

## Republic of the Philippines DEPARTMENT OF EDUCATION

Region IX, Zamboanga Peninsula

#### DIVISION OF ZAMBOANGA DEL NORTE

Dipolog City

### **PURCHASE REQUEST**

Department:		Department of Education [DepEd]		22-03-0350	AUGUST 2, 2022	
ection / (	Office:	SUPPLY OFFICE	SAI No:			
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost	
1 \	CART.	BROTHER INK CARTRIDGE LC539XL - BLACK	5	600.00	3,000.00	
2	BOTTLE	EPSON INK 003, BLACK	170	330.00	56,100.00	
3		EPSON INK 003, CYAN	113	330.00	37,290.00	
4		EPSON INK 003, MAGENTA	113	330.00	37,290.00	
5		EPSON INK 003, YELLOW	113	330.00	37,290.00	
6		EPSON INK 664, BLACK	153	330.00	50,490.00	
7		EPSON INK 664, CYAN	109	330.00	35,970.00	
8		EPSON INK 664, MAGENTA	109	330.00	35,970.00	
9		EPSON INK 664, YELLOW	109	330.00	35,970.00	
10		FLASH DRIVE 16GB	12	300.00	3,600.00	
11		FLASH DRIVE 32GB	15	650.00	9,750.00	
12		FLASH DRIVE 64GB	18	800.00	14,400.00	
13		EXTERNAL HARD DRIVE 1TB	15	3,000.00	45,000.00	
14			5	3,500.00	17,500.00	
15	PIECE	RAM DD4 8GB	5	3,500.00	17,500.0	
16	PIECE		4	2,500.00	10,000.0	
17	PIECE	MAINTENANCE BOX - EPSON PRINTER L5190	2	2,500.00	5,000.0	
18	PIECE		5	2,500.00	12,500.0	
非黑人	FOUR	HUNDRED SIXTY FOUR THOUSAND SIX HUNDRE	D TWENTY	PESOS	P 464,620.0	
PURPOS		HUNDRED SIXTY FOUR THOUSAND SIX HUNDRE CUREMENT OF ITEMS UNDER 3RD QUARTER PPMF				
		Requested by: Approx		d by:		
Signature:		marate				
Printed Name:		JUN LEDNARD U. ROMARATE	VIF	VIRGILIØ P. BATAN JR., CESO VI		
Designation:		Administrative Officer IV		Schools Division Superintendent		
		V 8 2 22	10	GAY-MONT OU/ FY WAR,		
Date:						



# DEPARTMENT OF EDUCATION Region IX, Zamboanga Peninsula SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



### REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement For Procurement of items under 3rd Quarter PPMP of Current Fiscal Year (PR No. 2022-07-0358) for FY 2022 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duty signed by you or your duty authorized representative not later than AUC 1.3 2[172, 10:00 A.M. at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at zn.bac@deped.gov.ph

A copy of your 2022 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0935-399-3224.

JUDITH V. ROMAGUERA, CESO VI Assistant Schools Division Superintendent

0 8 2022

Item	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
No.	CART	BROTHER INK CARTRIDGE LC539XL-BLACK	5	oleran brigar	- confinge-
2	BOTTLE	O VOS DO DOS VA BOLO DO EPSON INK 003, 3/4 V, VIAN DIES PO IS	170	alias ta enoiss	nicotal (III) - 3
3	BOTTLE	EPSON INK 003, CYAN	113	A STATE OF THE PARTY.	totaleti.B
4	BOTTLE	EPSON INK 003, MAGENTA II. GOOD STOOTS OF	a o 113	istration and that	Carre State V
5	BOTTLE	EPSON INK 003, YELLOW of about the	113	tale take the righ	S Mile Mile Miles
6	BOTTLE	EPSON INK 664, BLACK	153	11 2610 11077 11	Mesp nass number of the Mesp name of the
7	BOTTLE	EPSON INK 684, CYAN	109	Authoria, mad	Established to
8	BOTTLE	EPSON INK 664, MAGENTA	109	DESCRIPTION OF THE	Fayment a
9	BOTTLE	EPSON INK 664, YELLOW	109	mile din	onsbrough
10	PIECE	FLASH DRIVE 16GB	12	deline querie A	Herio yas
11	PIECE	FLASH DRIVE 32G8	15	la Leurie Legarie	halming L. H.
12	PIECE	FLASH DRIVE 64GB	18	nest and trade poli	en yrawlati
_	PIECE	EXTERNAL HARD DRIVE 1TB	n 540h ma <b>15</b> g net	authors, modern	i hershool
13	PIECE	INTERNALL DRIVE, HARD DISK DRIVE 1 TB	5	distribe.	o sa printer
14	PIECE	RAM DDR4 8GB	5		
15		MAINTENANCE BOX-EPSON PRINTER L6190/L14150	4		
16	PIECE	MAINTENANCE BOX-EPSON PRINTER L5190	2		
17	PIECE	MAINTENANCE-EPSON PRINTER L3110/3150	5		
18	PIECE	***NOTHING FOLLOWS***			
_		NOTINE !			-
	-				
			-		
			-	+	
		TOTAL			

\*The above quoted prices are inclusive of all costs and applicable taxes.

Bids and Awards Committee					
					del M

The Chairman

Division of Zamboanga del Norte Capitol Drive, Estaka, Dipolog City

Madame:

Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for which bidder's bond of \_\_\_\_\_\_\_ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

#### INSTRUCTIONS:

Pacity Building of District School D. 2863 for FY 2022 in accordance

- Accomplish this RFQ correctly and accurately.
- (2) Do not after the contents of this form in any way.
- (3) All technical specifications are mandatory.
- (4) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (5) Failure to follow these instructions will disqualify your entire quotation.

#### TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



#### Republic of the Philippines Department of Education Region IX, Zamboanga Peninsula

#### SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

#### **CERTIFICATE OF CANVASS**

**THIS IS TO CERTIFY** that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

#### RADJIE ENERIO

Canvasser

Date of Canvass

#### **BIDDERS CERTIFICATE**

TH	IIS IS TO	CERTIFY that the	e undersigned of	located at
N. Tanada and A. Tanada		persona	lly received the Invitation to Bid/Rec	uest for Quotations
from Depa	artment of E	ducation - Zamboa	anga del Norte Division duly signed by	y the Principal of the
		and further certif		
1.			he Invitation to Bid/Request for quo or my authorized representatives;	tations as bidder is
2.	That all the	e data/information	and quotations reflected therein are to	rue and correct;
3.	an authent	tic and original co	submitted in satisfaction of the eligit py or a true and falthful reproduction mation provided therein are true and c	n of the original and
Iss	sued this	day of	, in the City of Dipolog, Pro	vince of Zamboanga
del Norte.				
		(Name of the	ne Owner/Authorized Representative)	
		-	(Signature)	
			(Date)	