



Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

**PRINTING AND DELIVERY OF 3<sup>RD</sup> QUARTER SELF-LEARNING MODULES (SLMs)  
 FOR KINDERGARTEN TO GRADE III**

**MINUTES OF THE PRE-PROCUREMENT CONFERENCE  
 February 26, 2021**

**ATTENDANCE:** (See Annex "A")

The pre-procurement conference for the project: Printing and Delivery of 3<sup>rd</sup> Quarter Self-learning Modules (SLMs) for Kindergarten to Grade 3 was called to order at 9:00 in the morning on February 26, 2021, and was presided by the BAC Chairperson for goods and services, ASDS Judith V. Romaguera.

The meeting started with a prayer by the BAC Secretariat, SEPS Wilson inding. This was followed by the checking of attendance of the members and the declaration of quorum. The presence of the proponent and technical working group were also acknowledged.

DISCUSSION	AGREEMENT
<p><b>Overview of the project by the proponent EPS Evelyn C. Labad:</b></p> <p>EPS Labad gave the overview of the project. There was confusion from the memo from the Regional office since it requires only 8 pages in each module but the Central Office advisory provides that each modules should have 12 pages.</p> <p>ASDS asked for the copy of the Regional memorandum and presented a letter signed by the superintendent addressed to the Regional director asking for reconsideration that Kinder to Grade 3 modules be printed in 12 pages instead of 8.</p> <p>EPS Labad further justified the 12 pages modules was based on Regional memorandum for Quarter 2. Procurement has already commenced when the Regional Advisory was issued.</p> <p>Dr. Sonia Uy reiterated that it is alright to print 12 pages of the modules as long as it is within the budget allocated per page. Sir Giparel Elumba seconded the idea of the said procurement. He also commented that if the pages will be reduced to 8 pages, then there will be more copies may be produced. He asked if the current number of learners are all catered if the K to Grade 3 modules are printed in 12 pages.</p> <p>EPS Evelyn Labad confirmed that the budget is still sufficient for the Printing of Kindergarten to Grade 3 Modules of all learners for Quarter 3.</p>	<p>The 12-page module for kindergarten to grade 3 will be printed, since a letter was already sent to the regional office for reconsideration and that considering the time element left of the procurement and the start of Quarter 3 is already too close.</p> <p>The eight (8)-page module for kindergarten to grade 3 will be observed for the procurement of SLMs for Quarter 4.</p>

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


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<p>The BAC proposed that the remaining pages (4 pages) can be allotted to Non-Graded Learners with disabilities. Dr. Sonia Uy moved for the approval of the said proposal and was seconded by Sir Giparel Elumba.</p> <p>It was also clarified by the proponent that the various modules prototypes are already available or already in the hands of the EPS for LRMS. Quality Assurance certificates must be secured prior to the issuance of Notice of Award.</p>	
<p>The 4<sup>th</sup> Quarter modules will be procured separately, following the terms of references in the most recent regional memorandum that bears the specifications for Self-Learning Modules (SLMs) printing.</p>	

Prepared by:

  
**WILSON HINDING**  
Head - BAC Secretariat

Noted:

  
**JUDITH V. ROMAGUERA, CESE**  
Chairperson (Goods and Services)

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