

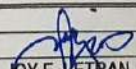
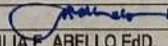
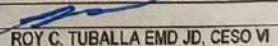
Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region IX, Zamboanga Peninsula  
 DIVISION OF ZAMBOANGA DEL NORTE  
 Dipolog City

PURCHASE REQUEST

2023-05-0209

Department:		Department of Education [DepEd]			PR No:		
Section / Office:		CID & SGOD			SAI No:		
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost		
		<b>MEALS &amp; SNACKS</b>					
		Conduct of Monthly CID and SGOD Interface Meeting					
		Inclusive: 1 Lunch and 2 Snacks					
		June 19, 2023					
2	PAX	Conduct of Monthly CID and SGOD Interface Meeting - Lunch, AM & PM Snacks	35	500.00	17,500.00		
		July 20, 2023					
3	PAX	Conduct of Monthly CID and SGOD Interface Meeting - Lunch, AM & PM Snacks	35	500.00	17,500.00		
		August 14, 2023					
4	PAX	Conduct of Monthly CID and SGOD Interface Meeting - Lunch, AM & PM Snacks	35	500.00	17,500.00		
		September 21, 2023					
5	PAX	Conduct of Monthly CID and SGOD Interface Meeting - Lunch, AM & PM Snacks	35	500.00	17,500.00		
		October 23, 2023					
6	PAX	Conduct of Monthly CID and SGOD Interface Meeting - Lunch, AM & PM Snacks	35	500.00	17,500.00		
		November 23, 2023					
7	PAX	Conduct of Monthly CID and SGOD Interface Meeting - Lunch, AM & PM Snacks	35	500.00	17,500.00		
		December 18, 2023					
8	PAX	Conduct of Monthly CID and SGOD Interface Meeting - Lunch, AM & PM Snacks	35	500.00	17,500.00		
		(see the attached proposal for the list of participants)					
		Venue: within Dipolog City					
		Proposed Menu: ( Lunch, AM & PM Snacks)					
		AM Snacks: bottled juice or soft drink, siopao					
		Lunch: rice, beef steak, bam.i, chicken joy , assorted fruits & soft drinks (mismo or canned)					
		PM Snacks: bottled juice or soft drink, Meat Bun					
		<b>Note: subject to change upon the request of the end-user</b>					
		Add-ons:					
		*flowing coffee					
		*alcohol/hand sanitizer					
One Hundred Forty Thousand Pesos Only					P 122,500.00		

PURPOSE: Conduct of Monthly CID and SGOD Interface Meeting; May 25, June 19, July 20, August 14, September 21, October 23, November 23 and December 18 (proposed date)

Signature:		Requested by:		Approved by:	
Printed Name:	JOY E. VETRAN - SINGSON EMD.		LILIA E. ABELLO EdD.		ROY C. TUBALLA EMD JD, CESO VI
Designation:	Chief Education Supervisor, SGOD		Chief Education Supervisor, CID		Schools Division Superintendent
Date:	MAY 25 2023				MOS-1000-1000-1000 HTTD Cons. Approval



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**



**REQUEST FOR QUOTATION**

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement with the title **Conduct of monthly CID and SGOD Interface Meeting (PR No. 2023-05-0209)** for FY 2023 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than JUN 13 2023 3:00 P.M. at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at [zn.bac@deped.gov.ph](mailto:zn.bac@deped.gov.ph)

A copy of your 2023 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal. For any clarification, you may contact us at cellphone no. 0935-399-3224.

*J. Romaguera*  
**JUDITH V. ROMAGUERA CESO VI**  
 Assistant Schools Division Superintendent  
 BAC CHAIRPERSON

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
		<b>MEALS AND SNACKS</b>			
		<b>Conduct of Monthly CID and SGOD Interface Meeting</b>			
		<b>Inclusive: 1 lunch and 2 snacks</b>			
1	PAX	<b>JUNE 19, 2023</b> Conduct of Monthly CID and SGOD Interface Meeting-Lunch, AM & PM Snacks	35		
2	PAX	<b>JULY 20, 2023</b> Conduct of Monthly CID and SGOD Interface Meeting-Lunch, AM & PM Snacks	35		
3	PAX	<b>AUGUST 14, 2023</b> Conduct of Monthly CID and SGOD Interface Meeting-Lunch, AM & PM Snacks	35		
4	PAX	<b>SEPTEMBER 21, 2023</b> Conduct of Monthly CID and SGOD Interface Meeting-Lunch, AM & PM Snacks	35		
5	PAX	<b>OCTOBER 23, 2023</b> Conduct of Monthly CID and SGOD Interface Meeting-Lunch, AM & PM Snacks	35		
6	PAX	<b>NOVEMBER 23, 2023</b> Conduct of Monthly CID and SGOD Interface Meeting-Lunch, AM & PM Snacks	35		
7	PAX	<b>DECEMBER 18, 2023</b> Conduct of Monthly CID and SGOD Interface Meeting-Lunch, AM & PM Snacks	35		
		Venue: within Dipolog City			
		Proposed Menu: (Lunch, AM & PM Snacks)			
		AM Snacks: bottled juice or soft drink, siopao			
		Lunch: rice, beef steak, bam-I, chicken joy, assorted fruits & soft drinks (mismo or canned)			
		PM Snacks: bottled juice or soft drink, meat bun			
		Add-ons:			
		*flowing coffee			
		*alcohol/hand sanitizer			
		<b>***NOTHING FOLLOWS***</b>			
		<b>TOTAL</b>			

\*The above quoted prices are inclusive of all costs and applicable taxes.

**The Chairman**  
 Bids and Awards Committee

Division of Zamboanga del Norte  
 Capitol Drive, Estaka, Dipolog City

Madame:

Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for which bidder's bond of \_\_\_\_\_ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

\_\_\_\_\_  
 Name & Signature of Bidder/Offeror