



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City

PURCHASE REQUEST

2024-02-056

Department: Department of Education (DepEd)		PR No:	January 18, 2024		
Section / Office: ADMIN		SAI No:			
Stock No.	Item Description	Quantity	Unit	Est. Unit Cost	Total Cost
	<i>Concreting Works</i>				
	Concrete slab for Sink				
2.020	Portland Cement	3.00	bag	308.00	924.00
2.040	Gravel	0.44	cu.m	1,680.00	742.56
2.050	Washed Sand	0.35	cu.m	1,680.00	581.28
3.090	D12mm x 6.00 mts RSB	50.55	kg	89.60	4,529.46
3.120	G.I. Tie Wire	2.00	kg	92.40	184.80
4.010	Coco Lumber 2" x 2"	76.67	bd.ft	28.00	2,146.67
4.030	Plywood Ordinary, 1/2" x 4' x 8'	2.00	pc	890.40	1,780.80
4.040	CWN, Assorted	5.00	kg	84.00	420.00
9.220	Concrete Nails	2.00	kg	118.16	236.32
5.000	<i>Masonry Works</i>				
	Wall	2.16	sq.m		
5.030	CHB 4" thk	35.00	pc	16.80	588.00
2.020	Portland Cement	3.00	bag	308.00	924.00
2.050	Washed Sand	0.34	cu.m	1,680.00	578.76
5.040	10mm x 6m RSB	17.86	kg	89.60	1,599.90
3.120	G.I. Tie Wire	1.00	kg	92.40	92.40
	<i>Plastering</i>	8.90	sq.m		
2.020	Portland Cement	3.00	bag	308.00	924.00
2.050	Fine Washed Sand	0.64	cu.m	1,680.00	1,079.10
6.000	<i>Fabricate and Install Door</i>				
	0.70m x 2.10m Hollow Core Flush Type Door on 150mm Wooden Jamb with Hardware and Accessories	1.00	set	4,424.00	4,424.00
9.060	Plywood, 3/4" x 4' x 8', Sta. Clara	2.00	pc	2,889.60	5,779.20
	Invisible Hinge concealed folding Door Hinge 4"	4.00	pc	610.40	2,441.60
	Bostic, 320g, No more nails	1.00	pc	218.40	218.40
9.210	Finishing Nails	1.00	kg	92.96	92.96
13.000	<i>Finishing Works</i>				
	<i>Painting Works</i>				
13.020	Latex, Flat	3.00	gal	691.60	2,074.80
13.040	Latex, Semi Gloss	3.00	gal	753.20	2,259.60
13.060	Enamel, Flatwall	1.00	gal	736.40	736.40
13.080	Enamel, Semi Gloss	1.00	gal	761.60	761.60
	Skim Coat White - Island (Super kinis)	5.00	bag	509.60	2,548.00
	Paint Roller 6"	3.00	pc	112.00	336.00
	Paint Tray	1.00	pc	44.80	44.80
	Paint Brush 2"	2.00	pc	56.00	112.00
	<i>S/S Sink</i>				
	0.40 x 0.60m Single bowl stainless steel sink with faucet and complete fittings.	1.00	set	5,040.00	5,040.00
	<i>Tile works</i>				



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Department of Education

REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement with the title **Materials for Rehabilitation Works for SDS Pantry (PR NO.2024-02-056)** for FY 2024 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than **Feb 12, 2024 10:00:00 AM** at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at zn.bac@deped.gov.ph

A copy of your 2024 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Sworn Statement are also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0946-025-6019.

RAYMOND M. SALVADOR, CESO VI

BAC Chairperson - Goods & Services

Stock No.	Unit	Item Description	Quantity	Unit Price	Total Price
1	Bag	Concreting Works Portland Cement	3		
2	Cu.m	Gravel	0.44		
3	Cu.m	Washed Sand	0.35		
4	kg	D12mm x 6.00 mts RSB	50.55		
5	kg	G.I. Tie Wire	2		
6	Bd.ft	Coco Lumber 2" x 2"	76.67		
7	pcs	Plywood Ordinary, 1/2" x 4' x 8'	2		
8	kg	CWN, Assorted	5		
9	kg	Concrete Nails	2		
10	pcs	Masonry Works wall CHB 4" thk	35		
11	Bag	Portland Cement	3		
12	Cu.m	Washed Sand	0.34		
13	kg	10mm x 6m RSB	17.86		
14	kg	G.I Tie Wire	1		
15	Bag	Plastering Portland Cement	3		
16	Cu.m	Fine Washed Sand	0.64		
17	set	Fabricate and Install Door 0.70m x 2.10m Hollow Core Flush Type Door on 150mm Wooden Jamb with Hardware and Accessories	1		
18	pcs	Plywood, 3/4" x 4' x 8', Sta. Clara	2		
19	pcs	Invisible Hinge Concealed Folding Door Hinge 4"	4		
20	pcs	Bostic, 320 g, No more nails	1		
21	kg	Finishing Nails	1		
22	GAL	Finishing Works Painting Works Latex Flat	3		
23	GAL	Latex Semi-gloss	3		
24	GAL	Enamel, Flatwall	1		
25	GAL	Enamel Semi-Gloss	1		
26	Bag	Skim Coat White - Island (Super Kins)	5		
27	pcs	Paint Roller 6"	3		
28	pcs	Paint Tray	1		
29	pcs	Paint Brush 2"	2		
30	set	s/s sink 0.40 x 0.60m Single Bowl Stainless steel sink with faucet and complete fittings.	1		



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31	pcs	Tile Works Glazed Tiles 60cm x 60cm	17		
32	Bag	Tile Adhesive 25kg/bag	2		
33	pcs	Tile Trim	3		
34	Bag	Tile Grout 5kg/bag	1		
35	pcs	Carpentry Works /Cabinet Plywood, Marine 3/4" x 4' x 8', made in Philippines	10		
36	Bd.ft	S4S Lumber, Kiln Dried, Treated Wood, 2x2" Palochina wood or equal	13.33		
37	BOTTLE	Wood Glue (2kg)	2		
38	GAL	Wood Putty	2		
39	kg	Finishing Nails	4		
40	pcs	SS Cabinet Handle	12		
41	pcs	Cabinet concealed hydraulic hinges C1,C2	24		
42	GAL	Finishing Works/Cabinet Painting Works Enamel, Flatwall	2		
43	GAL	Enamel, Semi Gloss	2		
*** Nothing Follows ***					
			Total:		

*The above quoted prices are inclusive of all costs and applicable taxes.

The Chairman

Bids and Awards Committee

Division of Zamboanga del Norte

Capitol Drive, Estaka, Dipolog City

Madame:

Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for which bidder's bond of _____ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

Name & Signature of Bidder/Offeror



Address: Ception Drive, Estaka, Dipolog City 7100

Email: zn.bac@deped.gov.ph

FB: DepEd Tayo-School Division of Zamboanga Del Norte

Tel. No.:(065)212 - 5843

Website: www.depedzn.net



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INSTRUCTIONS

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. All technical specifications are mandatory.
4. Failure to comply with any of the mandatory requirements will disqualify your quotation.
5. Failure to follow these instructions will disqualify your entire quotation.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



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CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

JUNRIE MARK V. VILLARIN

Canvasser

Feb 07, 2024

Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner / Authorized Representative)

(Signature)

Date