



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region IX, Zamboanga Peninsula  
DIVISION OF ZAMBOANGA DEL NORTE  
Dipolog City

PURCHASE REQUEST

2023-05-0168

Department:		Department of Education [DepEd]	PR No.		April 18, 2023
Section / Office:		CID-MEP	SAI No.		
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost
		Division MEP Festival of Talents (MUSABAQA) 2023 on June 8-9, 2023 (proposed date)			
		(Breakfast, AM Snacks, Lunch, PM Snacks, Dinner)			
1	PAX	LIVE-OUT PARTICIPANTS 4 X 1 DAY	4	950.00	3,800.00
2	PAX	LIVE-IN PARTICIPANTS 53 X 2 DAYS	106	1,500.00	159,000.00
3	PAX	LIVE-IN PARTICIPANTS 7 X 3 DAYS	21	1,500.00	31,500.00
		Venue: to be announced			
		Accommodation:			
		*Airconditioned venue			
		*one (1) projector and 1 projector screens			
		*with three (3) or more microphones			
		*Separate Clean Comfort Room for Male and Female			
		*inclusive of AM Snacks, Lunch & PM Snacks & Dinner			
		AM Snacks: cucumber juice, banana cake/empaynada			
		Lunch: rice, beef steak, bam.i, fish fillet & assorted fruits			
		PM Snacks: lemon juice, cassava cake			
		Dinner: rice, seafood chopsuey, beef teriyaki, chicken cordon bleu & asstd. Fruits			
		Note: subject to change upon the request of the end-user			
		Add-ons:			
		*flowing coffee			
		Note: establishment shall have an issued Certificate of Authority to			
		Operate by the DOT and also allowed to operate at maximum of thirty			
		percent (50%) operational/ seating capacity.			
ONE HUNDRED NINETY FOUR THOUSAND THREE HUNDRED PESOS ONLY					P 194,300.00

PURPOSE: Division MEP Festival of Talents (MUSABAQA) 2023 on June 8-9, 2023 (proposed date)

Requested by:		Approved by:	
Signature:		Signature:	
Printed Name:	YUSOPH A. DAUA	Printed Name:	ROY C. TUBALLA EMD, JD, CESO VI
Designation:	EPS II - ALS/ Division MEP Focal Person	Designation:	Schools Division Superintendent
Date:	04/18/23	Date:	MUS-1006-1004-2023 m-9-20-23-02-0028

RECEIVED



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region IX, Zamboanga Peninsula  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



### REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement with the title **Division Mep Festival of Talents (MUSABAQA) 2023 (PR No. 2023-05-0168)** for FY 2023 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative **not later than** 10:00 A.M. at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at [zn.bac@deped.gov.ph](mailto:zn.bac@deped.gov.ph)

A copy of your 2023 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DT/SEC/CDA, Certificate of Registration and Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0935-399-3224.

*[Signature]*  
**JUDITH V. ROMAGUERA CESO VI**  
Assistant Schools Division Superintendent  
BAC CHAIRPERSON

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
		<b>Division Mep Festival of Talents (MUSABAQA) 2023 on June 8-9, 2023</b> (proposed date)			
		(Breakfast, AM Snacks, Lunch, PM Snacks, Dinner)			
1	PAX	LIVE-OUT PARTICIPANTS 4 X 1 DAY	4		
2	PAX	LIVE-IN PARTICIPANTS 53 X 2 DAYS	106		
3	PAX	LIVE-IN PARTICIPANTS 7 X 3 DAYS	21		
		Venue: to be announced			
		Accommodation:			
		*Airconditioned venue			
		*one (1) projector and 1 projector screens			
		*with three (3) or more microphones			
		*separate clean comfort room for male and female			
		*inclusive of AM Snacks, Lunch & PM Snacks & Dinner			
		AM Snacks: cucumber juice, banana cake/empanada			
		Lunch: rice, beef steak, bam-I, fish fillet & assorted fruits			
		PM Snacks: lemon juice, cassava cake			
		Dinner: rice, seafood chopsuey, beef teriyaki, chicken cordon bleu & assorted fruits			
		Note: subject to change upon the request of the end-user			
		Add-ons:			
		*flowing coffee			
		Note: establishment shall have an issued Certificate of Authority to Operate by the DOT and also allowed to operate at maximum of thirty percent (50%) operational/ seating capacity			
		***NOTHING FOLLOWS***			
		<b>TOTAL</b>			

\*The above quoted prices are inclusive of all costs and applicable taxes.

#### The Chairman

Bids and Awards Committee

Division of Zamboanga del Norte

Capitol Drive, Estaka, Dipolog City

Madame:

Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for which bidder's bond of \_\_\_\_\_ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

\_\_\_\_\_  
Name & Signature of Bidder/Offeror



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Region IX, Zamboanga Peninsula  
**DIVISION OF ZAMBOANGA DEL NORTE**  
Dipolog City 7100

**CERTIFICATE OF CANVASS**

**THIS IS TO CERTIFY** that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

**RADJIE G. ENERIO**

Canvasser

12/15/02  
Date of Canvass

**BIDDERS CERTIFICATE**

**THIS IS TO CERTIFY** that the undersigned of \_\_\_\_\_ located at \_\_\_\_\_ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on \_\_\_\_\_ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this \_\_\_\_\_ day of \_\_\_\_\_, in the City of Dipolog, Province of Zamboanga del Norte.

\_\_\_\_\_  
(Name of the Owner/Authorized Representative)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)