



Republic of the Philippines  
**Department of Education**  
REGION IX  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

**NOTICE TO PROCEED**

13 SEP 2024

**MARILOU A. CO**  
CEO/President  
D.MICHAEL CO (DMC) ENTERPRISES CORP  
#306 Sittio Malaya, San Gregotio, Laurel Batangas

Sir/Madame:

The Attached Agreement having been approved, notice is hereby given to **D.MICHAEL CO (DMC) ENTERPRISES CORP**, that work may proceed on the **Procurement of Production Studio Equipment for the Establishment of Production Studio in 35 Districts**, effective on the date of receipt of this notice as acknowledged below, and that fully complete **within thirty (30) days** upon receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DepEd-Schools Division of Zamboanga del Norte, Estaka, Dipolog City.

Very truly yours,

**ROY C. TUBALLA EMD, JD, CESO V**  
Schools Division Superintendent *RT*

**Conforme:**

I acknowledged receipt of this Notice on: 13 SEP 2024  
Name of Bidder: D. Michael Co (DMC) Enterprises Corp.  
Name of Representative of Bidder: Marlou A. Co  
Authorized Signature: *[Signature]*

BAC/mjlo/ Notice to Proceed/2024-03-NPTFB/D.MICHAEL CO (DMC) ENTERPRISES CORP



Address: Capitol Drive, Estaka, Dipolog City 7100  
Email: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph)  
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Tel. No.: (065) 212- 5843  
Website: [www.depedzn.net](http://www.depedzn.net)



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**CONTRACT AGREEMENT**

THIS AGREEMENT, made this 12<sup>th</sup> day of SEP, 2024 between **DepEd- SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**, Capitol Drive, Estaka, Dipolog City, Philippines (hereinafter called the "Entity") and **D.MICHAEL CO (DMC) ENTERPRISES CORP**, #306 Sittio Malaya, San Gregotio, Laurel Batangas (hereinafter called the "Supplier").

WHEREAS, the Entity is desirous that the Supplier executes the "**Procurement of Production Studio Equipment for the Establishment of Production Studio in 35 Districts**" (hereinafter called "The Project") with **Contract No. CB-2024-042** and the Entity has accepted the bid for **Two Million Eight Hundred Six Thousand Five Hundred Pesos and 00/100 ( P2,806,500.00)** by the Supplier for the execution and completion of such project **within thirty (30) days from the date of receipt of Notice to Proceed**, and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
  - (a) General and Special Conditions of Contract;
  - (b) Specifications;
  - (c) Invitation to Bid;
  - (d) Instructions to Bidders;
  - (e) Bid Data Sheet;
  - (f) Addenda and/or Supplemental/Bid Bulletins, if any;
  - (g) Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - (h) Eligibility requirements, documents and/or statements;
  - (i) Performance Security;
  - (j) Notice of Award of Contract and the Bidder's conforme thereto;
  - (k) Other contract documents that may be required by existing laws and/or the Entity.
3. The Supplier shall
  - a. Deliver the following item/s:

*PJ ans*  
*Princesa Teniss*  
 Supplier's Witness

*[Signature]*  
**MARILOU A. CO**  
 Supplier

*[Signature]*  
**EVEYIN C. LABAD**  
 SDO's Witness

**ROY C. TUBALLA EMD, JD, CESO V**  
 Schools Division Superintendent





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*Princess Jeanne*  
 Supplier's Witness

*Mari Lou A. Co*  
 Supplier

*Evelyn C. Labad*  
 SDO's Witness

*Roy C. Tuballa EMD, JD, Cesov*  
 Schools Division Superintendent

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity
1	pieces	<b>MIRROR LESS CAMERA</b> Technical Specification: 24.3 Megapixel APS-C CMOS Sensor BIONZ x Image Processor, Hybrid AF System: 25 contrast-detect points Built-in flash + Multi-interface Shoe 11 fps continuous shooting with subject tracking, 3 inch tilting LCD with 921, 600 dots OLED electronic view finder with 1.44 dots Diffraction correction, Area-specific noise reduction technology, full HD video recording at 1080/60p and 24p: Clean HDMI Wifi with NFC Capability	35
2	pieces	<b>MOBILE PHONE HANDHELD STABILIZER</b> Specs: Dimensions unfolded: 276x119.6x103.6mm Folded: 163x99.5x46.5mm Weight: Gimbal 390g Compatible Phone Thickness 6.9-10mm Compatible Phone width 67-84mm	35
3	pieces	<b>TRIPOD FOR MIRRORLESS CAMERA</b> Dimension: 29.5x8x8" Max Height: 55" retractable Weight: 5.73 lbs	35
4	pieces	<b>GREEN SCREEN</b> 10 X 15 FT	35
5	pieces	<b>LIGHTING SOFTBOX WITH STAND AND SCREEN</b> 20/50cm x 28/70cm Length: 21.65/55cm	35
6	pieces	<b>LAPEL MICROPHONE</b> Ultra-lightweight (89grams) -No battery required -3.5mm TRS output for use with cameras	35
7	pieces	<b>RECORDING MICROPHONE</b> 3.5mm TRS output for use with cameras with pop shield, tripod desk stand, ring mount, storage pouch and 6m (20') USB cable included 3.5 millimeter stereo headphone jack for zero latency monitoring 16-bit/48khz resolution capture direct mix control	35
8	pieces	<b>AUDIO INTERFACE (for music producers only)</b> 2 mic input 2 analog audio output 1 usb audio output 2 buttons drum pad frequency response" 20Hz-20kHz	1
9	pieces	<b>PORTABLE SPEAKER</b> MODEL: Bar 2.1 Deep Bass CNTR Bluetooth HDMI	1
10	pieces	<b>HEADPHONES</b> Driver Sensitivity: 99 dB SPL Driver type: Dynamic Frequency Range: 20-20,000 Hz Drivers: 40mm weight: 165grams	1
11	pieces	<b>MIDI KEYBOARD</b> Size: 21.5x7.4x36.5cm/Package Weight: 1179g	1
PLACE OF DELIVERY: SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE			

4. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to execute and complete the Project and remedy any defects therein in conformity with the provisions of this Contract in all respects.

5. LIQUIDATED DAMAGES

(a) Liquidated damages shall be charged against the **SUPPLIER** amounting to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay.



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(b) Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

6. The Entity hereby covenants to pay the Supplier in consideration of the execution and completion of the Project and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

*IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.*

Signed, sealed, delivered by **ROY C. TUBALLA EMD, JD, CESO V**, the Schools Division Superintendent, DepEd-Schools Division of Zamboanga Del Norte.

Signed, sealed, delivered by **MARILOU A. CO**, CEO/President, D.MICHAEL CO (DMC) ENTERPRISES CORP, #306 Sittio Malaya, San Gregotio, Laurel Batangas.

Binding Signature of Procuring Entity

**ROY C. TUBALLA EMD, JD, CESO V**

Binding Signature of Supplier

**MARILOU A. CO**

**WITNESSES :**

For Entity:

**EVELYN C. LABAD**

**GSIS UMID CRN NO.: 006-0110-8121-6**

Issued on: GSIS UMID CRN NO.: 006-0110-8121-6

Issued at:

**For Company/Supplier**

**Princes James**

**ID No/CTC no.:** Passport No. P9171784B

Issued on: March 15, 2022

Issued at: PEA Manila



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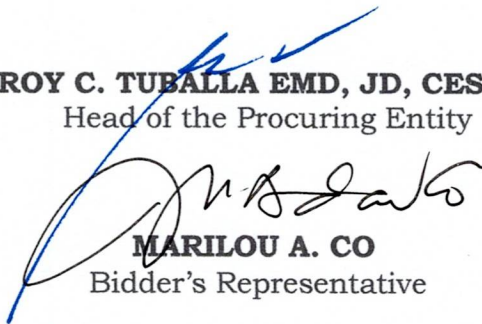
Republic of the Philippines  
 Province of \_\_\_\_\_  
 City/Municipality of PARAÑAQUE CITY

**ACKNOWLEDGMENT**

At the above-mentioned place this 12 SEP 2024 personally appeared before me:

**ROY C. TUBALLA EMD, JD, CESO V**  
 Head of the Procuring Entity

Driver's License:  
 J01-99-028823

  
**MARILOU A. CO**  
 Bidder's Representative

Driver's License:  
 N25-98-043528

Known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the offices they respectively represent.

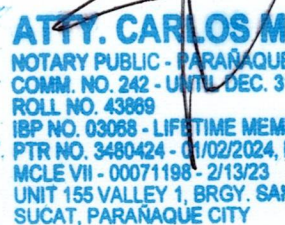
The foregoing instrument is a Contract Agreement, consisting of three (3) pages, including this page on which this Acknowledgement is written and signed by the parties hereto and their instrument witnesses on the left margin of each and every page hereof.

**PARAÑAQUE CITY**

**WITNESS MY HAND AND SEAL** on the 12th day of SEPT, 2024 at \_\_\_\_\_, Philippines.

NOTARY PUBLIC  
 Until December 31, \_\_\_\_\_

Page No. 1040 ;  
 Doc. No. 51 ;  
 Book No. 109 ;  
 Series No. 2024 ;

  
**ATTY. CARLOS M. CARLOS**  
 NOTARY PUBLIC - PARAÑAQUE CITY  
 COMM. NO. 242 - UNTIL DEC. 31, 2024  
 ROLL NO. 43869  
 IBP NO. 03088 - LIFETIME MEMBER  
 PTR NO. 3480424 - 01/02/2024, PARAÑAQUE CITY  
 MCLE VII - 00071198 - 2/13/23  
 UNIT 155 VALLEY 1, BRGY. SAN ANTONIO  
 SUCAT, PARAÑAQUE CITY

BAC/Contract Agreement/2024-03-NPTFB





Republic of the Philippines  
**Department of Education**  
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Office of the Schools Division Superintendent

**NOTICE OF AWARD**

SEP 05 2024

**MARILOU A. CO**  
CEO/President  
D.MICHAEL CO (DMC) ENTERPRISES CORP  
#306 Sittio Malaya, San Gregotio, Laurel Batangas

Madame:

This is to inform you that the **Procurement of Production Studio Equipment for the Establishment of Production Studio in 35 Districts** thru *Negotiated Procurement-Two Failed Biddings*, is hereby awarded to you as the **Single Calculated and Responsive Bidder**, at a Contract Price of **Two Million Eight Hundred Six Thousand Five Hundred Pesos & 00/100 (P 2,806,500.00)**.

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to formally enter into a contract with us and to submit the **Performance Security in the form of an Unconditional Bank Guarantee or Cashier's Check or Manager's Check or Irrevocable Letter of Credit, equivalent to ten percent (10%) of the Contract Price or Surety bond equivalent to thirty (30%) of the Contract Price.**

Failure to enter into the said contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security. Thank You.

Very truly yours,

**ROY C. TUBALLA EMD, JD, CESO V**  
Schools Division Superintendent *RT*

**Conforme:**

I acknowledged receipt of this Notice on: September 05, 2024  
Name of Bidder: D. Michael Co (DMC) Enterprises Corp.  
Name of Representative of Bidder: Mariou A. Co  
Authorized Signature: *Mariou A. Co*

BAC/EKBSL/Notice of Award/2024-03-NPTFB /D.MICHAEL CO (DMC) ENTERPRISES CORP



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***Bids and Awards Committee (BAC) Resolution Declaring D.MICHAEL CO (DMC) ENTERPRISES CORP as Single Calculated and Responsive Bidder (SCRB) thru Negotiated Procurement – Two Failed Biddings for the Procurement of Production Studio Equipment for the Establishment of Production Studio in 35 Districts, and Recommending Award of Contract Therefor***

**RESOLUTION NO. 048-CB s. 2024**  
 September 04, 2024

**WHEREAS**, the DepEd, Division of Zamboanga del Norte, Estaka, Dipolog City advertised the Invitation for Negotiation for *Procurement of Production Studio Equipment for the Establishment of Production Studio in 35 Districts*, published in PHILGEPS and posted within the premises of the Schools Division Office of the Schools Division of Zamboanga del Norte continuously from **August 14, 2024** up to **August 20, 2024**;

**WHEREAS**, on **August 24, 2024 @ 3:00 p.m.**, the BAC conducted a Negotiation Meeting for the procurement project *Procurement of Production Studio Equipment for the Establishment of Production Studio in 35 Districts* with the presence of two (2) interested bidders;

**WHEREAS**, in response to the said advertisements, one (1) prospective bidder submitted its intent to participate in the negotiated procurement and, went on to purchase the bid documents for the project;

**WHEREAS**, one (1) prospective bidder timely submitted its proposal on **August 27, 2024**, the **bid opening** was conducted on **August 30, 2024**, which reveals;

Bidder Identification/Name	Approved Budget of Contract	Bid as Read Amount (₱)	Remarks
D.MICHAEL CO (DMC) ENTERPRISES CORP	P 3,012,900.00	P 2,806,500.00	For PQE

**WHEREAS**, the detailed evaluation of bids conducted on **August 30, 2024**, resulted in the following:

Bidder Identification/Name	Approved Budget of Contract	Bid as Calculated Amount (₱)	Remarks
D.MICHAEL CO (DMC) ENTERPRISES CORP	P 3,012,900.00	P 2,806,500.00	For PQE

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by the bidders, for the project, and after the



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conduct of post-qualification inspection and interview, the following was established from the post-qualification report:

Requirement	Eligibility/legal	Technical	Financial	RESULT
D.MICHAEL CO (DMC) ENTERPRISES CORP	Responsive	Responsive	Responsive	Passed/ SCRB

**NOW, THEREFORE,** We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

- a.) To declare **D.MICHAEL CO (DMC) ENTERPRISES CORP** as the **Single Calculated and Responsive Bidder** for the *Procurement of Production Studio Equipment for the Establishment of Production Studio in 35 Districts*, in the amount as accordingly bid;
- b.) To recommend to the Head of the Procuring Entity of the DepEd, Division of Zamboanga del Norte, the award of contract in favor of **D.MICHAEL CO (DMC) ENTERPRISES CORP** for the *Procurement of Production Studio Equipment for the Establishment of Production Studio in 35 Districts*, at a total Contract Price of **Two Million Eight Hundred Six Thousand Five Hundred Pesos & 00/100 (P 2,806,500.00)**.

**RESOLVED,** at the DepED, Division of Zamboanga del Norte, Estaka, Dipolog City this **4<sup>th</sup> day of September 2024**.

*I hereby certify to the truthfulness of the foregoing resolution.*

**ATTY. CHRISTINE JOYCE S. PACO**  
 Head, BAC Secretariat

Conforme:

**EDWIN O. CURAM**  
 Expert/ End-User Representative

**EVELYN C. LABAD**  
 Provisional Member (Proponent)

**CHERYL V. OCUPE**  
 BAC Member

**GRACE T. DELA CRUZ**  
 BAC Member

**GIPAREL B. ELUMBA**  
 BAC Member

**WILSON H. INDING**  
 Vice-Chairperson

**ZYHRINE P. MAYORMITA**  
 BAC Chairperson-Goods and Services

Date approved: \_\_\_\_\_  
 BAC/EKBSL/BACRESO/2024-03-NPTFB /D.MICHAEL CO (DMC) ENTERPRISES CORP



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