

# Republic of the Philippines

## DEPARTMENT OF EDUCATION

Region IX, Zamboanga Peninsula

# DIVISION OF ZAMBOANGA DEL NORTE

Dipolog City

# **PURCHASE REQUEST**

,		2012-0 0-21			7	
		Department of Education [DepEd]	PR No:		<b>SEPTEMBER 13, 2022</b>	
Department: Section / Office:		ASDS	SAI No:			
Section / On	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost	
Stock No.	Cuit	OUTSOURCING	1			
		TRANSPORT VEHICLE/VAN/CAR FOR RENT				
		2 VEHICLE/VAN FOR 5-DAYS			-	
		SCHEDULE:DESTINATION			-	
		FROM: DIPOLOG CITY (DIVISION OFFICE) TO DAVAO CITY (VICE VERSA)			-	
	VAN/TRIP		2	32,500.00	65,000.00	
1	VAN/TRI	SEPTEMBER 20 - 24, 2022	+-	22,000,00		
	_	***SEE ATTACHED LIST OF				
		PARTICIPANTS/PASSENGERS***			•	
		Dipolog City Departure: September 20, 2022, 4am				
		Davao City Departure: September 24, 2022, 7am				
		*Infcusive of driver and fuel for the vehicle			-	
		*maximum of 11 passengers per van			-	
		*drivers must have a driver's license			-	
		*drivers must be fully vaccinated				
		5 DAYS PER UNIT				
		(2 X 5)			-	
		SIXTY FIVE THOUSAND PESOS			P 65,000.00	
PURPOSE: OF THE DI	TO ATTE	ND THE 2022 CLUSTERES ASSEMBLIES ON T NT OF EDUCATION NATION EMPLOYEES'U	HE RESPO	ONSIBLE SECT	OR UNIONISM	
		Requested by:	Approved by:		by:	
Signature:		authoryd				
Printed Name:		MARYLYNNE B. HAYRON	VIRGILIO/P. BAKAN JR., CESO VI			
Designation:		AO IV		Schools Division Superintendent		
Date:			M	PS-	0	



#### Republic of the Philippines DEPARTMENT OF EDUCATION Region IX, Zamboanga Peninsula SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



#### REQUEST FOR QUOTATION

The Department of Education - Zamboanga Del Norte (DEPED) - Bids and Awards Committee (BAC) will undertake a Small Value Procurement To attend the 2022 clusteres assemblies on the responsible sector unionism of the Department of Education Nation Employees Union (PR No. 2022-09-0427) for FY 2022 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ), Submit your quotation duly signed by you or your duly authorized representative not later than Sept. 21, 2000 A.M. at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at zn.bao@deped.gov.ph

A copy of your 2022 Business/Mayor's Permit, PhilGEP'S Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and

Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal. For any clarification, you may contact us at cellphone no. 0935-399-3224.

JUDITHY ROMAGUERA, CESO VI
Assistant Schools Division Superintendent
BAC CHAIRPERSON SEP 1 4 2022

tem No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
		OUTSOURCING		100 ENT USE 201	CANDELLINE
_	YEU WUY!	TRANSPORT VEHICLENANICAR FOR RENT	Britishin at 60	NEW TO LANDING ST	transaction and
-		2 VEHICLE/VAN FOR 5 DAYS		97.35.40	outenant)
-		SCHEDULE DESTINATION	ET PRODUCES DE	ETATION DO HOUS	100
-	E7096J	FROM DIPOLOG CITY (DIVISION OFFICE TO DAVAD CITY (VICE VERSA)	2110-2110-11	E Sub Street and	co essentiti
1	VANTRIP	DAVAO CITY DE L'OCHE STATE OF LES	MINERAL DRI TO	CONTRACTOR OF	vieres añ
•	man and property	SEPTEMBER 20-24, 2022	NE OCTO	10 100000000000000000000000000000000000	THE CHIE
		***Bee attached List of Perficipants/pessengers***	A - 15 - 1-2	sono ad limb	- Inscript G
-	11 /L'11017	Dipolog City Departure: September 20, 2022, 4 am	- colonication	ndsiss days	ninotes.
	17 351 1015	Davao City Departure: September 24, 2022, 7 em	- sugar off or	oldcograde c	their year.
_		*Indusive of driver and fuel for the vehicle	enct one of the st		tribbly !
	burkoutes	*maximum of 11 passengers per ven	no un bosoc	Last to to but	the property
	La 1-1-1	Sécure must have a driver's license	It income not	Aren Signi	s Isatelu
	hap-apitet	"drivers must be fully vaccinated 5 OATS PER UNIT (245)		5,01,08	A TAXABLE T
		***NOTHING FOLLOWS***			
_					
_					
_					
_				1	-
_					-
	+				
	-				
_	-				
_					
	-				
	-				
	-				
	-				
		TOTAL			

The above quoted prices are inclusive	of all costs and applicable taxes.
The Chairman	
Bids and Awards Committee	
Olvision of Zamboanga del Norte	
Capitol Drive, Estaka, Dipolog City	
Madame:	
Pursuant to the terms and condit	ions of this bidding, I/We hereby submit mylour bid proposal with the prices opposite each item for
which bidder's bond of	is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.
	Very truly yours,
	Name & Signature of Bidder/Offeror

#### INSTRUCTIONS:

Jesiy Building of Distriction...

So.

- Accomplish this RFQ correctly and accurately.
- (2) Do not after the contents of this form in any way.
- (3) All technical specifications are mandatory.
- (4) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (5) Failure to follow these instructions will disqualify your entire quotation.

#### TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



## Republic of the Philippines Department of Education Region IX, Zamboanga Peninsula

## SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

### **CERTIFICATE OF CANVASS**

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

## **RADIIE ENERIO**

Canvasser

Date of Canvass

#### **BIDDERS CERTIFICATE**

TH	IIS IS TO	CERTIFY that the	undersigned of	located at		
		personally	received the Invitation to E	id/Request for Quotations		
		ducation - Zamboand and further certifies	g <u>a del Norte Division</u> duly sig s that:	ned by the Principal of the		
1.			Invitation to Bid/Request for my authorized representative			
2.	2. That all the data/information and quotations reflected therein are true and correct					
3.	That each of the documents submitted in satisfaction of the eligibility requirements in an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;					
Iss	sued this	day of	, in the City of Dipolo	g, Province of Zamboanga		
del Norte.						
		(Name of the	Owner/Authorized Representa	- ative)		
		20				
		-	(Signature)			

(Date)