



Republic of the Philippines

Department of Education

REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement with the title **Outsourcing of Delivery Truck for the Delivery and Distribution of SLMs and other printed Learning resources.(PR NO.2024-03-098)** for FY 2024 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than **MAR 27 2024 10:00:00 AM** at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at [zn.bac@deped.gov.ph](mailto:zn.bac@deped.gov.ph)

A copy of your 2024 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Sworn Statement are also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0946-025-6019.

**ZYHRINE P. MAYORMITA**  
BAC Chairperson - Goods & Services  
MAR 20 2024

Stock No.	Unit	Item Description	Quantity	Unit Price	Total Price
1	BUNDLE	FREIGHT AND HANDLING OF LEARNNG RESOURCES (FROM SCHOOLS DIVISION OFFICE TO DIFFERENT DISTRICT OFFICES OF DEPED ZAMBOANGA DEL NORTE) 100 MODULES PER BUNDLE			
		MAPEH(HEALTH 4) MODULES 1	59.68		
2	BUNDLE	MAPEH(HEALTH 4) MODULES 2	59.68		
3	BUNDLE	MAPEH(HEALTH 4) MODULES 3	59.68		
4	BUNDLE	MAPEH(HEALTH 4) MODULES 4	59.68		
5	BUNDLE	MAPEH(HEALTH 4) MODULES 5	59.68		
6	BUNDLE	MAPEH(HEALTH 4) MODULES 6	59.68		
7	BUNDLE	FILIPINO 7 MODULE 1	56.58		
8	BUNDLE	FILIPINO 7 MODULE 2	56.58		
9	BUNDLE	FILIPINO 7 MODULE 3	56.58		
10	BUNDLE	MAPEH 9 (HEALTH) MODULE 1	55.76		
11	BUNDLE	MAPEH 9 (HEALTH) MODULE 2	55.76		
12	BUNDLE	MAPEH 9 (MUSIC) MODULE 1	55.76		
13	BUNDLE	MAPEH 9 (MUSIC) MODULE 2	55.76		
14	BUNDLE	MAPEH 9 (MUSIC) MODULE 3	55.76		
15	BUNDLE	TEACH FROM HOME MANUAL (FROM UNICEF)	14.81		
16	BUNDLE	PREVENTIVE DRUG EDUCATIN RESOURCES MATERIALS	14.57		
		100 MODULES PER BUNDLE PLACE OF DELIVERY: ALL 35 DISTRICTS OF ZAMBOANGA DEL NORTE (SEE ATTACHED LIST) DELIVERY AT ONCE: ( W/in 5 working days from the date of receipt of PO.) *** Nothing Follows ***			
Total Amount of Quotation			Total:		
Approved Budget of the Contract			Total:		P83,600.00

\*The above quoted prices are inclusive of all costs and applicable taxes.

The Chairman

Bids and Awards Committee  
Division of Zamboanga del Norte  
Capitol Drive, Estaka, Dipolog City

Madame:

Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for which bidder's bond of \_\_\_\_\_ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

Name & Signature of Bidder/Offoror



Address: Capitol Drive, Estaka, Dipolog City 7100  
Email: [zn.bac@deped.gov.ph](mailto:zn.bac@deped.gov.ph)  
FB: DepEd Tayo-School Division of Zamboanga Del Norte

Tel. No.:(065)212 - 5843  
Website: [www.depedzn.net](http://www.depedzn.net)





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**INSTRUCTIONS**

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. All technical specifications are mandatory.
4. Failure to comply with any of the mandatory requirements will disqualify your quotation.
5. Failure to follow these instructions will disqualify your entire quotation.

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



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**CERTIFICATE OF CANVASS**

**THIS IS TO CERTIFY** that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

  
**GEKABEL M. VELARDE**  
Canvasser

**03/20/24**  
Date of Canvass

**BIDDERS CERTIFICATE**

**THIS IS TO CERTIFY** that the undersigned of \_\_\_\_\_ located at \_\_\_\_\_ personally received the Invitation to Bid/Request for Quotations from Department of Education - Zamboanga del Norte Division duly signed by the Principal of the Entity on \_\_\_\_\_ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this \_\_\_\_\_ day of \_\_\_\_\_, in the City of Dipolog, Province of Zamboanga del Norte.

\_\_\_\_\_  
(Name of the Owner/Authorized Representative)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)



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**DISTRIBUTION LIST OF SLMs from Division Office to District Offices**

**Q4 SLMs (MAPEH Module 1-6, Filipino 7 Module 1-3, MAPEH 9 (Health Module 1-2); Music 9 Module 1-3), Teach From Home Manual & Preventive Drug Education**

#	DISTRICT	MAPEH(Health 4) Modules 1	MAPEH (Health 4) Modules 2	MAPEH (Health 4) Modules 3	MAPEH (Health 4) Modules 4	MAPEH (Health 4) Modules	MAPEH (Health 4) Modules 6	Filipino 7 Module 1	Filipino 7 Module 2	Filipino 7 Module 3	MAPEH 9 (Health) Module 1	MAPEH 9 (Health) Module 2	MAPEH 9 (Music) Module 1	MAPEH 9 (Music) Module 2	MAPEH 9 (Music) Module 3	TEACH FROM HOME MANUAL	Preventive Drug Education Resource
		TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL		TOTAL
		5968	5968	5968	5968	5968	5968	5658	5658	5658	5576	5576	5576	5576	5576	1481	1457
1	LA LIBERTAD	56	56	56	56	56	56	43	43	43	43	43	43	43	43		41
2	MUTIA	85	85	85	85	85	85	92	92	92	92	92	92	92	92		41
3	PIÑAN	124	124	124	124	124	124	151	151	151	151	151	151	151	151		42
4	POLANCO I	158	158	158	158	158	158	177	177	177	177	177	177	177	177		41
5	POLANCO II	92	92	92	92	92	92	49	49	49	49	49	49	49	49		41
6	RIZAL	94	94	94	94	94	94	85	85	85	85	85	85	85	85		41
7	SERGIO OSMEÑA I	139	139	139	139	139	139	167	167	167	167	167	167	167	167		41
8	SERGIO OSMEÑA II	90	90	90	90	90	90	51	51	51	51	51	51	51	51		41
9	SIBUTAD	154	154	154	154	154	154	113	113	113	113	113	113	113	113		41
		992	992	992	992	992	992	928	928	928	928	928	928	928	928	0	370
10	KATIPUNAN I	166	166	166	166	166	166	207	207	207	204	204	204	204	204		42
11	KATIPUNAN II	166	166	166	166	166	166	134	134	134	130	130	130	130	130		42
12	MANUKAN I	145	145	145	145	145	145	216	216	216	216	216	216	216	216		42
13	MANUKAN II	135	135	135	135	135	135	86	86	86	86	86	86	86	86		42
14	PONOT	163	163	163	163	163	163	210	210	210	210	210	210	210	210		41
15	ROXAS I	109	109	109	109	109	109	114	114	114	112	112	112	112	112		41
16	ROXAS II	251	251	251	251	251	251	58	58	58	55	55	55	55	55		41
17	SIAYAN	269	269	269	269	269	269	241	241	241	235	235	235	235	235	313	42
18	Sindangan Central	342	342	342	342	342	342	457	457	457	457	457	457	457	457	252	42
19	Sindangan North	198	198	198	198	198	198	168	168	168	168	168	168	168	168	152	41
20	Sindangan South	246	246	246	246	246	246	157	157	157	157	157	157	157	157	235	41
		2190	2190	2190	2190	2190	2190	2048	2048	2048	2030	2030	2030	2030	2030	952	457
21	BACUNGAN	221	221	221	221	221	221	212	212	212	208	208	208	208	208	270	42
22	GODOD	163	163	163	163	163	163	140	140	140	136	136	136	136	136	259	42
23	GUTALAC I	166	166	166	166	166	166	229	229	229	225	225	225	225	225		42
24	GUTALAC II	125	125	125	125	125	125	59	59	59	56	56	56	56	56		42
25	KALAWIT	187	187	187	187	187	187	120	120	120	114	114	114	114	114		42
26	LABASON	265	265	265	265	265	265	270	270	270	263	263	263	263	263		42
27	LILOY I	149	149	149	149	149	149	287	287	287	284	284	284	284	284		42
28	LILOY II	94	94	94	94	94	94										42



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		TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL		
		5968	5968	5968	5968	5968	5968	5658	5658	5658	5576	5576	5576	5576	5576	1481	1457
29	SALUG I	124	124	124	124	124	124	133	133	133	131	131	131	131	131		42
30	SALUG II	97	97	97	97	97	97	83	83	83	80	80	80	80	80		42
31	TAMPILISAN	188	188	188	188	188	188	192	192	192	187	187	187	187	187		42
32	BALIGUIAN	147	147	147	147	147	147	91	91	91	89	89	89	89	89		42
33	SIBUCO	317	317	317	317	317	317	269	269	269	263	263	263	263	263		42
34	SIOCON	327	327	327	327	327	327	407	407	407	396	396	396	396	396		42
35	SIRAWAI	216	216	216	216	216	216	190	190	190	186	186	186	186	186		42
		2786	2786	2786	2786	2786	2786	2682	2682	2682	2618	2618	2618	2618	2618	529	630

Prepared by

Checked & Verified by

Noted by:

  
MARIPIL T. GREGORIO  
Librarian II

  
EVELYN C. LABAD  
EPS-LRMS

ZYHRINE P. MAYORMITA EdD  
CID Chief