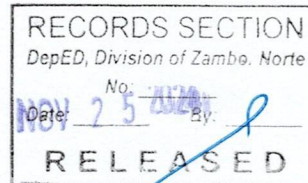




Republic of the Philippines  
**Department of Education**  
REGION IX  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



**Office of the Schools Division Superintendent**


November 25, 2024

Division Memorandum  
No. 694, s. 2024

**CONDUCT OF THE SCHOOL-BASED MANAGEMENT (SBM) SELF-ASSESSMENT**

To: **Chiefs, Education Supervisors, DFTAT Members**  
**Public Schools District Supervisors/PICDs**  
**School Heads, Public Elementary & Secondary Schools**  
All Others Concerned

1. Pursuant to DepEd Order No. 007, s. 2024 titled Policy Guidelines in the Implementation of the Revised School-Based Management System, and consistent with the PREMIER's practicing participatory planning and continuous improvement system, this office hereby announces the conduct of SBM self-assessment for the end of the FY 2024.
2. The self-assessment aims to:
  - i. determine the degree of manifestation of the SBM practice during FY 2024,
  - ii. determine areas of technical assistance
  - iii. generate data as basis for strategic and implementation planning
3. School heads shall gather key internal and external stakeholders to conduct the SBM self-assessment using the checklist as annexed in DepEd Order 007, s. 2024. For profiling and TA intervention purposes, schools are required to submit their self-assessment data thru **[bit.ly/FY2024selfassessment](https://bit.ly/FY2024selfassessment)** not later than **December 10, 2024**.
4. Moreover, schools are required to utilize the SBM self-assessment data as input to the development of the FY 2025 Annual Implementation Plan. A separate memorandum specifying the terms of reference and instructions along this matter shall be issued later.
5. Queries appertaining to the foregoing activity may be directed to the SMME unit personnel through **0938-737-5625 or 0909-755-2642**.
6. Widest dissemination of this Memorandum is desired.

  
**JOY E. LETRAN-SINGSON, EMD**  
Chief Education Supervisor, SGOD  
Officer In-Charge

Office of the Schools Division Superintendent

SGOD/smm&e'whi/RevisedSBMsystem  
044-011222024



Address: Capitol Drive, Estaka, Dipolog City 7100 Tel. No.: (065) 212- 5843  
Email: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph) Website: [www.depedzn.net](http://www.depedzn.net)  
FB: DepEd Tayo- Schools Division of Zamboanga del Norte