Republic of the Philippines DEPARTMENT OF EDUCATION Region IX, Zambonnga Peninsula DIVISION OF ZAMBOANGA DEL NORTE Dipolog City

PURCHASE REQUEST

	DO		PR No: 2	27-10-638	Date: 10 16
		n/Office:	SAL NO:		Date:
ck No.	Unit		Quantity	Est. Unit Cost	Total Cost
		Q3 ICTS UPDATES AND ESTABLISHMENT OF UNIFIED			
_	-	REGIONAL ADMINISTRATIVE SYSTEMS AND PROCESSES			
		Day 0: Inclusive of dinner (live-in)			
1	pax	Day 1: Inclusive of AM and PM snacks, breakfast, lunch, dinner	25	1500.00	
_		(live-in)	2.5	1,500.00	37,500.00
2	pax	Day 2: Inclusive of AM and PM snacks, breakfast, lunch	25	1,500.00	37,500.00
		Venue			37,300.00
-		within Dipolog City			
		Aircoditioned venue and room			
		Projector and Projector screen			
_		Sound system			
		Proposed Menu			
		AM snacks: cucumber/lemon juice, banana cake/casava cake			
_		PM snacks: cucumber/lemon juice, banana cake/casava cake			
		Lunch: rice, fried chicken, pork humba, soup, assorted fruits			
_		Dinner: rice, chicken, tinola, drinks, assosted fruits			
_		Add-ons			
		Flowing Coffee			
-+					
-	_				
-+	-		-		4
-+			_		
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\rightarrow					
	_				
					75,000.00
OSE: Q	3 ICTS	UPDATES AND ESTABLISHMENT OF UNIFIED REGIONAL ADMINISTRA	TIVE SYSTEMS	AND PROCESSES	
		prepared by;	approved b	v:	1
ted Name:		JULIUS O. BELAGANTOL	ROY C. TUBALLA EMD.		JD. CESO VI
		IT Officer I	Schools Division Superintendent		
signation: te:		11 Other I	MDS - MODE - CODATO		
			0562-9-22-2241 7 CON		



Republic of the Philippines DEPARTMENT OF EDUCATION Region IX, Zamboanga Peninsula SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement with the title Q3 ICTS UPDATES AND ESTABLISHMENT OF UNIFIED REGIONAL ADMINISTRATIVE SYSTEMS AND PROCESSES (PR No. 2023-10-0381) for FY 2023 in accordance with Section 53.9 of the 2016 revised implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the Item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later that C | 2 3 2023 , 10 00 A.M. at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at an bac@deped.gov.ph

A copy of your 2023 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0997-175-9453.

JUDITH 4-ROMAGUERA CESO VI Assistant Schools Division Superintendent BAC CHAIRPERSON 44

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
		Q3 ICTS UPDATES AND ESTABLISHMENT OF UNIFIED REGIONAL ADMINISTRATIVE SYSTEMS AND PROCESSES			
-		DAY 0: INCLUSIVE OF DINNER (LIVE-IN)			
1	PAX	DAY 1: Inclusive of AM and PM snacks, breakfast, lunch, dinner (live-in)	25		
2	PAX	DAY 2: Inclusive of AM and PM snacks, breakfast, lunch	25		
		Venue:			
		Within Dipolog City			
		Airconditioned venue and room			
		Projector and projector screen			
		Sound system			
		Proposed Menu:			
		AM Snacks: cucumber/lemon juice, banana cake/cassava cake			
		PM Snacks: cucumber/lemon juice, banana cake/cassava cake			
		Lunch: rice, fried chicken, pork humba, soup, assorted fruits			
		Dinner: rice, chicken tinola, drinks assorted fruits			
		Add-ons:			
		Flowing Coffee			
		*****NOTHING FOLLOWS********			
		TOTAL			
		TOTAL			

*The above quoted prices are inclusive of a	all costs and applicable taxes.
The Chairman	
Bids and Awards Committee	
Division of Zamboanga del Norte	
Capitol Drive, Estaka, Dipolog City	
Madame:	
Pursuant to the terms and conditions which bidder's bond of	s of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for is herewith proposed/enclosed as guaranty for the faithful compilance of my/our obligations.
	Very truly yours,
	Name & Signature of Bidder/Offero

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory.
- (4) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (5) Failure to follow these instructions will disqualify your entire quotation.

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complles with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 8. The DBM shall have the right to inspect and/or to lest the goods to confirm their conformity to the technical specifications.
- In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Republic of the Philippines DEPARTMENT OF EDUCATION Region IX, Zamboanga Peninsula DIVISION OF ZAMBOANGA DEL NORTE Dipolog City 7100

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE
	14	
R	ADJIE G. ENERIO Canvasser	
	hill a	
	Date of Canvass	
В	IDDERS CERTIFICATE	
THIS IS TO CERTIFY that th		located at
Department of Education – Zamboanga de	nally received the Invitation to Bid	the second secon
and further certifies the		the Philippi of the Lifety of
1. The signatures affixed in the I	Invitation to Rid/Request for quotat	ions as hidder is authentic as
belonging to me or my authorized		iono do pioce is deciritie di
2. That all the data/information and	quotations reflected therein are true	and correct:
That each of the documents subroriginal copy or a true and faithful	nitted in satisfaction of the eligibility in the common state of the original and the common state of the	
provided therein are true and corn	rect;	
Issued this day of	, in the City of Dipolog, Pi	rovince of Zamboanga del Norte
(Name o	of the Owner/Authorized Representati	ve)
	(Signatura)	
	(Signature)	
	(Signature)	