



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
 Dapitan City

PURCHASE REQUEST

Department		Department of Education [DepEd]		PR No.	2022-01-006	December 29, 2021
Section / Office		SGOD		SAI No.		
Block No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost	
1	gallon	ALCOHOL	30	500.00	15,000.00	
2	box	DISPOSABLE FACE MASK	9	5,000.00	45,000.00	
3	Unit	AIR PURIFIER	70	1,500.00	105,000.00	
		SPECS:				
		*with filter type				
		*power supply: AC220-240V 50-60Hz				
		*mode of course: Air Purify, Night, Rapid, Auto, ECO				
		*with sensor				
		*dimension: (H x W x D) (mm) 657 x 450 x 280				
		*Weight (kg) 11.5				
		*Air Flow (m ³ /min) Max12 High4 Medium3 Silent1				
4	Unit	Alcohol Dispenser and Temperature Scanner	4	1,500.00	6,000.00	
		Specs:				
		* 2 in 1 model, Multi Usage. *1000ML capacity for GEL/liquid spray.				
		*Supports rechargeable and AA dry battery usage.				
		*Adjustable warning temperature/spray/capacity/ volume.				
		*Goes with base tray, desktop or wall hanging use				
		*with voice features				
		*Available for Desktop / Stand mode *Easy transportable				
5	mat	SANITARY FOOT MAT	30	500.00	15,000.00	
6	Unit	WATER DISPENSER	4	1,750.00	7,000.00	
		Specs:				
		*Hot and Cold *Voltage 220V *Frequency: 60Hz				
		*Heating Power: 420W *Heating Capacity: >90 degree celsius, 5L/h				
		*Cooling Power/ Current 85W/ 0.8A *Cooling Capacity: <10 degree celsius, 2.0L/h				
		*Refrigerant: R134a, 28g *Water Tank: Stainless Steel & Weld				
		*with spacious cabinet *dimension (HxWxD): 88cm x 30 cm x 30 cm				
		*Color: White/Black *Net Weight: 153.3 kg *Gross Weight: 17 kg				
7	gallon	5 Liters Drinking Water Galton with Water	12	200.00	2,400.00	
8	unit	Single Bed foam for School Clinic and Isolation Area	6	4,000.00	24,000.00	
9	pair	Protective Rubber gloves re-usable (Chemical Resistant Gloves, Natural Latex)	50	100.00	5,000.00	
					TWO HUNDRED NINETY-SIX THOUSAND FOUR HUNDRED PESOS	P 296,400.00
PURPOSE: FOR PROCUREMENT OF ESSENTIAL ITEMS AND EQUIPMENT FOR SCHOOLS CONDUCTED PILOT IMPLEMENTATION OF FACE-TO-FACE CLASSES AND THE TRANSITIONING TO NEW NORMAL.						
Signature:		Requested by:			Approved by:	
Printed Name:		ARJUCE D. JANDUINO			MA. LIZA R. MABILON, CESO V	
Designation:		PDO II			Schools Division Superintendent	
Date:						

ONE MONTH
 GND
 MDS-MOOD
 LOROP-ROK



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement for the For Procurement of essential items and equipment for schools conducted pilot implementation of face-to-face classes and the transitioning to new normal (PR No. 2021-12-0421) for FY 2021 in accordance with Section 539 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9164.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative **not later than FEB 22 2022 10:00 A.M** at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at procurement@deped.gov.ph

A copy of your 2021 Business/Mayor's Permit, PhIGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Swam Statement is also required to be submitted along with your quotation/proposal

For any clarification, you may contact us at cellphone no. 0938-7375-625.

JUDITH ROMAGUERA, CESE
 Assistant Schools Division Superintendent
 BAC CHAIRPERSON

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
1	Gallon	ALCOHOL	30		
2	Box	DISPOSABLE FACE MASK	9		
3	unit	AIR PURIFIER	70		
		Specs:			
		*with filter type			
		*power supply: AC220-240V 50-60Hz			
		*mode of course: Air purify, night, rapid, auto, ECO			
		*with sensor			
		*dimension (H x W x D) (mm) 657 x 450 x 280			
		*weight (kg) 11.5			
		*air flow (m3/min) Max 12 High4 Medium3 Silent1			
4	unit	ALCOHOL DISPENSER AND TEMPERATURE SCANNER	6		
		Specs:			
		*2 in 1 model, multi usage *1000ML capacity for Gel liquid spray			
		*supports rechargeable and AA dry battery usage			
		*adjustable warning temperature/spray/capacity/volume			
		*goes with base tray, desktop or wall hanging use			
		*with voice features			
		*available for desktop/stand mode *easily transportable			
5	mat	SANITARY FOOT MAT	30		
6	unit	WATER DISPENSER	8		
		Specs:			
		*hot & cold *voltage 220V *frequency: 60Hz			
		*heating power: 420W *heating capacity > 60 degree Celsius, 5L/h			
		*Refrigerant : R134a, 26g *Water Tank: Stainless Steel & Weld			
		*with spacious cabinet *dimension (HxWxD) P 85cm x 30cm x 30 cm			
		*color:white/black *Net weight 153.3kg *gross weight: 171g			
7	gallon	8 LITERS DRINKING WATER GALLON WITH WATER	12		
8	Unit	SINGLE BED FOAM FOR SCHOOL CLINIC & ISOLATION AREA	6		
9	pair	PROTECTIVE GLOVES RE-USABLE (CHEMICAL RESISTANT GLOVES, NATURAL LATEX)	50		
TOTAL					

*The above quoted prices are inclusive of all costs and applicable taxes.

The Chairman
 Bids and Awards Committee
 Division of Zamboanga del Norte
 Capitol Drive, Estaka, Dipolog City
 Madama:

Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for which bidder's bond of _____ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

 Signature of Bidder/Offeror

INSTRUCTIONS:

- (1) Accomplish the RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory.
- (4) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (5) Failure to follow these instructions will disqualify your entire quotation.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any alterations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.
7. The items shall be delivered according to the requirements specified in the Technical Specifications.
8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation, Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

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Dipolog City 7100

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

GEKABEL M. VELARDE
Canvasser

Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education - Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner/Authorized Representative)

(Signature)

(Date)