



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City

PURCHASE REQUEST

2023-02-0027

Department:		Department of Education [DepEd]		PR No:		
Section / Office:		SGOD-School Management, Monitoring & Evaluation (SMM&E) Unit		SAI No:		
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost	
		PROJECT RISE 2023: WORKSHOP ON COMPLIANCE TO STANDARDS FOR THE 50 TARGET SCHOOLS				
1	PAX	Board and Lodging of Participants (2 nights) & Catering Services (6 meals, 4 snacks)	55	3,000.00	165,000.00	
2	PAX	Catering Services of Speakers and TWG (6 meals, 4 snacks)	10	2,400.00	24,000.00	
		Venue: within Dipolog City				
		Accommodation:				
		*Airconditioned venue				
		*two (2) projectors and 1 projector screens				
		*with three (3) or more microphones				
		*Separate Clean Comfort Room for Male and Female				
		*Wide Parking Space for participant's vehicle				
		Proposed Menu: (Breakfast, AM Snacks, Lunch, PM Snacks & Dinner)				
		Breakfast: Dried Squid/Tocino; tapa/longganisa; Egg (sunny side/scrambled); Fried rice: assorted fruits				
		AM Snacks: cucumber juice, banana cake/empanada				
		Lunch: rice, beef steak/beef teriyaki, chopsuey/pinakbet, fish fillet/tinola & assorted fruits				
		PM Snacks: lemon juice, cassava cake/buko pie				
		Dinner: rice, chicken curry/fried chicken; chicken terriyaki/beef stroganoff; crab and corn soup/mushroom soup				
		<u>Note: subject to change upon the request of the end-user</u>				
		Add-ons:				
		*tarpaulin				
		*flowing coffee				
		*infused water				
					ONE HUNDRED EIGHTY NINE THOUSAND PESOS	
					P 189,000.00	
PURPOSE: PROJECT RISE 2023: WORKSHOP ON COMPLIANCE TO STANDARDS FOR THE 50 TARGET SCHOOLS ON FEB 22-24, 2023						
Requested by:			Approved by:			
Signature:			Signature:			
Printed Name:			Printed Name:			
Designation:			Designation:			
Date:			Date:			

WILSON M. RINDING
SEPS, SMM&E

VIRGILIO P. BATAN, JR., CESO VI
Schools Division Superintendent

Handwritten notes and signatures at the bottom right, including a date stamp: **FEB 24 2023**

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Dipolog City 7100

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

RADJIE G. ENERIO

Canvasser

12/15/02
Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner/Authorized Representative)

(Signature)

(Date)