



PURCHASE REQUEST

Department of Education

Division of Zamboanga del Norte



Department: Curriculum Implementation Division

PR No.: 2023-06-0224

Date: 05-29-2023

Section:

SAI No.:

Date:

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Total Cost
	heads	Meals, Snacks and Accommodation in 2 days	100	1,500.00	300,000.00
		Air-conditioned venue, inclusive of one (1) projector screen with three (3) microphones, clean and air-conditioned accommodation for the live-in participants, inclusive use of facilities for the live-in participants, separate clean comfort room for male and female			
		Note: Menu is subject to change upon the request of the end-user			
		Add-ons: tarpaulin 6x3 ft & flowing coffee			
		Day 0			
		Dinner			
		Chicken Fillet			
		Fish Tinola			
		Beef w/Brocoli			
		Cucumber/lemon juice			
		Assorted Fruits			
		Rice			
		Day 1			
		Breakfast			
		Scrambled Egg			
		Hotdog			
		Daing			
		Cucumber/Lemon Juice			
		Assorted Fruits			
		Rice			
		AM Snacks			
		Native food and Cucumber/Lemon Juice			
		Lunch			
		Steamed Fish fillet			
		Pineapple Chicken			
		Peking Noodles w/Beef			
		Softdrinks/Bottled Water			
		Mango Gelatin Pearl			
		Rice			
		PM Snacks			
		Native food and Cucumber/Lemon Juice			
		Dinner			
		Beef Stew			
		Chicken Lollipop			
		Pansit Canton			
		Chocolate Crunchies			
		Rice			
		Cucumber/Lemon Juice			
		Day 2			
		Breakfast			

Hardboiled Egg

Hotdog

Daing

Cucumber/Lemon Juice

Assorted Fruits

Rice

AM Snacks

Native food and Cucumber/Lemon Juice

Lunch

Beef Stew

Chicken Lollipop

Pansit Canton

Chocolate Crunchies

Rice

Softdrinks/Bottled Water

PM Snacks

Native food and Cucumber/Lemon Juice

P 300,000.00

Purpose: For the Orientation of School Heads on the Implementation of Senior High School Program on June 19-20, 2023

Requested by:

Approved by:

Signature:

Printed Name:

LEYNIE BOY G. BELLINO EdD

ROY C. TUBALLA EMD, JD, CESO VI

Designation:

Education Program Supervisor - ALS

Schools Division Superintendent

Date:

05 - 29 - 2023

2023-MOE-LEDP-X02
SMP # 10-70-23-06-0262



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement with the title **For the orientation of School Heads on the Implementation of Senior High School Program on June 19-20, 2023 (PR No. 2023-06-0224)** for FY 2023 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than JUN 15 2023 10:00 A.M. at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at zn.bac@deped.gov.ph

A copy of your 2023 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0997-175-9453.

Judy Romaguera
JUDITH V. ROMAGUERA, CESO VI
 Assistant Schools Division Superintendent
 BAC CHAIRPERSON *JV 6/15/2023*

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
1	heads	MEALS & SNACKS WITH ACCOMODATION IN 2 DAYS	100		
		Air-conditioned venue, inclusive of one (1) projector screen with three microphones, clean and air-conditioned accommodation for the live-in participants, inclusive use of facilities for the live-in participants, separate clean comfort room for male and female			
		Note: Menu is subject to change upon the request of the end-user			
		Add-ons: tarpaulin 6 x 3 ft & flowing coffee			
		Day 0			
		Dinner: Chicken Fillet, Fish Tinola, Beef w/ Broccoli, Cucumber/lemon juice, assorted fruits, rice			
		Day 1			
		Breakfast: scrambled egg, hotdog, daing, cucumber/lemon juice, assorted fruits and rice			
		AM snacks: native food and cucumber/lemon juice			
		Lunch: steamed fish fillet, pineapple chicken, paking noodles w/ beef, softdrinks/bottled water, mango gelatin pearl and rice			
		PM snacks: native food and cucumber/lemon juice			
		Dinner: beef stew, chicken lollipop, pansit canton, chocolate crunchies, rice and cucumber/lemon juice			
		Day 2			
		Breakfast: scrambled egg, hotdog, daing, cucumber/lemon juice, assorted fruits and rice			
		AM snacks: native food and cucumber/lemon juice			
		Lunch: beef stew, chicken lollipop, pansit canton, chocolate crunchies, rice and soft drinks/bottled water			
		PM snacks: native food and cucumber/lemon juice			
		NOTHING FOLLOWS			
		TOTAL			

*The above quoted prices are inclusive of all costs and applicable taxes.

The Chairman
 Bids and Awards Committee

Division of Zamboanga del Norte
 Capitol Drive, Estaka, Dipolog City
 Madame:

Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for which bidder's bond of _____ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

 Name & Signature of Bidder/Offeror

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

RADJIE G. ENERIO

Canvasser

12/15/02
Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner/Authorized Representative)

(Signature)

(Date)