



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Bids and Awards Committee – Infrastructure

MINUTES OF THE PRE-BID CONFERENCE

April 14, 2023

ATTENDANCE:

1. Ma. Judelyn J. Ramos	BAC Chairperson (Infrastructure)
2. Helen E. Tangon	BAC Vice-Chairperson (Infrastructure)
3. ErvieAcaylar	BAC Member (Infrastructure)
4. Mickrel N. Duller	BAC Member (Infrastructure)
5. Nilda Y. Galaura	BAC Member (Infrastructure)
6. Dave A. Patigayon	Proponent
7. Jessie E. Elacan	BAC Secretariat
8. Nessa May B. Amante	BAC Staff

A. Call to Order and Declaration of Quorum

The pre-bid conference for the projects:

1. Construction of One-Storey Two Classrooms School Building (with common toilet) with provision of rainwater collector, School Furniture, Perimeter Solar Light and Solar PV Energy System;
2. Conservation and Restoration of Gabaldon School Buildings CY 2023; and
3. Electrical Works of Un-Energized Schools and Modernization of Electrical Systems on-grid Schools CY 2023 Basic Educational Facilities Fund.

was called to order at 3:00 in the afternoon started with a prayer lead by the BAC Regular Member ErvieAcaylar. It was presided by Ma. Judelyn J. Ramos, Chairperson, Bids and Awards Committee-Infrastructure. She then requested the Secretariat to lead the preliminaries and followed by the determination and declaration of quorum.

B. Presentation of the Project Overview, Specifications, Scope of Work and Terms of Reference

Procurement Project No. 1

The first project is entitled *Construction of One-Storey Two Classrooms School Building (with common toilet) with provision of rainwater collector, School Furniture, Perimeter Solar Light and Solar PV Energy System*. The proponent Engr. Dave Patigayon discussed the project beginning with the presentation of the site where the last mile school will be constructed. The recipient school for this project is Mutia National High School- Tubak Extension. Engr. Patigayon showed the Site Development Plan where there will be 2 classrooms that will be constructed, complete with solar panels, rainwater catcher, and furniture. The Approved Budget for the Contract (ABC) is P17,166,895.91.

Procurement Project No. 2





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The next project presented by the proponent Engr. Dave Patigayonis the *Conservation and Restoration of Gabaldon School Buildings CY 2023*. The recipient school will be the Katipunan Central School (CS). Engr. Patigayon presented the areas of the building that need restoration:

- a. Removal/Replacement of Roofing, Doors, Sidings & Railings, Fascia Board, Footing/Pedestal
- b. Repair of Dilapidated Wooden Posts, Wooden Exterior Wall, Wooden Ceiling
- c. Installation of Catch Basin around the building with Drain Pipe

He also presented the interior areas that are to be restored. The Approved Budget for the Contract(ABC) is P17,112,890.01.

Procurement Project No. 3

The third project presented by the proponent Engr. Dave Patigayon is entitled *Electrical Worksof Un-Energized Schools and Modernization of Electrical Systems on-grid Schools CY 2023 Basic Educational Facilities Fund*. There are two (2) recipient schools, namely: Sipaon Elementary School in Rizal and Oyan Elementary School in Sibutad. The Approved Budget for the Contract (ABC) is P2,995,178.90.

Engr. Patigayon informed the Committee that there is already an Authority to Procure. Further, these projects are short for award, hence, the amount that will be bid by the winning bidder will be the actual amount that will be downloaded.

C. Discussion

Discussions	Agreements
1. Timeline for the 3 projects	Bid Evaluation will be on April 27, 2023

As an additional requirement for all the three (3) projects, bidders must specialize in electrification. Moreover, in the SLCC, there must be a declared similar project to electrification. Lastly, there must be a Certificate of Site Inspection by the Principal/School Heads.

There being no matters to discuss, the meeting adjourned at 3:57 in the afternoon through a motion raised by the BAC Vice Chairperson Helen Tangon, and seconded by BAC Member Nilda Galaura.

Prepared:

Noted:

(Sgd.) JESSIE E. ELACAN
 Head, BAC Secretariat

(Sgd.) MA. JUDELYN J. RAMOS CESO VI
 Chairperson, BAC (Infrastructure)

