



Republic of the Philippines  
**Department of Education**  
 REGION IX  
 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

***Bids and Awards Committee (BAC) Resolution Declaring THEA COMPUTER SALES SERVICES & ENTERPRISES as Lowest Calculated and Responsive Bidder (LCRB) for the Procurement of Office Supplies and Consumables Under 1st Quarter PPMP of Current Fiscal Year, and Recommending Award of Contract Therefor***

**RESOLUTION NO. 019-CB s. 2024**  
 April 5, 2024

**WHEREAS**, on **March 5, 2024 @ 9:00 a.m.**, the BAC conducted an on-site Pre-Procurement Conference for the procurement project *Procurement of Office Supplies and Consumables Under 1st Quarter PPMP of Current Fiscal Year*,

**WHEREAS**, the DepEd, Division of Zamboanga del Norte, Estaka, Dipolog City advertised the Invitation to Apply for Eligibility and to Bid for *Procurement of Office Supplies and Consumables Under 1st Quarter PPMP of Current Fiscal Year*, published in PHILGEPS and posted within the premises of the Schools Division Office of the Schools Division of Zamboanga del Norte continuously from **March 6, 2024** up to the scheduled opening of Bids on **March 27, 2024**;

**WHEREAS**, on **March 14, 2024 @ 3:00 p.m.** the BAC conducted an on-site and online **Pre-Bid Conference** with the presence of six (6) interested bidders;

**WHEREAS**, in response to the said advertisements, four (4) prospective bidders submitted its intent to participate in the bidding and, went on to purchase the bid documents for the project;

**WHEREAS**, four (4) prospective bidders timely submitted its proposal, and on **March 7, 2024**, the **bid opening** was conducted, which reveals;

Bidder Identification/Name	Approved Budget of Contract	Bid as Read Amount (₱)	Remarks
METROCOM CELLPHONE & GENERAL MERCHANDISE	P 1,377,620.00	P 1,073,879.00	For PQE
JCC ENTERPRISES		Failed	Failure to submit the required Price Schedule
QUEEN AIRETECH INDUSTRIAL SERVICES & TRADING		P 1,213,506.00	For PQE
THEA COMPUTER SALES SERVICES & ENTERPRISES		P 1,058,747.00	For PQE







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**WHEREAS**, the detailed evaluation of bids conducted on **March 7, 2024**, resulted in the following:

Bidder Identification/Name	Approved Budget of Contract	Bid as Read Amount (₱)	Remarks
METROCOM CELLPHONE & GENERAL MERCHANDISE	P 1,377,620.00	P 1,073,879.00	For PQE
JCC ENTERPRISES		Failed	Failure to submit the required Price Schedule
QUEEN AIRETECH INDUSTRIAL SERVICES & TRADING		P 1,213,506.00	For PQE
THEA COMPUTER SALES SERVICES & ENTERPRISES		P 1,058,747.00	For PQE

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by the bidders, for the project, and after the conduct of post-qualification inspection and interview, the following was established from the post-qualification report:

Requirement	Eligibility/legal	Technical	Financial	RESULT
THEA COMPUTER SALES SERVICES & ENTERPRISES	Responsive	Responsive	Responsive	Passed/ LCRB

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a.) To declare **THEA COMPUTER SALES SERVICES & ENTERPRISES** as the **Lowest Calculated and Responsive Bidder** for the *Procurement of Office Supplies and Consumables Under 1st Quarter PPMP of Current Fiscal Year*, in the amount as accordingly bid;
- b.) To recommend to the Head of the Procuring Entity of the DepEd, Division of Zamboanga del Norte, the award of contract in favor of **THEA COMPUTER SALES SERVICES & ENTERPRISES** for the *Procurement of Office Supplies and Consumables Under 1st Quarter PPMP of Current Fiscal Year*, at a total Contract Price of **One Million Fifty-Eight Thousand Seven Hundred Forty-Seven Pesos & 00/100 (P 1,058,747.00)**.

**RESOLVED**, at the DepED, Division of Zamboanga del Norte, Estaka, Dipolog City this **5<sup>th</sup> day of April 2024**.





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*I hereby certify to the truthfulness of the foregoing resolution.*

*[Signature]*  
**ATTY. CHRISTINE JOYCE S. PACO**  
 Head, BAC Secretariat

Conforme:

*[Signature]*  
**EDWIN O. CURAM**  
 Expert/ End-User Representative

*[Signature]*  
**JUN LEONARD U. ROMARATE**  
 Provisional Member (Proponent)

*[Signature]*  
**CHERYL V. OCUPÉ**  
 BAC Member

*[Signature]*  
**GRACE T. DELA CRUZ**  
 BAC Member

*[Signature]*  
**GIPAREL B. ELUMBA**  
 BAC Member

*[Signature]*  
**WILSON H. INDING**  
 Vice-Chairperson

*[Signature]*  
**ZYHRINE P. MAYORMITA**  
 BAC Chairperson-Goods and Services

Date approved: 08 APR 2024

BAC/njld/BACRESO/2024-019-CBZN /THEA COMPUTER SALES SERVICES & ENTERPRISES







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**Office of the Schools Division Superintendent**

**NOTICE OF AWARD**

APR 08 2024

**BENJIE D. LIBRE**

Proprietor  
 THEA COMPUTER SALES SERVICES & ENTERPRISES  
 Purok 2, Kagatan Road, Bypass Sta. Isabel, Dipolog City

Sir:

We are happy to notify you that the **Procurement of Office Supplies and Consumables Under 1st Quarter PPMP of Current Fiscal Year**, is hereby awarded to you as the **Lowest Calculated Responsive Bidder**, at a Contract Price of **One Million Fifty-Eight Thousand Seven Hundred Forty-Seven Pesos & 00/100 (P 1,058,747.00)**.

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to formally enter into a contract with us and to submit the **Performance Security in the form of an Unconditional Bank Guarantee or Cashier's Check or Manager's Check or Irrevocable Letter of Credit, equivalent to ten percent (10%) of the Contract Price or Surety bond equivalent to thirty (30%) of the Contract Price.**

Failure to enter into the said contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security. Thank You.

Very truly yours,

**ROY C. TUBALLA EMD, JD, CESO V**

Schools Division Superintendent *RT*

**Conforme:**

I acknowledged receipt of this Notice on: 4-11-2024  
 Name of Bidder: Benjie D. Libre  
 Name of Representative of Bidder: \_\_\_\_\_  
 Authorized Signature: \_\_\_\_\_

BAC/EKBSL/Notice of Award/2024-019-CBZN /THEA COMPUTER SALES SERVICES & ENTERPRISE



Address: Capitol Drive, Estaka, Dipolog City 7100 Tel. No.: (065) 212- 5843  
 Email: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph) Website: [www.depedzn.net](http://www.depedzn.net)  
 FB: DepEd Tayo- Schools Division of Zamboanga del Norte



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**NOTICE TO PROCEED**

April 15, 2024

**BENJIE D. LIBRE**

Proprietor

THEA COMPUTER SALES SERVICES & ENTERPRISES

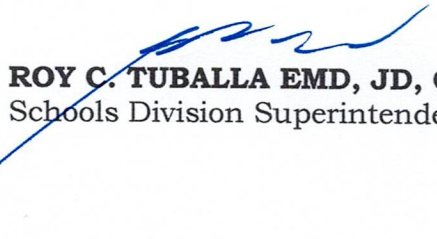
Purok 2, Kagatan Road, Bypass Sta. Isabel, Dipolog City

Sir:

The Attached Agreement having been approved, notice is hereby given to **THEA COMPUTER SALES SERVICES & ENTERPRISES**, that work may proceed on the **Procurement of Office Supplies and Consumables Under 1st Quarter PPMP of Current Fiscal Year**, effective on the date of receipt of this notice as acknowledged below, and that fully complete within **twenty (20) calendar days upon receipt of this notice**.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DepEd-Schools Division of Zamboanga del Norte, Estaka, Dipolog City.

Very truly yours,

  
**ROY C. TUBALLA EMD, JD, CESO V**  
Schools Division Superintendent *yr*

**Conforme:**

I acknowledged receipt of this Notice on: 4-15-2024  
Name of Bidder: Benjie D. Libre  
Name of Representative of Bidder: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_

BAC/njld/ Notice to Proceed/ 2024-019-CBZN/THEA COMPUTER SALES SERVICES & ENTERPRISES





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**CONTRACT AGREEMENT**

THIS AGREEMENT, made this **15<sup>th</sup> day of April, 2024** between **DepEd-SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**, Capitol Drive, Estaka, Dipolog City, Philippines (hereinafter called the "Entity") and **THEA COMPUTER SALES SERVICES & ENTERPRISES**, Purok 2, Kagatan Road, Bypass Sta. Isabel, Dipolog City (hereinafter called the "Supplier").

WHEREAS, the Entity is desirous that the Supplier executes the "**Procurement of Office Supplies and Consumables Under 1st Quarter PPMP of Current Fiscal Year**" (hereinafter called "The Project") with **Contract No. CB-2024-011** and the Entity has accepted the bid for **One Million Fifty-Eight Thousand Seven Hundred Forty-Seven Pesos & 00/100 (P1,058,747.00)** by the Supplier for the execution and completion of such Project **within twenty (20) calendar days upon receipt of the Notice to Proceed (NTP)**, and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
  - (a) General and Special Conditions of Contract;
  - (b) Specifications;
  - (c) Invitation to Bid;
  - (d) Instructions to Bidders;
  - (e) Bid Data Sheet;
  - (f) Addenda and/or Supplemental/Bid Bulletins, if any;
  - (g) Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - (h) Eligibility requirements, documents and/or statements;
  - (i) Performance Security;
  - (j) Notice of Award of Contract and the Bidder's conforme thereto;
  - (k) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to execute and complete the Project and remedy any defects therein in conformity with the provisions of this Contract in all respects.
4. The Entity hereby covenants to pay the Supplier in consideration of the execution and completion of the Project and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

ROY C. TUBALLA EMD, JD, CESO V

BENJIE D. LIBRE







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*IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.*

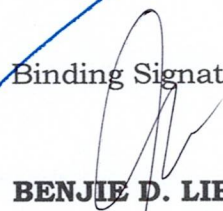
Signed, sealed, delivered by **ROY C. TUBALLA EMD, JD, CESO V**, the Schools Division Superintendent, DepEd-Schools Division of Zamboanga Del Norte.

Signed, sealed, delivered by **BENJIE D. LIBRE, Proprietor, THEA COMPUTER SALES SERVICES & ENTERPRISES**, Purok 2, Kagatan Road, Bypass Sta. Isabel, Dipolog City.

Binding Signature of Procuring Entity

  
**ROY C. TUBALLA EMD, JD, CESO V**

Binding Signature of Supplier

  
**BENJIE D. LIBRE**

**WITNESSES :**

For Entity:


  
**JUN LEONARD U. ROMARATE**

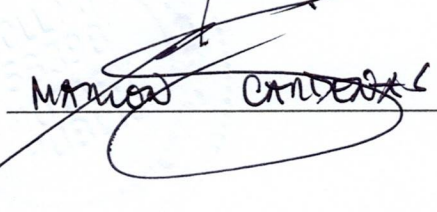
  
**EDWIN O. CURAM**

Driver's license 401-05-003971  
 Issued on: Sept. 27 2022  
 Issued at: LTO Dipolog City

CSC Eligibility Card: 2009151001491801  
 Issued on: November 26, 2015  
 Issued at: Dipolog City

For Company/Supplier

  
**JOMMAR D. LIBRE**  
 Account Officer

  
 \_\_\_\_\_

**ID No/CTC no.:** \_\_\_\_\_

Issued on: \_\_\_\_\_

Issued at : \_\_\_\_\_

**ID No/CTC no.:** \_\_\_\_\_

Issued on: \_\_\_\_\_

Issued at : \_\_\_\_\_





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Republic of the Philippines  
 Province of Zamboanga del Norte  
 City of Dipolog

**ACKNOWLEDGMENT**

At the above-mentioned place this 15 APR 2024 personally appeared before me:

**ROY C. TUBALLA EMD, JD, CESO V**  
 Head of the Procuring Entity

**Driver's License:**  
 J01-99-028823

*[Handwritten Signature]*  
**BENJIE D. LIBRE**  
 Bidder's Representative

DRIVER'S LICENSE: J01-19-002265

Known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the offices they respectively represent.

The foregoing instrument is a Contract Agreement, consisting of three (3) pages, including this page on which this Acknowledgement is written and signed by the parties hereto and their instrument witnesses on the left margin of each and every page hereof.

**WITNESS MY HAND AND SEAL** on the \_\_\_ day of 15 APR 2024, 2024 at DIPOLOG CITY, Philippines.

NOTARY PUBLIC  
 Until December 31, \_\_\_\_\_

Page No. 4643;  
 Doc. No. 90;  
 Book No. 69;  
 Series No. 2024;

**ATTY. EULOGIO LAUREL LAGUDAS, JR.**  
 Notary Public for Dipolog City, Dapitan City, and  
 Province of Zamboanga del Norte  
 Until December 31, 2024  
 Serial No. 034-2022  
 IBP No. 331088, 12-19-2023  
 PTR No. 0038217, 12-19-2023  
 ROLL OF ATTY. No. 56396  
 MCLE COMP. No. VII-0016529 04-14-25  
 Back Capitol Site, Estaka, Dipolog City

BAC/Contract Agreement/2024-019-CBZN/4/15/2024



Address: Capitol Drive, Estaka, Dipolog City 7100  
 Email: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph)  
 FB: DepEd Tayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843  
 Website: [www.depedzn.net](http://www.depedzn.net)