

# Republic of the Philippines DEPARTMENT OF EDUCATION

Region IX, Zamboanga Peninsula





### REQUEST FOR QUOTATION

The Department of Education - Zamboanga Del Norte (DEPED) - Bids and Awards Committee (BAC) will undertake a Small Value Procurement with the title 1ST Quarterly Meeting Cum Kamustahan of Cluster MEP heads & Coordinators on May 17, 2023; AL-QALAM Publication Team Pre-Planning Activity on May 18-19, 2023; Validation Writeshop of IQRA Reading Assessment Tools on May 21-23, 2023; Preplanning/orientation of MEP & ALS-ALIVE (AL-QALAM) Publication Team on July 6-7, 2023; Division MEP Festival of talents (MUSABAQA) 2023 on June 8-9, 2023; Upskilling & Retooling of MEP & ALS-ALIVE Cum AERCA for Administrators, Cluster Heads & Coordinators on July 19-21, 2023; 2nd Division Live-in Quarterly Meeting Cum KAMUSTAHAN of Cluster MEP Heads & Coordinators on July 17, 2023; Pre-planning Activity for Division Upskilling & Retooling of MEP & ALS-ALIVE Cum AERCA for Administrators , Cluster Heads & Coordinators on July 5, 2023; Division Upskilling & Retooling of MEP & ALS-ALIVE Cum AERCA for Administrators, Cluster Heads & Coordinators on July 19-21, 2023; AL-QALAM Publication Team Finalization Process on July 6-7, 2023 (PR No. 2023-05-0174) for FY 2023 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next range of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at

A copy of your 2023 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and

Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0935-399-3224.

JUDITHA ROMAGUERA CESO VI

Assistant Schools Division Superintendent
BAC CHAIRPERSON 0 2 MAY 2023

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Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
1	PC	TROPHIES	27 190	e ad linus cuit	Mr. In January
2	PC	- LIGHTER COV		August Beda 1925	
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13	METER	TRIBAL CLOTH	6	HOUSE	
14	METER	LACE	10		
15	PAD	PIN	15		
16	PC	WHITEBOARD MARKER	20		
17	BOTTLE	GLUE BIG	5		
18	BOX PAPER FASTENER		5		
19	PC SWIMMING GOOGLES		3 27		
20	PC	PC MEDALS			
21	PC	WHITEBOARD 12 x 18 WITH ERASER			
22	PC	EXTERNAL DEIVE 1TB	12		
23	BOTTLE	EPSON L3158 INK 4 COLORS (MAGENTA, BLACK, YELLOW & CYAN) x 2	26		
24	PC	USB 15GB	20		
27	, ,	***NOTHING FOLLOWS***			
		TOTAL			

<sup>\*</sup>The above quoted prices are inclusive of all costs and applicable taxes.

The Chairman

Bids and Awards Committee

Division of Zamboanga del Norte Capitol Drive, Estaka, Dipolog City

> Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

> > Very truly yours,

Republic of the Philippine DEPARTMENT OF EDUCATION Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE Dipolog City

# **PURCHASE REQUEST**

2023- 05-0174

pc pc pc ream	Item Description trophies notebook Printed Mug Gift Bag Bond paper A4	SAI No: Quantity 27 190 20 20 8	Est. Unit Cost 600.00 25.00 200.00	Total Cost 16,200.00 4,750.00 4,000.00
pc pc pc pc ream	trophies notebook Printed Mug Gift Bag Bond paper A4	27 190 20 20	600.00 25.00 200.00	16,200.00 4,750.00
pc pc pc ream	notebook Printed Mug Gift Bag Bond paper A4	190 20 20	25.00 200.00	4,750.00
pc pc ream	Printed Mug Gift Bag Bond paper A4	20 20	200.00	
pc ream ream	Gift Bag Bond paper A4	20		4,000,00
ream	Bond paper A4		75.00	4,000.00
ream		8	75.00	1,500.00
	Daniel and an analysis of the second	0	210.00	1,680.00
	Bond paper long	10	220.00	2,200.00
pc	Certificate Holder short	250	55.00	13,750.00
pc	Expanded envelop	180	20.00	3,600.00
box	Ballpen	28	120.00	3,360.00
рс	Scissor big	4	200.00	800.00
box	Pencil	13	120.00	1,560.00
ream	Canon cream paper	5	950.00	4,750.00
meter	Tribal Cloth	6		2,100.00
meter	Lace	10	100.00	1,000.00
pad	Pin	15	80.00	1,200.00
рс	Whiteboard Marker			1,700.00
bottle	Glue Big			600.00
box	Paper Fastener			225.00
рс	Swimming googles	3		450.00
рс	Medals			1,890.0
рс	Whiteboard 12 X 18 with eraser		- Decents	3,600.0
рс	External Drive 1TB			36,000.0
bottle	EPSON L3158 Ink 4 Colors (Magenta, Black, Yellow & Cvan) x 2			6,500.0
рс	USB 15GB	20	250.00	5,000.0
	box pc box ream meter pad pc bottle box pc pc pc pc bottle	box Ballpen pc Scissor big box Pencil ream Canon cream paper meter Tribal Cloth meter Lace pad Pin pc Whiteboard Marker bottle Glue Big box Paper Fastener pc Swimming googles pc Medals pc Whiteboard 12 X 18 with eraser pc External Drive 1TB bottle EPSON L3158 Ink 4 Colors (Magenta, Black, Yellow & Cyan) x 2 pc USB 15GB	pc         Expanded envelop         180           box         Ballpen         28           pc         Scissor big         4           box         Pencil         13           ream         Canon cream paper         5           meter         Tribal Cloth         6           meter         Lace         10           pad         Pin         15           pc         Whiteboard Marker         20           bottle         Glue Big         5           box         Paper Fastener         5           pc         Swimming googles         3           pc         Medals         27           pc         Whiteboard 12 X 18 with eraser         20           pc         External Drive 1TB         12           bottle         EPSON L3158 lnk 4 Colors (Magenta, Black, Yellow & Cyan) x 2         26	Expanded envelop   180   20.00

# FOUR HUNDRED PESOS ONLY

118,415.00

# PURPOSE:

- 1.1st Quarterly Meeting Cum KAMUSTAHAN of Cluster MEP Heads & Coordinators on May 17, 2023 (proposed date)
- 2. AL-QALAM Publication Team Pre-Planning Process on May 18-19, 2023 (proposed date)
- 3. Validation Writeshop of IQRA Reading Assessment Tools on May 21-23, 2023 (proposed date)
- 4. Finalization Writeshop of IQRA Reading Assessment Tools on May 25-26, 2023 (proposed date)
- 5. Division MEP Festival of Talents (MUSABAQA) 2023 on June 8-9, 2023 (proposed date)
- 6. Division Upskilling & Retooling of MEP & ALS-ALIVE Cum AERCA for Administrators, Cluster Heads & Coordinators on July 19-21, 2023 (proposed date)

	Requested by:	Approved by:
Signature:	aby.	
Printed Name:	YUSDRH A. DAUH	ROY C. TUBALLA EMD, JD, CESO VI
Designation:	EPS II-ALS/Division MEP Focal	Schools Division Superintendent
Date:	April 18, 2023	04-03-01-000

# Republic of the Philippines DEPARTMENT OF EDUCATION Region IX, Zamboanga Peninsula DIVISION OF ZAMBOANGA DEL NORTE Dipolog City 7100

# **CERTIFICATE OF CANVASS**

**THIS IS TO CERTIFY** that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE
		J.,
	14	
	RADJIE G. ENERIO Canvasser	
	hillo	
	Date of Canvass	
	DIDDEDG CEDTTETCATE	
	BIDDERS CERTIFICATE	
THIS IS TO CERTIFY that	the undersigned of ersonally received the Invitation to Bio	//Request for Ouotations from
Department of Education – Zamboanga and further certifies	del Norte Division duly signed by t	
The signatures affixed in the belonging to me or my author	ne Invitation to Bid/Request for quotatized representatives;	ions as bidder is authentic as
2. That all the data/information a	and quotations reflected therein are true a	and correct;
	submitted in satisfaction of the eligibility r ithful reproduction of the original and tha correct;	
Issued this day of	, in the City of Dipolog, Pr	ovince of Zamboanga del Norte
(Nar	ne of the Owner/Authorized Representation	ve)
	(Signature)	
	(Date)	