



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region IX, Zamboanga Peninsula  
**DIVISION OF ZAMBOANGA DEL NORTE**  
 Dipolog City

**PURCHASE REQUEST**

Department:		Department of Education (DepEd)			
Section / Office		ICT			
Stock No.	Unit	Item Description	Qty	Est. Unit Cost	Total Cost
1	pair	3RM/20KM Pair SFP Module Switch Ethernet Fiber Optic Transceiver Compatible With TP-link Connector Type: SC Connector Transmission Media: Single mode fiber patch cord	5	2,500.00	12,500.00
2	pc	10x Gigabit port Router Operating System: RouterOS Size of RAM: 1 GB Storage size: 512 MB CPU: AL21400	2	14,900.00	29,800.00
3	pair	1000Mbps A/B Gigabit Fiber Optical Media Converter 1000Base T to 1000BASE-SX/LX Converter Standard IEEE802.3 & IEEE802.3u, IEEE 802.3z & 802.3ab	20	2,300	46,000.00
4	pc	14-16 Slots Media Converter Rack 14 Slots, 480MM X 245MM X 90MM, 19in 2U supplied with unified power.	2	5,100	10,200.00
5	set	1set FTTH fiber optic tool kit Package includes: 1 x Optical Fiber Red Light Test Pen 1 x CFS-2 Duplex Optical Fiber Coating Layer Stripping Pliers 1 x Miller clamp 1 x High Precision Optical Power Meter 1 x Fiber cut device (with some screwdriver tools) 1 x 160ml bottle, 1 x Black Carrying Bag 1 x Fixed length rail	2	3,600	7,200.00
					<b>P 105,700.00</b>

PURPOSE: Computer Repair and Maintenance

Signature:	Requested by: 	Approved by: 
Printed Name:	<b>JULIUS O. BELAGANTOL</b>	<b>MA. LIZA R. TABILON, CESO V</b>
Designation:	<b>IT Officer I</b>	<b>Schools Division Superintendent</b>
Date:		<b>OK- MOTO DO PRAPON</b>

**OVD (RFM)**  
**MPS / LDPK-ADA**



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**



**REQUEST FOR QUOTATION**

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement for the Computer Repair & Maintenance (proposed date), (PR-2021-19-0317) in accordance with (Title of the Project) Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9154.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than November 18, 2021, 10:00 A.M. at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at [onlysecret@mail@deped.com](mailto:onlysecret@mail@deped.com).

A copy of your 2021 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTVSEC/COA, Certificate of Registration and Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal. For any clarification, you may contact us at telephone no. 0538-7375-625.

*JUDITH V. ROMAGUERA, CESEP*  
 Assistant Schools Division Superintendent  
 BAC CHAIRPERSON

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
1	unit	3KM/20KM PAIR SFP MODULE SWITCH ETHERNET FIBER OPTIC TRANSCIEVER COMPATIBLE WITH TP-LINK Connector Type: SC Connector Transmission Media: Single Mode fiber patch cord	5		
2	pc	10x GIGABIT PORT ROUTER Operating System: RouterOS Size of RAM: 1GB Storage Size: 512 MB CPU: AL21400	2		
3	pair	1000Mbps A/B Gigabit Fiber Optical Media Converter 1000Base-T to 1000BASE-SX/LX Converter Standard: IEEE802.3 & IEEE802.3u, IEEE 802.3z & 802.3ab	20		
4	pc	14-16 Slots Media Converter Rack 14 Slots, 480MM X 245MM X 90MM, 19in 2U supplied with unified power	2		
5	set	1 set FTTH Fiber Optic tool kit Package includes: 1 x Optical Fiber Red Light Test Pen 1 x CFS-2 Duplex Optical Fiber Coating Layer Stripping Pliers 1 x Miller Clamp 1 x High Precision Optical Power Meter 1 x Fiber cut device (with some screwdriver tools) 1 x 160ml bottle 1 x Black Carrying Bag 1 x Fixed Length Rail 1 x Miller Clamp	2		
<b>TOTAL</b>					

\*The above quoted prices are inclusive of all costs and applicable taxes.

The Chairman  
 Bids and Awards Committee  
 Division of Zamboanga del Norte  
 Capitol Drive, Estaka, Dipolog City  
 Madam:

Pursuant to the terms and conditions of this bidding, I/we hereby submit my/our bid proposal with the prices opposite each item for which bidder's bond of \_\_\_\_\_ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

\_\_\_\_\_  
 Signature of Bidder/Offeror

### INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately
- (2) Do not alter the contents of this form in any way
- (3) All technical specifications are mandatory.
- (4) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (5) Failure to follow these instructions will disqualify your entire quotation.

### TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form
2. Price quotations must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotations to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.
7. The items shall be delivered according to the requirements specified in the Technical Specifications
8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 05-2005
10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reached ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



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Dipolog City 7100

**CERTIFICATE OF CANVASS**

**THIS IS TO CERTIFY** that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

  
**CARL JOSHUA V. LIMBARING**  
Canvasser

\_\_\_\_\_  
Date of Canvass

**BIDDERS CERTIFICATE**

**THIS IS TO CERTIFY** that the undersigned of \_\_\_\_\_ located at \_\_\_\_\_ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on \_\_\_\_\_ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this \_\_\_\_\_ day of \_\_\_\_\_, in the City of Dipolog, Province of Zamboanga del Norte.

\_\_\_\_\_  
(Name of the Owner/Authorized Representative)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)