

PURCHASE REQUEST

2023-05-0212

5/29/23

Department: Department of Education [DepEd]		PR No:			
District / Office: CID		GAI No:			
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost
1	pax	MEALS, SNACKS One-Day Orientation on the Utilization of 2023 Special Education-Program Support Funds (2023 SPED-PSF) Day 1 - *inclusive of AM, PM snacks and Lunch (Live-Out)	309	600.00	185,400.00
A total of 309 participants (All school heads of the SPED-PSF recipients, Secretariat, CID Chief, EPS, and Nurse)					
Venue: within Dipolog City					
*Airconditioned venue					
*Inclusive of one (1) projector and projector screens (with three (3) or more microphones					
*Clean and airconditioned accommodation for the participants					
*Inclusive use of facilities for the participants					
*separate clean comfort room for male and female					
Proposed Menu:					
AM Snacks: cucumber/ lemon juice, banana cake/ cassava cake					
Lunch: Rice, Fried Chicken, Bam-I, Fish Fillet, Soup and Assorted Fruits					
PM Snacks: lemon juice, banana cake					
Note: Menu is subject to change upon the request of the end-user					
*Add-ons:					
*tarpaulin					
*flowing coffee					
Note: establishment shall have an issued Certificate of Authority to Operate by the DOT and can accommodate all participants in seating capacity					
* Enough space for parking area					

ONE HUNDRED EIGHTY FIVE THOUSAND FOUR HUNDRED PESOS

P 185,400.00

PURPOSE: One-Day Orientation on the Utilization of 2023 Special Education-Program Support Funds (2023 SPED-PSF)

Signature:	Requested by:	Approved by:
Printed Name:	ARCELITA B. ZAMORAS	ROY C. TUBALLA EMD, JD, CESO VI
Designation:	Education Program Supervisor	Schools Division Superintendent
Date:		MOS-100E-4999-01 100-950-23-05-0212

RECEIVED
 SCHOOLS DIVISION SUPERINTENDENT
 DIVISION OF ZAMBOANGA DEL NORTE

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

RADJIE G. ENERIO

Canvasser

12/15/02
Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner/Authorized Representative)

(Signature)

(Date)