



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

NOTICE TO PROCEED

15 JUL 2024

NENITA M. TAN

Authorized Managing Officer

BESTFRIEND GOODIES

JTT Building, Block 9, Lot51-57, Primerose St.,

Camella Homes, Upper Balulang, Cagayan de Oro City

Madame:

The Attached Agreement having been approved, notice is hereby given to **BESTFRIEND GOODIES**, that delivery may proceed on the **Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Nutripack RTE Viands and Snacks-LOT 3**, effective on the date of receipt of this notice as acknowledged below, and that fully complete within the **delivery schedule fixed by the proponent**.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DepEd-Schools Division of Zamboanga del Norte, Estaka, Dipolog City.

Very truly yours,

ROY C. TUBALLA EMD, JD, CESO V

Schools Division Superintendent

Conforme:

I acknowledged receipt of this Notice on: 7-17-2024

Name of Bidder: BESTFRIEND GOODIES

Name of Representative of Bidder: NENITA M. TAN

Authorized Signature: [Signature]

BAC/njld/Notice to Proceed/2024-031-CBZN/BESTFRIEND GOODIES



Address: Capitol Drive, Estaka, Dipolog City 7100

Email: zn.division@deped.gov.ph

FB: DepEd Tayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843

Website: www.depedzn.net



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 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

CONTRACT AGREEMENT

THIS AGREEMENT, made this 12th day of July, 2024 between **DepEd-SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**, Capitol Drive, Estaka, Dipolog City, Philippines (hereinafter called the "Entity") and **BESTFRIEND GOODIES**, JTT Building, Block 9, Lot 51-57, Primerose St., Camella Homes, Upper Balulang, Cagayan de Oro City (hereinafter called the "Supplier").

WHEREAS, the Entity is desirous that the Supplier executes the "**Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Nutripack RTE Viands and Snacks-LOT 3**" (hereinafter called "The Project") with **Contract No. CB-2024-030** and the Entity has accepted the bid for **Fourteen Million Nine Hundred ninety-Two Thousand Seven Hundred Eighty-Two Pesos and 00/100 (Php 14,992,782.00)** by the Supplier for the execution and completion of such Project **within the delivery schedule fixed by the proponent**, and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
 - (a) General and Special Conditions of Contract;
 - (b) Specifications;
 - (c) Invitation to Bid;
 - (d) Instructions to Bidders;
 - (e) Bid Data Sheet;
 - (f) Addenda and/or Supplemental/Bid Bulletins, if any;
 - (g) Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - (h) Eligibility requirements, documents and/or statements;
 - (i) Performance Security;
 - (j) Notice of Award of Contract and the Bidder's conforme thereto;
 - (k) Other contract documents that may be required by existing laws and/or the Entity.
3. The Supplier shall
 - a. Deliver the following item/s:

Department		Department of Education - ZN		PR No.:	May 06, 2024	
Section / Office		MEDICAL SECTION		SAI No.:		
Stock No.	Unit	Item Description		Quantity	Est. Unit Cost	Total Cost
1	piece	Ready-to-Eat (RTE) Viands and Snacks		681800		

James Desirado, Jey T Abac
 Supplier's Witness

NERITA M. TAN
 Supplier

CHERYL V. OCUPE
 SDO's Witness

ROY C. TUBALLA EMD, JD, CESO V
 Schools Division Superintendent



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<p><i>Signature</i> NERITA M. TAN Supplier</p>	<p><i>Signature</i> CHERYL V. OCUPE SDO's Witness</p>	<p>A. Flavor: ARROZCALDO and CHAMPORADO Serving Size: 150 g Quantity: 153,405 ARROZCALDO; 153,405 CHAMPORADO Quality: Products received in good condition, no signs of damage in packs, no signs of holes, pest-free, and not expired. Packaging: Individually packed in food grade pouches. The packaging must clearly and readably indicate the manufacturing and expiration dates. If possible, an imprinted sign per pack which indicates "NOT FOR SALE". The inspectorate team shall reject packs that are spoiled and damage and subject for replacement. Expiration: Expiration date should be at least 6 months from the date of delivery. Drop-Off-Points: Central Schools of the 35 Districts Payment schedule: Staggered payment once distribution is started. Sensory evaluation and Acceptability test: Should pass the sensory evaluation and acceptability tests. Provide samples. Nutritional Content: Energy 300-350 kCal Saturated Fat 0-7 g Protein >3-20 g Sugar <10-25 g Sodium <120-200 mg</p> <p>B. Flavor: MONGGO WITH DILIS and MIXED FRUIT WITH COCOMILK Serving Size: 150 g Quantity: 187,495 MONGGO WITH DILIS; 187,495 MIXED FRUIT WITH COCOMILK Quality: Products received in good condition, no signs of damage in packs, no signs of holes, pest-free, and not expired. Packaging: Individually packed in food grade pouches. The packaging must clearly and readably indicate the manufacturing and expiration dates. If possible, an imprinted sign per pack which indicates "NOT FOR SALE". The inspectorate team shall reject packs that are spoiled and damage and subject for replacement. Expiration: Expiration date should be at least 6 months from the date of delivery. Drop-Off-Points: Central Schools of the 35 Districts Payment schedule: Staggered payment once distribution is started. Sensory evaluation and Acceptability test: Should pass the sensory evaluation and acceptability tests. Provide samples. Nutritional Content: Energy 300-350 kCal Saturated Fat 0-7 g Protein >3-20 g Sugar <10-25 g Sodium <120-200 mg</p>			
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4. The Supplier shall deliver the items based on the Delivery Schedule presented:

NFP	1 st Delivery	2 nd Delivery	3 rd Delivery	4 th Delivery
Ready-to-Eat (RTE)	50% 2 nd week of August 2024	50% 1 st week of December 2024		

SBFP will be simultaneously implemented in recipient schools starting August 19, 2024 following the cycle menu.

5. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to

Signature
ROY C. TUBALLA EMD, JD, CESO V
 Schools Division Superintendent

Signature
NERITA M. TAN
 Supplier

Signature
CHERYL V. OCUPE
 SDO's Witness

Signature
NERITA M. TAN
 Supplier's Witness





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 REGION IX
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execute and complete the Project and remedy any defects therein in conformity with the provisions of this Contract in all respects.

6. LIQUIDATED DAMAGES

(a) Liquidated damages shall be charged against the **SUPPLIER** amounting to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay.

(b) Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

7. The Entity hereby covenants to pay the Supplier in consideration of the execution and completion of the Project and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

Signed, sealed, delivered by **ROY C. TUBALLA EMD, JD, CESO V**, the Schools Division Superintendent, DepEd-Schools Division of Zamboanga Del Norte.

Signed, sealed, delivered by **NENITA M. TAN**, Authorized Managing Officer, BESTFRIEND GOODIES, JTT Building, Block 9, Lot51-57, Primerose St., Camella Homes, Upper Balulang, Cagayan de Oro City.

Binding Signature of Procuring Entity

ROY C. TUBALLA EMD, JD, CESO V

Binding Signature of Supplier

NENITA M. TAN

WITNESSES :

For Entity:

CHERYL V. OCUPE

EMPLOYEE ID: 1030041

Issued on: Jan 12, 1990

Issued at: Dipolog City

For Company/Supplier

Desiree Jay T. Mas

ID No/CTC no.: SSS CAN. 0033 - 0121186-7

Issued on: _____

Issued at: CPOC



Address: Capitol Drive, Estaka, Dipolog City 7100

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Republic of the Philippines
 Province of _____
 City/Municipality of Cagayan de Oro

ACKNOWLEDGMENT

At the above-mentioned place this 15 JUL 2024 personally appeared before me:

ROY C. TUBALLA EMD, JD, CESO V
 Head of the Procuring Entity

Driver's License:
 J01-99-028823

NENITA M. TAN
 Bidder's Representative

NMT ID# 001-90-0270

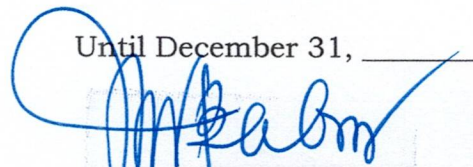
Known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the offices they respectively represent.

The foregoing instrument is a Contract Agreement, consisting of four (4) pages, including this page on which this Acknowledgement is written and signed by the parties hereto and their instrument witnesses on the left margin of each and every page hereof.

WITNESS MY HAND AND SEAL on the ____ day of 15 JUL 2024, 2024 at Cagayan de Oro City, Philippines.

NOTARY PUBLIC

Until December 31, _____


MTY. MA. VERGEL BERSABE-WALAG
 Notary Public
 NC No. 2024-45; until December 31, 2025
 Roll No. 59892; IBP Lifetime No. 018191
 PTR No. 5837117-A; TIN 422-682-050
 MCLE Compliance No. VIII-00002831
 APR, Balulang, Cagayan de Oro City

Page No. 409 ;
 Doc. No. 83 ;
 Book No. 23 ;
 Series No. 2024 ;

BAC/Contract Agreement/2024-031-CBZN/2023-007/



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 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Office of the Schools Division Superintendent

NOTICE OF AWARD

July 2, 2024

NENITA M. TAN

Authorized Managing Officer
 BESTFRIEND GOODIES
 JTT Building, Block 9, Lot51-57,
 Primerose St., Camella Homes,
 Upper Balulang, Cagayan de Oro City

Madame:

This is to inform you that the **Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Nutripack RTE Viands and Snacks-LOT 3**, is hereby awarded to you as the **Lowest Calculated Responsive Bidder**, at a Contract Price of **Fourteen Million Nine Hundred Ninety-Two Thousand Seven Hundred Eighty-Two Pesos & 00/100 (P14,992,782.00)**.

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to formally enter into a contract with us and to submit the **Performance Security in the form of an Unconditional Bank Guarantee or Cashier's Check or Manager's Check or Irrevocable Letter of Credit, equivalent to ten percent (10%) of the Contract Price or Surety bond equivalent to thirty (30%) of the Contract Price.**

Failure to enter into the said contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security. Thank You.

Very truly yours,

ROY C. TUBALLA EMD, JD, CESO-V
 Schools Division Superintendent *RT*

Conforme:

I acknowledged receipt of this Notice on: 7-4-2024
 Name of Bidder: BESTFRIEND GOODIES
 Name of Representative of Bidder: NENITA M. TAN
 Authorized Signature: *[Signature]*

BAC/Notice of Award/2024-031-CBZN /BESTFRIEND GOODIES





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Department of Education
 REGION IX
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Bids and Awards Committee (BAC) Resolution Declaring BESTFRIEND GOODIES as Lowest Calculated and Responsive Bidder (LCRB) for the Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Nutripack RTE Viands and Snacks-LOT 3, and Recommending Award of Contract Therefor

RESOLUTION NO. 039-CB s. 2024
 July 2, 2024

WHEREAS, on **May 13, 2024 @ 3:00 p.m.**, the BAC conducted an on-site Pre-Procurement Conference for the procurement project *Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Nutripack RTE Viands and Snacks-LOT 3*;

WHEREAS, the DepEd, Division of Zamboanga del Norte, Estaka, Dipolog City advertised the Invitation to Apply for Eligibility and to Bid for *Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Nutripack RTE Viands and Snacks-LOT 3*, published in PHILGEPS and posted within the premises of the Schools Division Office of the Schools Division of Zamboanga del Norte continuously from **May 21, 2024** up to the scheduled opening of Bids on **June 11, 2024**;

WHEREAS, on **May 29, 2024 @ 3:00 p.m.** the BAC conducted an on-site and online **Pre-Bid Conference** with the presence of six (6) interested bidders;

WHEREAS, in response to the said advertisements, two (2) prospective bidders submitted its intent to participate in the bidding and, went on to purchase the bid documents for the project;

WHEREAS, two (2) prospective bidders timely submitted its proposal, and on **June 11, 2024**, the **bid opening** was conducted, which reveals;

Bidder Identification/Name	Approved Budget of Contract	Bid as Read Amount (₱)	Remarks
BESTFRIEND GOODIES	Php 14,999,600.00	Php 14,992,782.00	For PQE
ALLYCEL GENERAL MERCHANDISE		Php 14,965,510.00	For PQE

WHEREAS, the detailed evaluation of bids conducted on **June 11, 2024**, resulted in the following:





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Department of Education
 REGION IX
 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Bidder Identification/Name	Approved Budget of Contract	Bid as Read Amount (₱)	Remarks
BESTFRIEND GOODIES	Php 14,999,600.00	Php 14,992,782.00	For PQE
ALLYCEL GENERAL MERCHANDISE		Php 14,965,510.00	For PQE

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by the bidders, for the project, and after the conduct of post-qualification inspection and interview, the following was established from the post-qualification report:


Requirement	Eligibility/legal	Technical	Financial	RESULT
ALLYCEL GENERAL MERCHANDISE	Responsive	Unresponsive	Responsive	Post Disqualified
BESTFRIEND GOODIES	Responsive	Responsive	Responsive	Passed/ LCRB

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

- a.) To declare **BESTFRIEND GOODIES** as the **Lowest Calculated and Responsive Bidder** for the *Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Nutripack RTE Viands and Snacks-LOT 3*, in the amount as accordingly bid;
- b.) To recommend to the Head of the Procuring Entity of the DepEd, Division of Zamboanga del Norte, the award of contract in favor of **BESTFRIEND GOODIES** for the *Procurement of Nutritious Food Products for the School-Based Feeding Program Implementation SY 2024-2025- Nutripack RTE Viands and Snacks-LOT 3*, at a total Contract Price of **Fourteen Million Nine Hundred Ninety-Two Thousand Seven Hundred Eighty-Two Pesos & 00/100 (P 14,992,782.00)**.

RESOLVED, at the DepED, Division of Zamboanga del Norte, Estaka, Dipolog City this **2nd day of July 2024**.

I hereby certify to the truthfulness of the foregoing resolution.


ATTY. CHRISTINE JOYCE S. PACO
 Head, BAC Secretariat

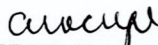






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REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

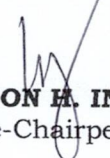
Conforme:


EDWIN O. CURAM
Expert/ End-User Representative


CHERYL V. OCUPE
Provisional Member (Proponent)/ BAC Member


GRACE T. DELA CRUZ
BAC Member


GIPAREL B. ELUMBA
BAC Member


WILSON H. INDING
Vice-Chairperson


ZYHRINE P. MAYORMITA
BAC Chairperson-Goods and Services

Date approved: _____

BAC/BACRESO/2024-031-CBZN /BESTFRIEND GOODIES