



Department of Education
Schools Division Office of Zamboanga Del Norte
INDICATIVE ANNUAL PROCUREMENT PLAN NON-CSE



Fiscal Year: 2024

Specific Program/Project	Mode of Procurement	PH/ENCL User	Is this an Early Procurement (YES or NO)	Schedule for Each Procurement Activity					Source of Funds	ESTIMATED BUDGET (P=)			REMARKS
				Advertisement/ Posting of B/E/EI	Submission/ Opening of Bids	Notice of Award	Contract Signing	TOTAL		MOOE	CO		
OFFICE OF THE CURRICULUM IMPLEMENTATION DIVISION													
Division Live-In Training on Developmentally Appropriate Teaching-Learning Approaches to Address Critical Content Across Grade Levels and Learning Areas	Competitive Bidding	CID	NO	June	June	July	July	HRTD	1,854,000.00				Meals, snacks and Accommodation
Training on Effective Coaching and Mentoring Program for Master Teachers	Competitive Bidding	CID	NO	June	June	July	July	HRTD	1,498,500.00				Meals, snacks and Accommodation
Division Live-In Enhancement Training on Instructional Leadership and Management for School Heads and Master Teachers	Competitive Bidding	CID	NO	July	July	August	August	HRTD	1,498,500.00				Meals, snacks and Accommodation
Development of ZN PAD (1st and 2nd Quarter)	Competitive Bidding	CID	NO	January	February	March	April	HRTD	875,000.00				Meals, snacks and Accommodation
Development of ZN PAD (3rd and 4th Quarter)	Competitive Bidding	CID	NO	May	May	June	June	HRTD	875,000.00				Meals, snacks and Accommodation
OFFICE OF THE SGOD													
Conduct of Training Workshop on Program Development and Management	Small Value Procurement	PDO I	NO	January	January	January	January	HRTD	154,000.00				Meals and Snacks
Conduct of Capacity Building and Updates on Oplan Kalisagan sa DepEd Program	Small Value Procurement	MEDICAL SECTION SMAT & DRCM	NO	January	January	January	January	HRTD	154,000.00				Meals and Snacks
Conduct of Capacity Building on Partnerships Building and Linkages and DRCM	Small Value Procurement		NO	June	June	June	June	HRTD	154,000.00				Meals and Snacks
1st Quarter PIR	Small Value Procurement	HRD	NO	July	July	July	July	HRTD	37,500.00				Meals and Snacks
2nd Quarter & Mid-Year PIR, Performance Assessment and Catch Up Planning	Small Value Procurement	HRD	NO	October	October	October	October	HRTD	37,500.00				Meals and Snacks
2025 Planning & Budgeting cum 3rd Quarter PIR	Small Value Procurement	HRD	NO	December	December	December	December	HRTD	37,500.00				Meals and Snacks
Year - End Assessment & Recognition	Small Value Procurement	HRD	NO	December	December	December	December	HRTD	48,000.00				Meals and Snacks
FQD of School Sports, Scouting and Other Program Coordinators	Small Value Procurement	HRD	NO	February	February	February	February	HRTD	154,000.00				Meals and Snacks
Seminar Workshop on M & E Data Management	Small Value Procurement	PLANNING & RESEARCH	NO	January	January	January	January	HRTD	154,000.00				Meals and Snacks
Orientation/Technical Assistance to School Heads & SPP/LIS/EBEIS Coordinators	Small Value Procurement	HRD	NO	February	February	February	February	HRTD	154,000.00				Meals and Snacks
Capacity Building on Research	Small Value Procurement	PLANNING & RESEARCH	NO	February	February	February	February	HRTD	154,000.00				Meals and Snacks
Orientation on Human Resource L&D Intervention, and Professional Development	Small Value Procurement	HRD	NO	March	March	March	March	HRTD	154,000.00				Meals and Snacks
Division PRAISE AWARDS	Small Value Procurement	HRD	NO	October	October	October	October	HRTD	412,100.00				Meals and Snacks, Plaques and other Materials
OFFICE OF THE OSDS													
Division Management Convergence for Continuous Professional Development	Small Value Procurement	OSDS	NO	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	HRTD	120,123.00				Meals and Snacks
Regular Executive Committee Convergence	Small Value Procurement	OSDS	NO	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	HRTD	260,856.00				Meals and Snacks
Crafting of DEDP	Small Value Procurement	OSDS	NO	Q1	Q1	Q1	Q1	HRTD	10,516.00				Meals and Snacks



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				Advertisement/ Posting of IBR/EI	Submission/ Opening of Bid	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
CAPACITY BUILDING AND WORKSHOP ON DEPED ORDER 7 S. 2023 (MSF)	Small Value Procurement	ASDS - RAMOS	NO	January	January	January	January	HRTD	329,680.00			Meals and Snacks
Capacity Building, Orientation, Workshop	Small Value Procurement	AO V	NO	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	HRTD	372,000.00			Meals and Snacks
Outsourcing Utility Workers	Small Value Procurement	AO V	NO	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GAS	395,000.00			Services
Outsourcing Security Services	Small Value Procurement	AO V	NO	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GAS	360,999.96			Services
Budget Preparation Workshop	Small Value Procurement	BUDGET	NO	February	February	February	February	HRTD	39,910.00			Meals, snacks, venue
Quarterly Workshop with IU Bookkeepers	Small Value Procurement	BUDGET	NO	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	HRTD	31,500.00			Meals, snacks, venue
Pre- Mid Year Budgetary Financial Reports	Small Value Procurement	BUDGET	NO	June	June	June	July	HRTD	23,140.00			Meals, snacks, venue
Pre-Program Implementation Review (finance)	Small Value Procurement	BUDGET	NO	December	December	December	December	HRTD	900.00			Meals, snacks, venue
Capacity Building to 35 District ICT Coordinators in OOR Monitoring Tool	Small Value Procurement	ITO	NO	January	January	January	January	HRTD	247,260.00			Training Expenses
									10,897,484.96			

Prepared by:

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APPROVED:

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9/29/23

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