



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City

PURCHASE REQUEST

2023-09-0752

Department:		Department of Education [DepEd]		PR No:	09/18/2023
Section / Office:		CID Office		SAI No:	
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost
		MEALS, SNACKS AND VENUE			
		Mid-Year CID Program Implementation Review for CY 2023			
1	pax	Day 1 - *Inclusive of AM and PM snacks and Lunch	36	700.00	25,200.00
		Day 2 - *Inclusive of AM and PM snacks and Lunch	36	700.00	25,200.00
		Day 3 - *Inclusive of AM and PM snacks and Lunch	18	700.00	12,600.00
		A total of 90 participants (PSDS, EPS, CID Chief, Staff and nurse)			
		Venue: within Dipolog City			
		*Clean and Airconditioned venue			
		*Inclusive of one (1) projector and projector screen			
		(with three (3) or more microphones			
		*Separate clean comfort room for male and female participants			
		Proposed Menu:			
		AM Snacks: cucumber/lemon juice, chicken siopao			
		Lunch: Rice, Pork Menudo, Beef Steak, Chicken Lollipop and Assorted Fruits			
		PM Snacks: Brownies, bottled juice			
		Note: Menu is subject to change upon the request of the end-user			
		*Add-ons:			
		*tarpaulin			
		*flowing coffee			
		Note: establishment shall have an issued Certificate of Authority to Operate by the DOT and can accommodate all participants in seating capacity			
		*Enough space for parking area			
SIXTY THREE THOUSAND PESOS					P 63,000.00

PURPOSE: FOR THE YEAR-END CID PROGRAM IMPLEMENTATION REVIEW FOR CY 2023 (NOVEMBER 2023)

	Requested by:	Approved by:
Signature:		
Printed Name:	LILIA E. ABELLO EdD	ROY C. TUBALLA EMD, JD CESO VI
Designation:	CID CHIEF	Schools Division Superintendent
Date:	9/18/2023	was - used - ok

Handwritten note: HIGDO Cont - approved



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement with the title **For the Year-End CID Program Implementation Review for CY 2023 (November 2023) (PR No. 2023-09-0352)** for FY 2023 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative **not later than** OCT 02 2023, 10:00 A.M. at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at zn.bac@deped.gov.ph

A copy of your 2023 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0997-175-9453.

Judy B
JUDITH V. BOMAGUERA CESO VI
 Assistant Schools Division Superintendent

BAC CHAIRPERSON
25 SEP 2023

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
		MEALS, SNACKS & VENUE			
		Year-End CID Program Implementation Review for CY 2023			
1	PAX	Day 1- *Inclusive of AM and PM snacks and lunch	36		
		Day 2- *Inclusive of AM and PM snacks and lunch	36		
		Day 3- *Inclusive of AM and PM snacks and lunch	18		
		A Total of 90 participants (PSDS, EPS, CID Chief, Staff and Nurse)			
		Venue: within Dipolog City			
		*Clean and Airconditioned venue			
		*Inclusive of one (1) projector and projector screen with three (3) or more microphones			
		*Separate clean comfort room for male and female participants			
		Proposed Menu:			
		AM Snacks: cucumber/lemon juice, chicken siopao			
		Lunch: Rice, Pork Menudo, Beef Steak, Chicken Lollipop and Assorted Fruits			
		PM Snacks: Brownies, Bottled Juice			
		Note: Menu is subject to change upon request of the end-user			
		Add-ons:			
		*Tarpaulin			
		*Flowing Coffee			
		Note: Establishment shall have an issued Certificate of Authority to operate by the DOT and can accommodate all participants in seating capacity.			
		*Enough Space for parking area			
		NOTHING FOLLOWS			
		TOTAL			

*The above quoted prices are inclusive of all costs and applicable taxes.

The Chairman
 Bids and Awards Committee

Division of Zamboanga del Norte
 Capitol Drive, Estaka, Dipolog City
 Madame:

Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for which bidder's bond of _____ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

 Name & Signature of Bidder/Offeror

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

RADJIE G. ENERIO

Canvasser

12/15/02
Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner/Authorized Representative)

(Signature)

(Date)