



Republic of the Philippines  
**Department of Education**  
 REGION IX  
 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

RECORDS SECTION  
 DepED, Division of Zambo. Norte  
 No: \_\_\_\_\_  
 Date: **FEB 11 2026** By: \_\_\_\_\_  
**RELEASED**

**Office of the Schools Division Superintendent**

February 11, 2026

Division Memorandum  
 No. 90 s., 2026

**REITERATION OF ELEMENTARY AND SECONDARY TEACHERS AND NON-TEACHING PERSONNEL ONLINE TRANSFER REQUEST**

To: **PUBLIC SCHOOLS DISTRICT SUPERVISORS  
 SCHOOL HEADS (Elementary and Secondary)  
 TEACHING PERSONNEL  
 NON-TEACHING PERSONNEL  
 ALL OTHERS CONCERNED**  
 This Division

1. In compliance with DepEd Order No. 22, s. 2013 and the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 (RA 11032), the Schools Division of Zamboanga del Norte has established an online system for transfer requests to streamline the process and reduce paperwork for teaching and non-teaching personnel.
2. All Elementary and Secondary Teachers and Non-Teaching Personnel, whether currently within or outside the Division, seeking transfer to any station within the Schools Division of Zamboanga del Norte, are advised to access the following link:  
  
[depedzn.net/link/TransferProfile2025](https://depedzn.net/link/TransferProfile2025)
3. All concerned are instructed to upload a scanned copy of their signed Intent to Transfer along with supporting documents via the link provided to ensure paperless transactions. Personnel are to submit **only one request online**; those who have already completed the process in the previous year are not required to resubmit.
4. Submission of a hard copy of a letter of intent to the Division Office **will no longer be accepted**, unless specifically requested by this Office. Follow-up inquiries regarding the status of applications are **no longer necessary**, as accommodated teacher transfers will be promptly notified.
5. Immediate dissemination of this Memorandum is desired.

**MAJARANI M. JACINTO EdD, CESO V**  
 Schools Division Superintendent

Encl:  
 As stated  
 OSDS/PJB/DM002/02112026