



Republic of the Philippines
 Department of Education
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

**PRINTING AND DELIVERY OF ALTERNATIVE LEARNING SYSTEM (ALS)
 MADRASAH EDUCATION PROGRAM (MEP) AND ARABIC VALUES
 EDUCATION (ALIVE) IN ALS PROGRAMS MODULES**

MINUTES OF THE PRE-BID CONFERENCE
 December 7, 2020

ATTENDANCE: (See Annex "A")

The pre-bid conference for the project: Printing and Delivery of Alternative Learning System (ALS) Madrasah Education Program (MEP) and Arabic Values Education (ALIVE) in ALS programs modules, was called to order at 3.00 in the afternoon on December 7, 2020, and was presided by the BAC Vice-Chairperson for goods and services, CES-CID Lilia Abello through virtual conference.

The meeting started with a prayer by the BAC regular member Dr. Sonia Uy and followed by the acknowledgement of the BAC members and prospective bidders. Presence of the observers from COA was also acknowledged. This was followed by the declaration of quorum by CES-CID Abello.

DISCUSSION	AGREEMENT
<p>Overview of the project by the proponent SEPS Leynie Boy Bellino:</p> <p>Modules should be based by the sample provided and according to the specifications and terms of references provided in the purchase request, SARO for this project has been received by the Division Office. The project composed of two (2) Lots.</p>	
<p>Presentation of the key clauses of the ITB and Philippine Bidding Documents by the BAC Secretariat Head SEPS Wilson Inding:</p> <p>Sir Wilson Inding discussed the ITB with emphasis on paragraphs 1, 2, 3, 4, 5, 7 and 9. He also discussed the PBD with emphasis on Section II-Instruction to Bidders paragraphs 5.2 (a), 5.3, 7, 18 (19.4), 19 (20), and 20 (21.1), Section III and bidders should make sure to affix the initial in every page to substantiate the fact that they have read the documents.</p> <p>Discussion of the terms of References and presentation of the Purchase Request and checklist.</p>	





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Open Forum

1. What is the difference between production schedule and delivery schedule?
2. ^{Does} production Schedule pertain to production schedule of the service provider/ bidders.
3. Is prototype already available?
4. What type of cover is used for the modules? Is it colored or black and white?

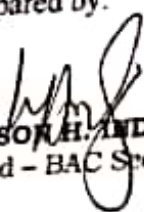
Production schedule is the time for the printing of the modules while on the other hand delivery schedule is the target date of actual delivery of the modules to the procuring entity.

Yes production schedule refers to the schedule of production of the service provider/bidder taking consideration of the terms and reference provided in the purchase request.

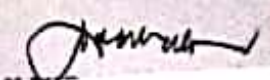
The proponent will provide with the prototype whenever it is available.

Modules should be in newsprint A4 and should be black and white

Prepared by:


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Noted:


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Supporting
 the Department's
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