

VWDYKQ



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
 DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City

SCHOOLS DIVISION OFFICE - BOANGA DEL NORTE
RECEIVED
 DATE: July 01 2021
 TIME: 7:11
 BY: _____
 SCHOOLS AND LEARNERS COMMITTEE (SALC) OFFICE

PURCHASE REQUEST

Department: Department of Education (DepEd)		Item Description	Est. Unit Cost	Total Cost
Section / Office: CID				
Stock No.	Unit			
1	pax	MEALS & SNACKS with ACCOMMODATION for 2 Days		
2	pax	LIVE-IN PARTICIPANTS		
		LIVE-OUT PARTICIPANTS	137	256,500.00
		Venue: within Dipolog City	3	500.00
		*Air-conditioned venue		
		*one (1) projector and 1 projector screen		
		*with three (3) or more microphones		
		*Separate Clean Comfort Room for Male and Female		
		Meals:		
		*Inclusive of Breakfast, AM Snacks, Lunch & PM Snacks & Dinner		
		Proposed Menu:		
		Breakfast: Rice, fried egg, chicken hotdog, empalaya with egg/ sardines & assorted fruits with drinks		
		AM Snacks: cucumber juice, banana cake/sampaynada		
		Lunch: rice, beef steak, banana, fish fillet & assorted fruits		
		PM Snacks: lemon juice, cassava cake		
		Dinner: rice, seafood chopsway, beef bulayal, chicken sardon sara & assorted Fruits		
		Add-ons:		
		*margarita		
		*flowing coffee		
		Note: establishment shall have an issued Certificate of Authority to Operate by the DOT and also allowed to operate at maximum of thirty percent (30%) operational seating capacity.		
TWO HUNDRED FIFTY-NINE THOUSAND EIGHT HUNDRED PESOS				P 259,000.00

PURPOSE: Division Workshop on the Formulation of Individualized Education Plan (IEP) for Learners with Disabilities and Struggling Learners July 20-21, 2021 (proposed dates)

Signature:	Requested by:	Approved by:
	<i>[Signature]</i>	<i>[Signature]</i>
Printed Name:	ARCELITA BUZAMORAS	MA. LIZA B. TABILON, CESO V
Designation:	Education Program Supervisor	Schools Division Superintendent
Date:		

[Handwritten notes and signatures]
 MDS-MODE
 COORP-XOR
 W/WFP 11/20/21

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory.
- (4) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (5) Failure to follow these instructions will disqualify your entire quotation.

TERMS AND CONDITIONS:


1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

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CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE


CARL JOSHUA V. LIMBARING
Canvasser

Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner/Authorized Representative)

(Signature)

(Date)