DEPARTMENT OF EDUCATION Region IX, Zamboanga Peninsula DIVISION OF ZAMBOANGA DEL NORTE Dipolog City

PURCHASE REQUEST

2022-09-0458 20/2 PR No: Department: Department of Education [DepEd] SAI No: SGOD-School Management, Monitoring & Evaluation (SMM&E) Unit **Total Cost** Section / Office: Quantity Est, Unit Cost Item Description Stock No. Unit One Day Live-in Orientation on the Division Monitoring and Evaluation Framework cum Awarding of School Based Management Level of Practice 112,800.00 1.200.00 Board and Lodging of Participants (1 night) & Catering Services (3 meals, 2 snacks) 94 PAX Venue: within Dipolog City Accommodation: *Airconditioned venue *two (2) projectors and 1 projector screens with three (3) or more microphones *Separate Clean Comfort Room for Male and Female "Wide Parking Space for participant's vehicle Proposed Menu: (Breekfast, AM Snacks, Lunch, PM Snacks & Dinner) AM Snacks: cucumber juica, banana cakelempanada Lunch: rice, beef steak, barn.i, fish fillet & assorted fruits PM Snacks: lemon juice, cassava cake Note: subject to change upon the request of the end-user Add-ons: "tarpaulin *flowing coffee 112,800,60 ONE HUNDRED TWELVE THOUSAND, EIGHT HUNDRED PESOS PURPOSE: ORIENTATION ON THE DIVISION MONITORING AND EVALUATION FRAMEWORK CUM AWARDING OF SCHOOL BASED MANAGEMENT LEVEL OF PRACTICE ON OCTOBER 28-27, 2022. Approved by: Requested by: Signature: JED'A. NIEVES VIRGILIO P. BASAN, JR., CESO VI Printed Name: Schools Division Superintendent EPS II, SMM&E Designation: Date:



Republic of the Philippines DEPARTMENT OF EDUCATION Region IX, Zamboanga Peninsula SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement Orientation on the Division Monitoring and Evaluation Framework Cum Awarding of School Based Management Level of practice on October 26-27, 2022 (PR No. 2022-09-0458) for FY 2022 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the Item described herein, subject to the Terms and Conditions provided at the next page of this Request for the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through

A copy of your 2022 Business/Mayor's Permit, PhiliGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0935-399-3224.

JUDITH V ROMAGUERA, CESO VI Alerta Assistant Schools Division Superintendent BAC CHAIRPERSON O

tem No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
	your duly	One day live-in Orientation on the Division Monitoring and Evaluation Framework cum awarding of School based Management level of practice	15 or Green	135% crosss	soussums sharp you
1	PAX	BOARD AND LODGING OF PARTICIPANTS (NIGHT) & CATERING SERVICES (3 MEALS, 2 SNACKS)	94	DESCRIPTION	ON EXPE
	3/1/1653	Venue; within Dipolog City	a language of the		ESTA IT
	es Unice	Accommodation: *air-conditioned venue	Transition of the		A - N
	KIL - WITTE	*two projector and one projector screen	55.77		en toold of
		*with three or more microphones	1000	74172	A Ala-ia
200	ments, if	*separate clean comfort room for male and female	See Title one	Some of Pan	Tex-nu G
	.591 10to	If d bis es	0.00000000	Contact Black	Actionage
		Proposed Menu:	Larines editor	Masertano se	Tail 12 , Vita
	stirt of	AM Snacks: cucumber juice, banena cake/empanada	THE STATE	2016 25E3103E	hatabase F
_ [a foulding	Lunch: rice, beef steak, barn-I, fish fillet & assorted fruits	S0 181 (Acto	60 targe 200	c vseylen
	na midna	PM snacks: lemon juice, cassava cake	11 muso net 2	7550 75775	\$1500 CS4
		Note: subject to change upon the request of the end-usor		20.00	alternation.
		Add-ons:			
		*terpeuin			
		*flowing coffee			
		MOTHING FOLLOWS			
_		TOTAL			

^{*}The above quoted prices are inclusive of all costs and applicable taxes.

The Chairman	
Bids and Awards Committee	
Division of Zamboanga del Norte	
Capitol Drive, Estaka, Dipolog City	
Madame:	
Pursuant to the terms and condition	ons of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for
which bidder's bond of	is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.
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Republic of the Philippines DEPARTMENT OF EDUCATION

Region IX, Zamboanga Peninsula

DIVISION OF ZAMBOANGA DEL NORTE

Dipolog City 7100

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE
	EKABEL M. VELARDE Canvasser	
,	Date of Canvass	
BI	DDERS CERTIFICATE	
THIS IS TO CERTIFY that the person trinent of Education - Zamboanga de and further certifies that	Norte Division duly signed by t	/Request for Quotations f he Principal of the Entity
The signatures affixed in the Invitation me or my authorized represental	ation to Bid/Request for quotations as tives;	
2. That all the data/information and qu	uotations reflected therein are true an	d correct;
	itted in satisfaction of the eligibility r reproduction of the original and tha	equirements is an authent
Issued this day of	, In the City of Dipolog, Pro	wince of Zamboanga del N
(Name of	the Owner/Authorized Representation	ve)
_	(Signature)	

INSTRUCTIONS:

The Department of Education - 1263 for FY 2022 in accordance with Sec.

- Accomplish this RFQ correctly and accurately.
- (2) Do not after the contents of this form in any way.
- (3) All technical specifications are mandatory.
- (4) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (5) Failure to follow these instructions will disqualify your entire quotation.

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.