other General Requirement			
	C. Mobilization and Demobilization			



Address: Capitol Drive, Estaka, Dipolog City 7100 Tel. No.: (065) 212- 5843
 Email: zn.division@deped.gov.ph Website: www.depedzn.net
 FB: DepEd Tayo- Schools Division of Zamboanga del Norte



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1. Earthworks			
2. Concreting Works			
3. Rebar Works			
4. Formworks			
5. Plain Cement Floor Finish			
6. Fabricated Materials and Hardware			
7. Steel Works			
8. Roofing Works			
9. Ceiling Carpentry Works			
10. Electrical Works			
11. Plumbing Works			
12. Sanitary Works			
13. Painting Works			

Completion of the Works is required to be **completed within THIRTY (30) CALENDAR DAYS** from the receipt of Purchase Order.

Please quote your **BEST OFFER** for the item/s below. Please do not leave any blank items. Indicate **"0"** if item being offered is for free.

CONSTRUCTION AND INSTALLATION OF 1-UNIT LEARNING CONTINUITY SPACE WITH ATTACHED TOILET AT MALINTUBOAN ELEMENTARY SCHOOL, LABASON DISTRICT

Completion of the Works is required to be **completed within THIRTY (30) CALENDAR DAYS** from the receipt of Purchase Order.

Approved Budget of the Contract	Total Offered Quotations (inclusive of VAT)
Two Million Pesos (Php 2,000,000.00)	Amount in words: _____ _____ Amount in figures: _____

 Signature over Printed Name

 Position/ Designation

 Name of Company

 Telephone/ Mobile Number





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SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Bids and Awards Committee - Infrastructure

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

1. Do not alter the contents of this form in any way.
2. The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ **only** pertains to the deadline extension.
If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/ provisions including manifestation on the agreement with the Terms and Conditions below.
In case a prospective/ service provider submits a filled-out RFQ with a supporting document (i.e. a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
3. **All technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/ disqualified.
4. Quotations including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

Terms and Conditions:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/ s.
3. Price quotation/s must be valid for a period of **FORTY-FIVE (45) calendar days** from the deadline of submission.
4. Price quotation/s, top be denominated in Philippine Peso, shall include all taxes, duties and/ or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/ Lowest Calculated Responsive Quotation, the Deped Division of Zamboanga del Norte shall adopt the employ "draw lots" as the tie-breaking method to finally determine the lone winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/ s / project shall be delivered/ completed according to the accepted offer of the bidder.
9. Item/ s / project delivered/ completed shall be inspected on the scheduled date and time of the Deped Schools Division of Zamboanga del Norte. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with technical specifications.
10. Payment shall be made after delivery and upon submission of the required supporting documents, (for Works – Billing Statement and Issuance of Certificate of Inspection and Acceptance).
11. Liquidated damages equivalent to one-tenth of one percent of the value of the project not completed within the prescribed period shall be imposed per day of delay. The Depded Schools Division of Zamboanga del Norte may terminate the contract once the cumulative amount of liquidated damages reaches the ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with grounds provided RA No. 12009 of its IRR.
13. The RFQ, Purchase Order (PO) / Contract, and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.

DETAILED UNIT PRICE ANALYSIS

Project : PROPOSED CONSTRUCTION OF ONE (1) UNIT - SLAB ON GRADE (SOG) CLASSROOM WITH TOILET (12.80m x 8.50m) - LEARNING CONTINUITY SPACE (LCS) SCHOOL BUILDING DESIGN

Location:

Item:

Description:

Quantity:
Output per hour:
Unit:

A.	Designation of Personnel	No. of Person	No. of Hours	Hourly Rate	Amount
Sub-Total (Labor)					Php
B.	Name / Capacity (Equipment)	No. of Units	No. of Hours	Hourly Rate	Amount
Sub-Total (Equipment)					Php
C.	Name / Specification (Materials)	Unit	Quantity	Unit Cost	Amount
Sub-Total (Materials)					Php
D.	Direct Cost (A+B+C)				Php
E.	Overhead,Contingencies and Miscellaneous (Ocm)				
F.	Contractor's Profit				
G.	Value Added Tax (VAT)				
H.	Adjusted Total Cost (D+E+F+G)				Php
I.	Adjusted Unit Cost (H/Quantity)				Php

NAME OF THE CONTRACTOR

ADDRESS:

PROGRAM OF WORKS

BILL OF QUANTITIES

LCS 2026-RIX-ZAMBOANGA DEL NORTE-01

School : MALINTUBOAN ELEMENTARY SCHOOL	Date:
School I.D: 124421	Budget Allocation:
Region : IX	Engineering and Administrative Overhead:
Division : ZAMBOANGA DEL NORTE	Approved Budget for the Contract:
Project Title	Completion Period:
PROPOSED CONSTRUCTION OF ONE (1) UNIT - SLAB ON GRADE (SOG) CLASSROOM WITH TOILET (12.80m x 8.50m) - LEARNING CONTINUITY SPACE (LCS) SCHOOL BUILDING DESIGN	Minimum Required Manpower:
	General Foreman Welder Carpenter
	Helper Mason Painter
Location LABASON	Minimum Required Equipment:
	Hand Tools Welding Machine
	One-Bagger Mixer Bar Cutter

Item No.	Description	% of Total	Unit	Quantity	Direct Cost		Adjusted Unit Cost (8) / (5)	Adjusted Total Cost (9) / (5)
					Total Cost	Unit Cost		
(1)	(2)	(3)	(4)	(5)	(6)	(7) (6) / (5)	(8)	(9)
A.	Facilities for the Engineer							
A.1	Temporary Facilities		Month	1.00				
B.	Other General Requirements							
B.1	Fire Safety Inspection Certificate (FSIC)		lot	1.00				
	Permits and Clearances incl Occupancy permit		lot	1.00				
SPL 1	Project Billboard		Each	1.00				
SPL 2	Construction Safety and Health		Ls	1.00				
C.	Mobilization and Demobilization							
C.1	Mobilization and Demobilization		Ls	1.00				
1	Earthworks							
1 (a)	Clearing and Grubbing		sq m	112.21				
1 (b)	Structural Excavation		cu m	6.25				
1 (c)	Backfilling of Excavated Materials		cu m	3.50				
1 (d)	Gravel Bedding G-1		cu m	5.44				
2	Concreting Works (3000 psi)							
2 (b)	Structural Concrete (Footing and Slab on Grade)		cu m	12.40				
	Structural Concrete (Concrete Pedestal)		cu m	0.56				
3	Rebar Works							
3 (a)	Reinforcing Steel Bar, Grade 40		kg	295.20				
3 (b)	Reinforcing Steel Bar, Grade 33		kg	518.83				
4	Formworks							
4 (a)	Installation and Removal of Formworks		sq m	7.86				
5	Masonry Works							
5 (e)	Plain Cement floor Finish		sq.m	108.80				
6	Fabricated Materials and Hardware							
6 (e)	Hollow Core Flush Door		sq m	9.03				
6 (d)	Jalousie Window, Awning Window & Air Louver		sq.m	30.21				
	Prefabricated Wall							
	Pre-painted 75mm Polyurethane (PU) Sandwich Panel		m	89.69				
7	Steel Works							
7 (c)	Steel Works - Tubular (Post/ Roof Beam/ Rafter/Frame Support)		kgs	1,931.54				
7 (d)	Structural Steel Purlins		kg	333.45				
7 (e)	Metal Structure Accessories (Steel Plates)		kgs	63.78				
7 (f)	Metal Structure Accessories (Anchor Bolts)		pc	52.00				
7 (g)	Metal Structure Accessories (Sag Rods)		pc	6.00				
7 (h)	Metal Structure Accessories (Turn Buckle)		pc	8.00				
7 (i)	Metal Structure Accessories (Cross Bracing)		pc	14.00				
8	Roofing Works							
8 (b)	Long-Span Roofing, Corrugated, Pre-Painted, 1220mm x 0.5mm BMT		sq m	135.00				
	Fabricated Metal Roofing Accessory (Gutter) & C-Purlins Fascia		m	44.80				
9	Ceiling and Carpentry Works							
9 (e)	Fiber Cement Board on Metal Frame Ceiling		sq.m	156.66				
9 (i)	Blackboard		sq.m	5.76				
10	Electrical Works							

Item No.	Description	% of Total	Unit	Quantity	Direct Cost		Adjusted Unit Cost	Adjusted Total Cost
					Total Cost	Unit Cost		
10 (a)	Conduit, Boxes and Fitting		Ls	1.00				
10 (b)	Wires and Wiring Devices		Ls	1.00				
10 (c)	Lighting Fixture/ Fixture		Ls	1.00				
10 (d)	Panel Board and Cabinets		Ls	1.00				
11	Plumbing Works							
11 (a)	Waterline Works		Ls	1.00				
12	Sanitary Works							
12 (a)	Sewer Line Works		Ls	1.00				
12 (b)	Sanitary/ Plumbing Fixtures		Ls	1.00				
12 (c)	Fiberglass Reinforced Polyester (FRP) Septic Tank		Ls	1.00				
13	Painting Works							
13 (b)	Wooden Painting		sq.m	118.00				
13 (c)	Metal Painting		sq m	287.73				
Total Construction Cost								

Prepared by:

CONTRACTOR

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN PERCENT		TOTAL MARK-UP		VAT (5%)	TOTAL INDIRECT COST	ADJUSTED TOTAL COST	ADJUSTED UNIT COST
					OCM	PROFIT	%	VALUE				
6 (e)	Hollow Core Flush Door	9.03	sq m									
6 (d)	Jalousie Window, Awning Window & Air Louver	30.21	sq.m									
	Prefabricated Wall											
	Pre-painted 75mm Polyurethane (PU) Sandwich Panel	89.69	m									
7	Steel Works											
7 (c)	Steel Works - Tubular (Post/ Roof Beam/ Rafter/Frame Supp	1,931.54	kgs									
7 (d)	Structural Steel Purlins	333.45	kg									
7 (e)	Metal Structure Accessories (Steel Plates)	63.78	kgs									
7 (f)	Metal Structure Accessories (Anchor Bolts)	52.00	pc									
7 (g)	Metal Structure Accessories (Sag Rods)	6.00	pc									
7 (h)	Metal Structure Accessories (Turn Buckle)	8.00	pc									
7 (i)	Metal Structure Accessories (Cross Bracing)	14.00	pc									
8	Roofing Works											
8 (b)	Long-Span Roofing, Corrugated, Pre-Painted, 1220mm x 0.5mm BMT	135.00	sq m									
	Fabricated Metal Roofing Accessory (Gutter) & C-Purlins Fascia	44.80	m									
9	Ceiling and Carpentry Works											
9 (e)	Fiber Cement Board on Metal Frame Ceiling	156.66	sq.m									
9 (i)	Blackboard	5.76	sq.m									
10	Electrical Works											
10 (a)	Conduit, Boxes and Fitting	1.00	Ls									
10 (b)	Wires and Wiring Devices	1.00	Ls									
10 (c)	Lighting Fixture/ Fixture	1.00	Ls									
10 (d)	Panel Board and Cabinets	1.00	Ls									
11	Plumbing Works											
11 (a)	Waterline Works	1.00	Ls									
12	Sanitary Works											
12 (a)	Sewer Line Works	1.00	Ls									
12 (b)	Sanitary/ Plumbing Fixtures	1.00	Ls									
12 (c)	Fiberglass Reinforced Polyester (FRP) Septic Tank	1.00	Ls									
13	Painting Works											
13 (b)	Wooden Painting	118.00	sq.m									
13 (c)	Metal Painting	287.73	sq m									
	TOTAL CONSTRUCTION COST											

Prepared by:

CONTRACTOR



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BIDDERS CERTIFICATE

PR No.:

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

Signature over Printed Name

Position/Designation

Office Contact No.

PR No.:

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

MELQUEZEDICK V. LUNJAS

Canvasser

Date of Canvass