



Republic of the Philippines  
**Department of Education**  
REGION IX  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

**NOTICE TO PROCEED**

12 JUL 2024

**MARICEL P. SANTIAGO**

Proprietor

ALLYCEL GENERAL MERCHANDISE

La Trinidad Extension Interior Brgy. San Gabriel Teresa, Rizal

Madame:

The Attached Agreement having been approved, notice is hereby given to **ALLYCEL GENERAL MERCHANDISE**, that delivery may proceed on the **Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Coco Bisc-LOT 5**, effective on the date of receipt of this notice as acknowledged below, and that fully complete within the **delivery schedule fixed by the proponent**.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DepEd-Schools Division of Zamboanga del Norte, Estaka, Dipolog City.

Very truly yours,

**ROY C. TUBALLA EMD, JD, CESO V**  
Schools Division Superintendent

**Conforme:**

I acknowledged receipt of this Notice on: 7-13-2024  
Name of Bidder: Allycel General Merchandise  
Name of Representative of Bidder: Maricel P. Santiago  
Authorized Signature: [Signature]

BAC/njld/ Notice to Proceed/ 2024-033-CBZN/ ALLYCEL GENERAL MERCHANDISE



Address: Capitol Drive, Estaka, Dipolog City 7100

Email: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph)

FB: DepEd Tayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843

Website: [www.depedzn.net](http://www.depedzn.net)



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**CONTRACT AGREEMENT**

THIS AGREEMENT, made this 9th day of July, 2024 between **DepEd-SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**, Capitol Drive, Estaka, Dipolog City, Philippines (hereinafter called the "Entity") and **ALLYCEL GENERAL MERCHANDISE**, La Trinidad Extension Interior Brgy. San Gabriel Teresa, Rizal (hereinafter called the "Supplier").

WHEREAS, the Entity is desirous that the Supplier executes the "**Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Coco Bisc-LOT 5**" (hereinafter called "The Project") with **Contract No. CB-2024-032** and the Entity has accepted the bid for **Seven Million Four Hundred Thirty-Seven Thousand Seventy-Four Pesos and 40/100 ( Php 7,437,074.40)** by the Supplier for the execution and completion of such Project **within the delivery schedule fixed by the proponent**, and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
  - (a) General and Special Conditions of Contract;
  - (b) Specifications;
  - (c) Invitation to Bid;
  - (d) Instructions to Bidders;
  - (e) Bid Data Sheet;
  - (f) Addenda and/or Supplemental/Bid Bulletins, if any;
  - (g) Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - (h) Eligibility requirements, documents and/or statements;
  - (i) Performance Security;
  - (j) Notice of Award of Contract and the Bidder's conforme thereto;
  - (k) Other contract documents that may be required by existing laws and/or the Entity.
3. The Supplier shall
  - a. Deliver the following item/s:

Department		Department of Education - ZN		PR No.:	May 06, 2024	
Section / Office		MEDICAL SECTION		SAI No.:		
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost	
1	piece	Biscuit and Bar (with certification from FNRI)	409080			

Supplier's Witness  
 Supplier  
 SDO's Witness  
 Schools Division Superintendent

Puigson  
 Maricel P. Santiago  
 Cheryl V. Ocupe  
 Roy C. Tuballa EMD, JD, CESO V



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*Handwritten signature*  
NERSCUE  
Supplier's Witness

*Handwritten signature*  
MARICEL P. SANTIAGO  
Supplier

*Handwritten signature*  
CHERYL V. OCUPE  
SDO's Witness

	<p>A. Type of Food: COCO BISC Flavor: Plain/Any Flavor Serving Size: 30 g Quantity: 409,080 Must be a DOST-FNRI technology adoptor. Quality: Products received in good condition, no signs of damage in packs, no signs of holes, pest-free, and not expired. Packaging: Individually packed in food-grade pouches. The packaging must clearly and readably indicate the manufacturing and expiration dates. If possible, provide an imprinted sign per pack which indicates "NOT FOR SALE". The inspectorate team shall reject packs that are spoiled and damage and subject for replacement. Expiration: Expiration date should be at least 5 months from the date of manufacturing. Drop-off-Points: Central Schools of the 35 Districts Payment schedule: Staggered payment once distribution is started. Sensory evaluation and acceptability test: Should pass the sensory evaluation and acceptability tests. Provide samples. Nutritional Content: Energy 147 kCal or more Saturated Fat 0-7 g Protein 2 g or more Sugar &lt;10-25 g Sodium 197 mg Calcium 23 mg or more</p>			
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4. The Supplier shall deliver the items based on the Delivery Schedule presented:

NFP	1 <sup>st</sup> Delivery	2 <sup>nd</sup> Delivery	3 <sup>rd</sup> Delivery	4 <sup>th</sup> Delivery
Cocobisc	50% 2 <sup>nd</sup> week of August 2024	50% 1 <sup>st</sup> week of December 2024		

*Handwritten signature*  
ROY C. TUBALLA EMD, JD, CESO V  
Schools Division Superintendent

SBFP will be simultaneously implemented in recipient schools starting August 19, 2024 following the cycle menu.

5. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to execute and complete the Project and remedy any defects therein in conformity with the provisions of this Contract in all respects.

6. LIQUIDATED DAMAGES

(a) Liquidated damages shall be charged against the **SUPPLIER** amounting to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay.

(b) Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or



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terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

- The Entity hereby covenants to pay the Supplier in consideration of the execution and completion of the Project and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

*IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.*

Signed, sealed, delivered by **ROY C. TUBALLA EMD, JD, CESO V**, the Schools Division Superintendent, DepEd-Schools Division of Zamboanga Del Norte.

Signed, sealed, delivered by **MARICEL P. SANTIAGO**, Proprietor, ALLYCEL GENERAL MERCHANDISE, La Trinidad Extension Interior Brgy. San Gabriel Teresa, Rizal.

Binding Signature of Procuring Entity

**ROY C. TUBALLA EMD, JD, CESO V**

Binding Signature of Supplier

**MARICEL P. SANTIAGO**

**WITNESSES :**

For Entity:

*Cheryl V. Ocupe*  
**CHERYL V. OCUPE**

**EMPLOYEE ID: 1030041**

Issued on:

Issued at: Dipolog City

**For Company/Supplier**

*Messie Purisato*  
**MESSIE PURISATO**

**ID No/CTC no.: P4212470C**

Issued on: July 26 2023

Issued at: July 25 2023





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Republic of the Philippines  
 Province of \_\_\_\_\_  
 City/Municipality of OSAMIZ CITY

**ACKNOWLEDGMENT**

At the above-mentioned place this \_\_\_\_\_ personally appeared before me:

**ROY C. TUBALLA EMD, JD, CESO V**  
 Head of the Procuring Entity

**Driver's License:**  
 J01-99-028823

**MARICEL P. SANTIAGO**  
 Bidder's Representative

D16-09-003152

Known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the offices they respectively represent.

The foregoing instrument is a Contract Agreement, consisting of four (4) pages, including this page on which this Acknowledgement is written and signed by the parties hereto and their instrument witnesses on the left margin of each and every page hereof.

**WITNESS MY HAND AND SEAL** on the 12 day of JUL 2024, 2024 at OSAMIZ CITY, Philippines.

NOTARY PUBLIC

Until December 31, \_\_\_\_\_

**ROBERTO M. SANTIAGO JR.**

Notary Public for Ozamiz City and  
 Municipality of Curn, Misamis Occidental  
 Until December 31, 2025  
 2nd Level, J-ME Building, Capistrano St., Ozamiz City  
 Notarial Commission No. 2023-17  
 IBP No. 361934-CY 2024, October 2, 2023  
 PTR No. 5240760, January 3, 2024  
 MCLE No. VII-0017336-May 6, 2022  
 Roll No. 41738 / TIN 160-702-876-000

Page No. 373 ;  
 Doc. No. 75 ;  
 Book No. XC ;  
 Series No. 2024 ;

BAC/ Contract Agreement/ 2024-033-CBZN/ 2023-007/



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**Office of the Schools Division Superintendent**

**NOTICE OF AWARD**

June 24, 2024

**MARICEL P. SANTIAGO**

Proprietor

ALLYCEL GENERAL MERCHANDISE

La Trinidad Extension Interior Brgy. San Gabriel Teresa, Rizal

Madame:

This is to inform you that the **Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Coco Bisc-LOT 5**, is hereby awarded to you as the **Lowest Calculated Responsive Bidder**, at a Contract Price of **Seven Million Four Hundred Thirty-Seven Thousand Seventy-Four Pesos & 40/100 (P7,437,074.40)**.

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to formally enter into a contract with us and to submit the **Performance Security in the form of an Unconditional Bank Guarantee or Cashier's Check or Manager's Check or Irrevocable Letter of Credit, equivalent to ten percent (10%) of the Contract Price or Surety bond equivalent to thirty (30%) of the Contract Price**.

Failure to enter into the said contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security. Thank You.

Very truly yours,

**ROY C. TUBALLA EMD, JD, CESO V**  
 Schools Division Superintendent *RT*

**Conforme:**

I acknowledged receipt of this Notice on: 6-29-2024  
 Name of Bidder: Allycel General Merchandise  
 Name of Representative of Bidder: Maricel P. Santiago  
 Authorized Signature: *M*

BAC/Notice of Award/2024-033-CBZN /ALLYCEL GENERAL MERCHANDISE





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***Bids and Awards Committee (BAC) Resolution Declaring ALLYCEL GENERAL MERCHANDISE as Lowest Calculated and Responsive Bidder (LCRB) for the Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Coco Bisc-LOT 5, and Recommending Award of Contract Therefor***

**RESOLUTION NO. 035-CB s. 2024**  
 June 24, 2024

**WHEREAS**, on **May 13, 2024 @ 3:00 p.m.**, the BAC conducted an on-site Pre-Procurement Conference for the procurement project *Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Coco Bisc-LOT 5*;

**WHEREAS**, the DepEd, Division of Zamboanga del Norte, Estaka, Dipolog City advertised the Invitation to Apply for Eligibility and to Bid for *Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Coco Bisc-LOT 5*, published in PHILGEPS and posted within the premises of the Schools Division Office of the Schools Division of Zamboanga del Norte continuously from **May 21, 2024** up to the scheduled opening of Bids on **June 11, 2024**;

**WHEREAS**, on **May 29, 2024 @ 3:00 p.m.** the BAC conducted an on-site and online **Pre-Bid Conference** with the presence of six (6) interested bidders;

**WHEREAS**, in response to the said advertisements, three (3) prospective bidders submitted its intent to participate in the bidding and, went on to purchase the bid documents for the project;

**WHEREAS**, three (3) prospective bidders timely submitted its proposal, and on **June 11, 2024**, the **bid opening** was conducted, which reveals;

<b>Bidder Identification/Name</b>	<b>Approved Budget of Contract</b>	<b>Bid as Read Amount (₱)</b>	<b>Remarks</b>
BESTFRIEND GOODIES	Php 8,999,760.00	Php 7,768,429.20	For PQE
D' PARAGON AA CORP.		Php 8,283,870.00	For PQE
ALLYCEL GENERAL MERCHANDISE		Php 7,437,074.40	For PQE

**WHEREAS**, the detailed evaluation of bids conducted on **June 11, 2024**, resulted in the following:





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Bidder Identification/Name	Approved Budget of Contract	Bid as Read Amount (P)	Remarks
BESTFRIEND GOODIES	Php 8,999,760.00	Php 7,768,429.20	For PQE
D' PARAGON AA CORP.		Php 8,283,870.00	For PQE
ALLYCEL GENERAL MERCHANDISE		Php 7,437,074.40	For PQE

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by the bidders, for the project, and after the conduct of post-qualification inspection and interview, the following was established from the post-qualification report:

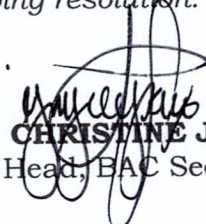
Requirement	Eligibility/legal	Technical	Financial	RESULT
ALLYCEL GENERAL MERCHANDISE	Responsive	Responsive	Responsive	Passed/ LCRB

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

- a.) To declare **ALLYCEL GENERAL MERCHANDISE** as the **Lowest Calculated and Responsive Bidder** for the *Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Coco Bisc-LOT 5*, in the amount as accordingly bid;
- b.) To recommend to the Head of the Procuring Entity of the DepEd, Division of Zamboanga del Norte, the award of contract in favor of **ALLYCEL GENERAL MERCHANDISE** for the *Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Coco Bisc-LOT 5*, at a total Contract Price of **Seven Million Four Hundred Thirty-Seven Thousand Seventy-Four Pesos & 40/100 (P 7,437,074.40)**.

**RESOLVED**, at the DepED, Division of Zamboanga del Norte, Estaka, Dipolog City this **24<sup>th</sup> day of June 2024**.

*I hereby certify to the truthfulness of the foregoing resolution.*

  
**ATTY. CHRISTINE JOYCE S. PACO**  
 Head, BAC Secretariat




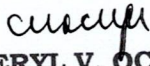


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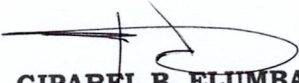
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Conforme:

  
**EDWIN O. CURAM**  
Expert/ End-User Representative

  
**CHERYL V. OCUPE**  
Provisional Member (Proponent)/ BAC Member

  
**GRACE T. DELA CRUZ**  
BAC Member

  
**GIPAREL B. ELUMBA**  
BAC Member

  
**WILSON H. INDING**  
Vice-Chairperson

  
**ZYHRINE P. MAYORMITA**  
BAC Chairperson-Goods and Services

Date approved: \_\_\_\_\_

BAC/ BACRESO/2024-033-CBZN / ALLYCEL GENERAL MERCHANDISE