



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
 DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City

PURCHASE REQUEST

2023-01-0002 12/26/22

Department:		Department of Education [DepEd]	PR No:		
District / Office:		CID	SAI No:		
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost
MEALS, SNACKS AND VENUE					
Division Quality Assurance Workshop of Contextualized RBI/TVI Lessons and Scripts, Stories and other Teacher-Developed Learning Resources					
1	pax	Day 1 - *inclusive of AM and PM snacks, Breakfast, Lunch and Dinner	70	1,200.00	84,000.00
2	pax	Day 2 - *inclusive of AM and PM snacks, Breakfast, Lunch and Dinner	70	1,200.00	84,000.00
3	pax	Day 3 - *inclusive of AM and PM snacks, Breakfast, Lunch and Dinner	70	1,200.00	84,000.00
4	pax	Day 4 - *inclusive of AM and PM snacks, Breakfast, Lunch and Dinner	70	1,200.00	84,000.00
		5 pax * 4 days without accommodation only meals and snacks @ 525	5	2,100.00	10,500.00
A total of 75 participants					
Venue: within Dipolog City					
*Airconditioned venue					
*inclusive of one (1) projector and projector screens (with three (1) or more microphones					
*Clean and airconditioned accommodation for the live in participants					
*inclusive use of facilities for the live in participants					
*separate clean comfort room for male and female					
Proposed Menu:					
AM Snacks: cucumber/ lemon juice, banana cake/ cassava cake					
Lunch: Rice, Fried Chicken, Bam-i, Fish Fillet, Soup and Assorted Fruits					
PM Snacks: lemon juice, banana cake					
Dinner: rice, chicken fillet, fish tinola, drinks and assorted fruits					
Note: Menu is subject to change upon the request of the end-user					
*Add-ons:					
*tarpaulin					
*flowing coffee					
Note: establishment shall have an issued Certificate of Authority to					
Operate by the DOT and can accommodate One Hundred Forty (140) participants					
in seating capacity					
* Enough space for parking area					

THREE HUNDRED FORTY SIX THOUSAND FIVE HUNDRED P 346,500.00

PURPOSE: Division Quality Assurance Workshop of Contextualized RBI/TVI Lessons and Scripts, Stories and other Teacher-Developed Learning Resources

Requested by:	Approved by:
Signature:	
Printed Name: EVELYN C. LABAD	VIRGILIO P. BAGAN, JR. CESO VI
Designation: Education Program Supervisor	Schools Division Superintendent
Date:	

KIDS MOOE - (KIDSP-ROK)
 HMD FY 2023
 (RECONSTITUTED)



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement **Division Quality Assurances Workshop of Contextualized RBI/TVI lessons and scripts, stories and other Teacher-Developed Learning Resource (PR No. 2023-01-0002)** for FY 2022 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative **not later than JAN 23 2023, 10:00 A.M.** at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at zn.bac@deped.gov.ph

A copy of your 2023 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0935-399-3224.

JUDITH V. ROMAGUERA, CESO VI
 Assistant Schools Division Superintendent
 BAC CHAIRPERSON

18 JAN 2023

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
MEALS, SNACKS AND VENUE					
		Division Quality Assurances Workshop of Contextualized RBI/TVI lessons and scripts, stories and other Teacher-Developed learning Resources			
1	pax	Day 1- inclusive of AM and PM snacks, Breakfast, lunch and Dinner	70		
2	pax	Day 2- inclusive of AM and PM snacks, Breakfast, lunch and Dinner	70		
3	pax	Day 3- inclusive of AM and PM snacks, Breakfast, lunch and Dinner	70		
4	pax	Day 4- inclusive of AM and PM snacks, Breakfast, lunch and Dinner	70		
		5 pax*4 days without accommodation only meals and snacks @525	5		
A total of 75 participants					
Venue: within Dipolog City					
		*air-conditioned venue			
		*inclusive of one projector and projector screens (with three or more microphones)			
		*clean and air-conditioned accommodation for the live-in participants			
		*inclusive use of facilities for the live-in participants			
		*separate clean comfort room for male and female			
		Proposed Menu:			
		AM snacks: cucumber/lemon juice, banana cake/cassava cake			
		Lunch: rice, fried chicken, bam-I, fish fillet, soup and assorted fruits			
		PM snacks: lemon juice, banana cake			
		Dinner: rice, chicken fillet, fish tinola, drinks and assorted fruits			
		Note: establishments shall have an issued Certificate of Authority to Operate			
NOTHING FOLLOWS					
TOTAL					

*The above quoted prices are inclusive of all costs and applicable taxes.

The Chairman
 Bids and Awards Committee

Division of Zamboanga del Norte
 Capitol Drive, Estaka, Dipolog City
 Madame:

Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for which bidder's bond of _____ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

 Name & Signature of Bidder/Offeror

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

RADJIE G. ENERIO

Canvasser

12/15/02
Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner/Authorized Representative)

(Signature)

(Date)