



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Bids and Awards Committee – Infrastructure

MINUTES OF THE NEGOTIATION MEETING

October 8, 2024
3:00 P.M.

ATTENDANCE:

- | | |
|----------------------------------|--|
| 1. Jerry C. Bokingkito | BAC Chairperson (Infrastructure) |
| 2. Helen E. Tangon | BAC Vice Chairperson (Infrastructure) |
| 3. Dave A. Patigayon | Provisional Member |
| 4. Jed A. Nieves | End-user Representative (Infrastructure) |
| 5. Atty. Christine Joyce S. Paco | Head - BAC Secretariat |
| 6. Mary Jerica L. Ocupe | BAC Secretariat |

A. Call to Order and Declaration of Quorum

The negotiation meeting for the project:

Construction of Temporary Learning Space at Lipay Elementary School with an Approved Budget of the Contract of Three Hundred Twenty-Nine Thousand Six Hundred Sixty-Six Pesos & 70/100 (P 329,666.70) was called to order at 3:20 in the afternoon presided by ASDS Jerry C. Bokingkito, Chairperson, Bids and Awards Committee-Infrastructure. ASDS Bokingkito then requested the Secretariat to lead the preliminaries and followed by the determination and declaration of quorum by the presiding officer.

B. Negotiation- Checklist

The Checklist of Technical and Financial Documents was presented, and the floor was opened for suggestions from the members.

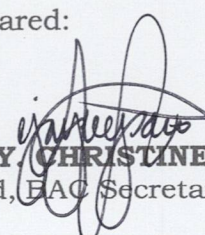
It was agreed that the following documents should be removed:

1. PhilGEPS Attachments: Mayor's Permit and Tax Clearance
However, for purposes of this procurement, these documents shall be required.
2. Certificate of Site Inspection
Affidavit of Site Inspection, as enumerated in the IRR, is sufficient.

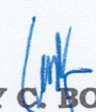
However, the **Financial Bid Form, BOQ, and Cash Flow** should be included as mandatory requirements.

With no further matters to discuss, the meeting adjourned at 4:00 in the afternoon.

Prepared:


ATTY. CHRISTINE JOYCE S. PACO
Head, BAC Secretariat

Noted:


JERRY C. BOKINGKITO CESE
Chairperson, BAC (Infrastructure)