



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City

PURCHASE REQUEST

Department:		Department of Education [DepEd]	PR No:	2020-11-0356	November 20, 2020
Section / Office:		CID	SAI No:		
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost
		BOARD AND LODGING for 5 Days			
1	pax	41 pax x 5 days (Illustrators)	205	1,200.00	246,000.00
2	pax	61 pax x 5 days (Writers)	305	1,200.00	366,000.00
3	pax	35 pax x 5 days (Reviewers/Q.A.)	175	1,200.00	210,000.00
4	pax	10 pax x 5 days (Anchors/ Broadcasters)	50	1,200.00	60,000.00
5	pax	5 pax x 5 days (R.P./Speakers)	25	1,200.00	30,000.00
6	pax	15 pax x 5 days (EPS)	75	1,000.00	75,000.00
		Room Features:			
		Air conditioned Rooms			
		Hot & Cold showers			
		Cable TV			
		Room Service			
		PABX Telephone system			
		Free Wifi			
		Complimentary Bottled Water			
		Timeline: December 14-18, 2020			
		Menu:			
		<i>Breakfast: rice, fried fish, spanish sardines, egg, coffee & assorted fruits</i>			
		<i>Snacks: cucumber juice, banana cake</i>			
		<i>Lunch: rice, beef steak, bam.i, chicken chopsuey, fish fillet & assorted fruits</i>			
		<i>Snacks: lemon juice, banana cue</i>			
		<i>Dinner: rice, beef with mushrooms, seafood chopsuey, sotanghon guisado, chicken curry & assorted fruits</i>			
		<i>*see attached list of participants and computation</i>			
NINE HUNDRED EIGHTY-SEVEN THOUSAND PESOS					₱ 987,000.00
PURPOSE: DEVELOPMENT WORKSHOP OF SUPPLEMENTARY LEARNING RESOURCES AND PRODUCTION OF QUARTER 2 RBI AND TVI LESSONS. (December 14-18, 2020)					
Requested by:		Approved by:			
Signature:	<i>[Signature]</i>	<i>[Signature]</i>			
Printed Name:	EVELYN C. LABAD	MA. LIZA R. TABILON, CESO V		Schools Division Superintendent	
Designation:	EPS-LRMS				
Date:				<i>#0010 Funda - 0/1/2021</i>	



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Dipolog City 7100

INVITATION TO BID / REQUEST FOR QUOTATION

NOTICE TO THE PUBLIC

Notice is hereby served that sealed bids/quotations will be received at the Division of Zamboanga del Norte, Dipolog City until _____ and then publicly opened, for furnishing (his Office and the articles served listed hereunder, subject however, to the "Term and Conditions" Printed at the back hereof.

JUDITH V. ROMAGUERA, CESE
BAC CHAIRPERSON

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
		BOARD AND LODGING for 5 Days			
1	pax	41 pax x 5 days (Illustrators)	205		
2	pax	61 pax x 5 days (Writers)	305		
3	pax	35 pax x 5 days (Reviewers/Q.A.)	175		
4	pax	10 pax x 5 days (Anchors/ Broadcasters)	50		
5	pax	5 pax x 5 days (R.P./Speakers)	25		
6	pax	15 pax x 5 days (EPS)	75		
		Room Features:			
		Air conditioned Rooms			
		Hot & Cold showers			
		Cable TV			
		Room Service			
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		*see attached list of participants and computation			

The Chairman
Bids and Awards Committee
Division of Zamboanga del Norte
Capitol Drive, Estaka, Dipolog City

Madam:

Pursuant to the terms and conditions of this bidding, I/we hereby submit my/our bid proposal with the prices opposite each item for which a bidder's bond of _____ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours.

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CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE


KAREN T. ALMIROL
Canvasser

Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner/Authorized Representative)

(Signature)