



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Bids and Awards Committee (BAC) Resolution Declaring MIBANG HOTEL as Lowest Calculated and Responsive Bidder (LCRB) for the Early Procurement Activity (EPA) for the Board and Lodging for SGOD Learning and Development Activities for 2024, and Recommending Award of Contract Therefor

RESOLUTION NO. 002-CB s. 2024
December 20, 2023

WHEREAS, on **October 12, 2023 @ 03:00 p.m.**, the BAC conducted an on-site Pre-Procurement Conference for the procurement project *Early Procurement Activity (EPA) for the Board and Lodging for SGOD Learning and Development Activities for 2024*;

WHEREAS, the DepEd, Division of Zamboanga del Norte, Estaka, Dipolog City advertised the Invitation to Apply for Eligibility and to Bid for *Early Procurement Activity (EPA) for the Board and Lodging for SGOD Learning and Development Activities for 2024*, published in PHILGEPS and posted within the premises of the Schools Division Office of the Schools Division of Zamboanga del Norte continuously from **October 31, 2023** up to the scheduled opening of Bids on **November 21, 2023**;

WHEREAS, on **November 08, 2023 @ 3:00 p.m.** the BAC conducted an on-site and online **Pre-Bid Conference** with the presence of one (1) interested bidder;

WHEREAS, in response to the said advertisements, one (1) prospective bidder submitted its intent to participate in the bidding and, went on to purchase the bid documents for the project;

WHEREAS, one (1) prospective bidder timely submitted its proposal, and on **November 21, 2023**, the **bid opening** was conducted, which reveals;

| Bidder Identification/Name | Approved Budget of Contract | Bid as Read Amount (₱) | Remarks |
|----------------------------|-----------------------------|------------------------|---------|
| MIBANG HOTEL | P 1,566,900.00 | P 1,496,650.00 | For PQE |

WHEREAS, the detailed evaluation of bids conducted on **November 21, 2023**, resulted in the following:

| Bidder Identification/Name | Approved Budget of Contract | Bid as Calculated Amount (₱) | Remarks |
|----------------------------|-----------------------------|------------------------------|---------|
| MIBANG HOTEL | P 1,566,900.00 | P 1,496,650.00 | For PQE |

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by the bidders, for the project, and after the



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conduct of post-qualification inspection and interview, the following was established from the post-qualification report:

| Requirement | Eligibility/legal | Technical | Financial | RESULT |
|--------------|-------------------|------------|------------|-----------------|
| MIBANG HOTEL | Responsive | Responsive | Responsive | Passed/ LCRB |

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

- To declare as the **Lowest Calculated and Responsive Bidder** for the *Early Procurement Activity (EPA) for the Board and Lodging for SGOD Learning and Development Activities for 2024*, in the amount as accordingly bid;
- To recommend to the Head of the Procuring Entity of the DepEd, Division of Zamboanga del Norte, the award of contract in favor of **MIBANG HOTEL** for the *Early Procurement Activity (EPA) for the Board and Lodging for SGOD Learning and Development Activities for 2024*, at a total Contract Price of **One Million Four Hundred Ninety Six Thousand Six Hundred Fifty Pesos & 00/100 (P 1,496,650.00)**.

RESOLVED, at the DepED, Division of Zamboanga del Norte, Estaka, Dipolog City this **20th day December 2023**.

I hereby certify to the truthfulness of the foregoing resolution.

ATTY. CHRISTINE JOYCE S. PACO
Head, BAC Secretariat

Conforme:

ROBERT I. POCULAN III
Expert/ End-User Representative

Joy E. Letran-Singson
Provisional Member (Proponent)

SONIA Y. UY
BAC Member

GRACE T. DELA CRUZ
BAC Member

GIPAREL B. ELUMBA
BAC Member

WILSON H. INDING
Vice-Chairperson

JUDITH V. ROMAGUERA CESO VI
BAC Chairperson

Date approved: **DEC 21 2023**
BAC/njld/BACRESO/2024-002-CBZN /MIBANG HOTEL



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Office of the Schools Division Superintendent

NOTICE OF AWARD

January 02, 2024

BASILISA S. LIM

Proprietor
MIBANG HOTEL
Sta. Felomina, Dipolog City

Madame:

We are happy to notify you that the **Early Procurement Activity (EPA) for the Board and Lodging for SGOD Learning and Development Activities for 2024**, is hereby awarded to you as the **Lowest Calculated Responsive Bidder**, at a Contract Price of **One Million Seven Hundred Five Thousand Six Hundred Pesos & 00/100 (P1,496,650.00)**.

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to formally enter into a contract with us and to submit the **Performance Security in the form of an Unconditional Bank Guarantee or Cashier's Check or Manager's Check or Irrevocable Letter of Credit, equivalent to ten percent (10%) of the Contract Price or Surety bond equivalent to thirty (30%) of the Contract Price**.

Failure to enter into the said contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security. Thank You.

Very truly yours,

ROY C. TUBALLA EMD, JD, CESO V
Schools Division Superintendent

Conforme:

I acknowledged receipt of this Notice on: JAN 02 2024
Name of Bidder: MIBANG HOTEL
Name of Representative of Bidder: SHEILA MARIE S. LIM
Authorized Signature: [Signature]

BAC/njld/Notice of Award/2024-002-CBZN /MIBANG HOTEL



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CONTRACT AGREEMENT

03 JAN 2024

THIS AGREEMENT, made this ____ day of ___, 2024 between **DepEd- SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**, Capitol Drive, Estaka, Dipolog City, Philippines (hereinafter called the "Entity") and **MIBANG HOTEL**, Sta. Felomina, Dipolog City (hereinafter called the "Supplier").

WHEREAS, the Entity is desirous that the Supplier executes the "**Early Procurement Activity (EPA) for the Board and Lodging for SGOD Learning and Development Activities for 2024**" (hereinafter called "The Project") with **Contract No. CB-2024-004** and the Entity has accepted the bid for **One Million Four Hundred Ninety Six Thousand Six Hundred Fifty Pesos & 00/100 (P1,496,650.00)** by the Supplier for the execution and completion of such Project **within the training schedules fixed by the program proponent**, and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
 - (a) General and Special Conditions of Contract;
 - (b) Specifications;
 - (c) Invitation to Bid;
 - (d) Instructions to Bidders;
 - (e) Bid Data Sheet;
 - (f) Addenda and/or Supplemental/Bid Bulletins, if any;
 - (g) Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - (h) Eligibility requirements, documents and/or statements;
 - (i) Performance Security;
 - (j) Notice of Award of Contract and the Bidder's conforme thereto;
 - (k) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to execute and complete the Project and remedy any defects therein in conformity with the provisions of this Contract in all respects.
4. The Entity hereby covenants to pay the Supplier in consideration of the execution and completion of the Project and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

ROY C. TUBADLA EMD, JD, CESO V

BASILISA S. LIM



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IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

Signed, sealed, delivered by **ROY C. TUBALLA EMD, JD, CESO V**, the Schools Division Superintendent, DepEd-Schools Division of Zamboanga Del Norte.

Signed, sealed, delivered by **BASILISA S. LIM, Proprietor, MIBANG HOTEL**, Sta. Felomina, Dipolog City.

Binding Signature of Procuring Entity

ROY C. TUBALLA EMD, JD, CESO V

Binding Signature of Supplier

BASILISA S. LIM

WITNESSES :

For Entity:

ROBERT I. POCULAN III

JOY E. LETRAN-SINGSON

DEPED ID NO. 1700307

Issued on: _____

Issued at: Dipolog City

DRIVER'S LICENSE NO. JDI - 27 - 007534

Issued on: FEB. 1, 2022

Issued at: DIPOLOG CITY

For Company/Supplier

ID No/CTC no.: _____

Issued on: _____

Issued at : _____

ID No/CTC no.: _____

Issued on: _____

Issued at : _____



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Republic of the Philippines
Province of _____
City/Municipality of _____

ACKNOWLEDGMENT

At the above-mentioned place this 03 JAN 2024 personally appeared before me:

ROY C. TUBALLA EMD, JD, CESO V
Head of the Procuring Entity


Driver's License:
J01-99-028823


BASILISA S. LIM
Bidder's Representative

Known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the offices they respectively represent.

The foregoing instrument is a Contract Agreement, consisting of three (3) pages, including this page on which this Acknowledgement is written and signed by the parties hereto and their instrument witnesses on the left margin of each and every page hereof.

WITNESS MY HAND AND SEAL on the 3rd day of Jan., 2024 at Dipolog City Philippines.


IVO M. MANDANTES, CPA
Notary Public
for Dipolog, Dapitan Cities of Zamboanga del Norte
Commission No. 035-2022
IBP No. 331736 - 12/20/2023 to 01/2024
PTR No. 0004152 - Zamboanga Del Norte
Attorney's Roll NO. 65014
Valid Until 12/31/2024

Page No. 755:2
Doc. No. 02
Book No. LAU
Series No. 2024

BAC/ekbsl/ Contract Agreement/ 2024-004-CBZN



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NOTICE TO PROCEED

03 JAN 2024

BASILISA S. LIM

Proprietor

MIBANG HOTEL

Sta. Felomina, Dipolog City

Madame:

The Attached Agreement having been approved, notice is hereby given to **MIBANG HOTEL**, that work may proceed on the **Early Procurement Activity (EPA) for the Board and Lodging for SGOD Learning and Development Activities for 2024**, effective on **Start Date**, or the date of receipt of this notice as acknowledged below, and that fully complete within the **training schedules fixed by the program proponent**.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DepEd-Schools Division of Zamboanga del Norte, Estaka, Dipolog City.

Very truly yours,

ROY C. TUBALLA EMD, JD, CESO V
Schools Division Superintendent

Conforme:

I acknowledged receipt of this Notice on: 04 JAN 2024
Name of Bidder: _____
Name of Representative of Bidder: BASILISA S. LIM
Authorized Signature: _____

BAC/njd/ Notice to Proceed/ 2024-004-CBZN/ MIBANG HOTEL