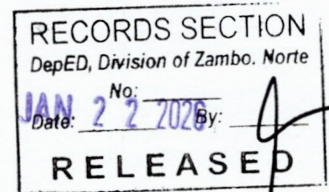




Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



January 22, 2026

DIVISION MEMORANDUM

No. 41, s. 2026

EARLY REGISTRATION FOR SCHOOL YEAR 2026 - 2027

To: Assistant Schools Division Superintendents
Division Chiefs (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Anent to DepEd Order No. 12, s. 2025 on the Multi-Year Implementing Guidelines on the School Calendar and Activities for the School Year 2025 - 2026 dated April 15, 2025, this Office reminds all school heads, both from public and private elementary and secondary levels, to conduct **Early Registration for incoming Kindergarten, learners entering basic education for the first time (such as out-of-school youth and adults - OSYA), transferees into public schools, incoming Grades 1, 7, and 11 learners, and potential ALS learners from January 31 to February 27, 2026.** Incoming learners for Grades 2 to 6, 8 to 10, and 12 are considered pre-registered.
2. This early registration activity shall be guided accordingly with DepEd Order No. 03, s. 2018 titled "Basic Education Enrolment Policy".
3. All public and private elementary and secondary schools shall update or encode daily in the Early Registration Facility in the Learner Information System using the school head account or the school administrator account.
4. As part of the information dissemination on the conduct of early registration, it is expected that school heads shall post banners/streamers or any campaign materials on school premises. Likewise, they are encouraged to post on the respective school FB Account the conduct of the said activity.
5. For inquires and clarification, please contact Mr. Giparel B.

Address: Capitol Drive, Estaka, Dipolog City 7100

Tel. No.: (065) 212- 5843

Email: zn.division@deped.gov.ph

Website: www.depedzn.net

FB: DepEd Tayo- Schools Division of Zamboanga del Norte






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Elumba, Planning Officer III, through mobile phone numbers: **0917-114-8316**.

6. Immediate and wide dissemination of this Memorandum is earnestly desired.


MAJARANI M. JACINTO ED.D, CESO V
Schools Division Superintendent

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