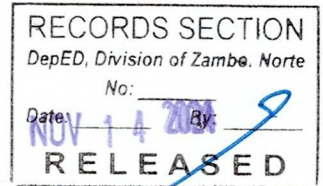




Republic of the Philippines  
**Department of Education**

REGION IX  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



**Office of the Schools Division Superintendent**

November 12, 2024

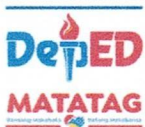
Division Memorandum

No. 618, s. 2024

**2024 DIVISION LEARNERS' CONVERGENCE AND  
LEADERSHIP DEVELOPMENT AND ENHANCEMENT TRAINING**

TO: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Schools District Supervisors/ Principals In-Charge of the District  
Secondary School Heads  
All Others Concerned

1. Pursuant to Department Order (DO) no. 47 s, 2014 titled "*Constitution and By-Laws of the Supreme Pupil Government and Supreme Student Government in Elementary and Secondary Schools*" with the implementation of the Learner Government Program (LGP), the Division Office through the Youth Formation Section will conduct the **2024 Division Learners' Convergence and Leadership Development and Enhancement Training for SSLG Officers and Teacher-Advisers** on **November 24-26, 2024** at **Top Plaza Hotel, Dipolog City**.
2. The activity aims to develop leadership skills, attitude and abilities of SSLG Officers to enable them to lead effectively in their organization. The activity also aims to deepen the understanding of teacher-advisers of their role as adviser/mentor to student officers.
3. List of participants is attached as Enclosure 1. Participants shall accomplish the pre-registration form and submit signed learners' parental consent through **[depedzn.net/link/DLC2024reg](https://depedzn.net/link/DLC2024reg)** on or before **November 20, 2024**. Arrival and registration shall start at 12:00 noon of November 24, 2024, and first provision will be PM snacks on the same date.
4. Travelling and other incidental expenses of participants shall be charged to their respective local funds or other fund source/s subject to the usual accounting and auditing rules and regulations.
5. Moreover, participants are entitled to claim Compensatory Time-Off (CTO) for the services rendered on Saturday, Sunday and holidays as per CSC-DBM Joint Circular No. 2, s. 2004 titled "Non-Monetary Remuneration for Overtime Services Rendered."



Address: Capitol Drive, Estaka, Dipolog City 7100

Tel. No.: (065) 212- 5843

Email: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph)

Website: [www.depedzn.net](http://www.depedzn.net)

FB: DepEd Tayo- Schools Division of Zamboanga del Norte




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REGION IX  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

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6. For related concerns, you may directly contact the Division Youth Formation Coordinators at 09171422344/09190915435/09776164767 or email [yfs.zdn@deped.gov.ph](mailto:yfs.zdn@deped.gov.ph)

7. Immediate and widest dissemination of this memorandum is desired.

**LOURMA I. POCULAN CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge   
Office of the Schools Division Superintendent

SGOD-LFS/jlp/Division LearnCon 2024  
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Enclosure 1 of Division Memorandum No. \_\_\_\_\_, s. 2024

**2024 DIVISION LEARNERS' CONVERGENCE AND  
LEADERSHIP DEVELOPMENT AND ENHANCEMENT TRAINING  
November 24-26, 2024**

**LIST OF PARTICIPANTS**

| No. | Name of Participants         | Position/<br>Designation | School/Station            |
|-----|------------------------------|--------------------------|---------------------------|
| 1   | Leneth Mae J. Gumapac        | SSLG President           | La Libertad NHS           |
| 2   | Norman C. Gomez              | Adviser/ Chaperone       | La Libertad NHS           |
| 3   | Miechell S. Saldon           | SSLG President           | Mutia NHS                 |
| 4   | Paulo B. Dominguez           | Adviser/ Chaperone       | Mutia NHS                 |
| 5   | OJ Rhafaelae C. Buot         | SSLG President           | Pinan NHS                 |
| 6   | Regie S. Fuentes             | Adviser/Chaperone        | Pinan NHS                 |
| 7   | Angel C. Piedad              | SSLG President           | Polanco NHS               |
| 8   | Junas C. Ruiz                | Adviser/Chaperone        | Polanco NHS               |
| 9   | Janddelegn Maryith M. Frayna | SSLG President           | Silawe NHS                |
| 10  | Efren Gumate                 | Adviser/Chaperone        | Silawe NHS                |
| 11  | Jenelle Eunice Q. Olan       | SSLG President           | Rizal NHS                 |
| 12  | Mary Rose R. Suasula         | Adviser/Chaperone        | Rizal NHS                 |
| 13  | Francine Nicole C. Paalisbo  | SSLG President           | Sergio Osmena NHS         |
| 14  | Riza G. Bogo                 | Adviser/Chaperone        | Sergio Osmena NHS         |
| 15  | Rene T. Sumogal              | SSLG President           | Marapong NHS              |
| 16  | Rizza B. Abal                | Adviser/Chaperone        | Marapong NHS              |
| 17  | Rhea May Etang               | SSLG President           | Sibutad NHS               |
| 18  |                              | Adviser/Chaperone        | Sibutad NHS               |
| 19  | Julea Allynae T. Tangapa     | SSLG President           | Katipunan NHS             |
| 20  | Karl Gadwin G. Dela Cruz     | Adviser/Chaperone        | Katipunan NHS             |
| 21  | Glen Mark R. Paluray         | SSLG President           | Sinuyak NHS               |
| 22  | Shella Mae P. Estopacia      | Adviser/Chaperone        | Sinuyak NHS               |
| 23  | John Paul C. Bato            | SSLG President           | Manukan NHS               |
| 24  | Ruth M. Acopiado             | Adviser/Chaperone        | Manukan NHS               |
| 25  | Kurt B. Megip                | SSLG President           | Saluyong NHS              |
| 26  | Jemarie E. Tumapon           | Adviser/Chaperone        | Saluyong NHS              |
| 27  | Kacey Lian V. Balbosa        | SSLG President           | Ponot NHS                 |
| 28  | Enrique Barja III            | Adviser/Chaperone        | Ponot NHS                 |
| 29  | Irah Joy Oliveros            | SSLG President           | Pres. Manuel A. Roxas NHS |
| 30  | Aiza Grace V. Dagomo         | Adviser/Chaperone        | Pres. Manuel A. Roxas NHS |
| 31  | Jorenee Mariae Avril L. Nomo | SSLG President           | Dohinob NHS               |
| 32  | Odile C. Secreto             | Adviser/Chaperone        | Dohinob NHS               |





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|    |                             |                   |                           |
|----|-----------------------------|-------------------|---------------------------|
| 33 | Mary Grace Plazos           | SSLG President    | Siayan NHS                |
| 34 | Ralph M. Santiago           | Adviser/Chaperone | Siayan NHS                |
| 35 | Zephaniah M. Pameron        | SSLG President    | Sindangan NHS             |
| 36 | Ryan B. Fat                 | Adviser/Chaperone | Sindangan NHS             |
| 37 | Justine Harl E. Lacason     | SSLG President    | Siari John H. Roemer NHS  |
| 38 | R-John E. Portuguese        | Adviser/Chaperone | Siari John H. Roemer NHS  |
| 39 | Angel Novie H. Hibaya       | SSLG President    | Bartolome Lira Sr. NHS    |
| 40 | Jeffrey M. Edis             | Adviser/Chaperone | Bartolome Lira Sr. NHS    |
| 41 | Dearly Ann B. Aquino        | SSLG President    | Bacungan NHS              |
| 42 | Juanita S. Sumagang         | Adviser/Chaperone | Bacungan NHS              |
| 43 | Andres Vonnie Jozel M. Jeda | SSLG President    | Baliguian NHS             |
| 44 | Clarito M. Gabreza          | Adviser/Chaperone | Baliguian NHS             |
| 45 | Lyndrymie Galleposo         | SSLG President    | Godod NHS                 |
| 46 | Harold Kim Sarang           | Adviser/Chaperone | Godod NHS                 |
| 47 | Margaret Palacay            | SSLG President    | Gutalac SHS               |
| 48 | Claire G. Miranda           | Adviser/Chaperone | Gutalac SHS               |
| 49 | Nevheamea J. Lorejo         | SSLG President    | Gutalac NHS-Mamawan Annex |
| 50 | Angela D. Antiquina         | Adviser/Chaperone | Gutalac NHS-Mamawan Annex |
| 51 | Finlay Izyl B. Lontayao     | SSLG President    | Kalawit NHS               |
| 52 | Wilito D. Tayone            | Adviser/Chaperone | Kalawit NHS               |
| 53 | Kent Harvey S. Bonete       | SSLG President    | Ubay NHS                  |
| 54 | Billy Dave D. Malugao       | Adviser/Chaperone | Ubay NHS                  |
| 55 | Jelyca T. Rojas             | SSLG President    | Liloy NHS                 |
| 56 | Mary Grace S. Absin         | Adviser/Chaperone | Liloy NHS                 |
| 57 | Mebel James G. Yap          | SSLG President    | Kayok Integrated School   |
| 58 | Rio James Lawit             | Adviser/Chaperone | Kayok Integrated School   |
| 59 | Althea Shehara P. Banggot   | SSLG President    | Salug NHS                 |
| 60 | Stanley B. Sagan            | Adviser/Chaperone | Salug NHS                 |
| 61 | Angelica T. Paquiao         | SSLG President    | Bacong NHS                |
| 62 | Danie Grae P. Peniza        | Adviser/Chaperone | Bacong NHS                |
| 63 | Lateefah Ain I. Caril       | SSLG President    | Sibuco NHS                |
| 64 | Nor-In G. Hawari            | Adviser/Chaperone | Sibuco NHS                |
| 65 | Angel Clarisse A. Garcia    | SSLG President    | Siocon NSHS               |
| 66 | Jennifer L. Lemitares       | Adviser/Chaperone | Siocon NSHS               |
| 67 | Justine Lamis               | SSLG President    | Sirawai NHS               |
| 68 | Reagan Tanoco               | Adviser/Chaperone | Sirawai NHS               |
| 69 | Farrah Mae S. Laydan        | SSLG President    | Tampilisan NHS            |
| 70 | Nelma B. Carumba            | Adviser/Chaperone | Tampilisan NHS            |
| 71 | Hazel B. Orillan            | SSLG/Chaperone    | San Isidro NHS            |
| 72 | Rosenet M. Balingit         | Adviser/Chaperone | San Isidro NHS            |

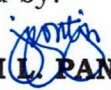



Republic of the Philippines  
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|   |                            |                    |                       |
|---|----------------------------|--------------------|-----------------------|
| 73  | Ma. Krizel M. Sumipat      | SSLG President     | Jesus A. Ramos NHS    |
| 74  | Girly E. Lugo              | Adviser/Chaperone  | Don Jose Aguiree NHS  |
| 75  | Angel Rose P. Pellerin     | SSLG President     | Sindangan NAIS        |
| 76  | Anielyn N. Bandivas        | Adviser/Chaperone  | Sindangan NAIS        |
| 77  | Christel Marie A. Timagos  | SSLG President     | Compra NHS            |
| 78  | Khent L. Villanueva        | Adviser/Chaperone  | Compra NHS            |
| 79  | Harvey Peace Suminggit     | SSLG President     | Kipit Agro-Fishery HS |
| 80  | Charls Dielon A. Canda     | Adviser/Chaperone  | Kipit Agro-Fishery HS |
| 81  | Sheeren K. Galamgam        | SSLG President     | Julian Soriano MCHS   |
| 82  | Estrella R. Damaso         | Adviser/Chaperone  | Julian Soriano MCHS   |
| 83  | Irish Ellaine P. Teves     | SSLG President     | San Pedro NHS         |
| 84  | Kenny Martin G. Gonzales   | Adviser/Chaperone  | San Pedro NHS         |
| <b>PROGRAM MANAGEMENT TEAM/ RESOURCE SPEAKERS</b> |                            |                    |                       |
| 85  | Joy E. Letran-Singson      | CES, SGOD          | SDO                   |
| 86  | Ma. Girly Hope B. Duay     | Guidance Counselor | Sindangan NAIS        |
| 87  | Joseph L. Pantoja          | PDO I/YFC          | SDO                   |
| 88  | Laisa Madel M. Cinches     | PDO I/ YFC         | SDO                   |
| 89  | Gekabel M. Velarde         | PDO I/YFC          | SDO                   |
| 90  | Atty. Christine Joyce Paco | Legal Assistant    | SDO                   |
| 91  | Christian James Paco       | PDO I              | SDO                   |
| 92  | Lorene A. Velasco          | AO II              | SDO                   |


Prepared by:

  
**JOSEPH L. PANTOJA**  
PDO I/YFC

  
**LAISA MADEL M. CINCHES**  
PDO I/YFC


  
**GEKABEL M. VELARDE**  
PDO I/YFC

Recommending Approval

  
**JOY E. LETRAN-SINGSON, EMD**  
Chief Education Supervisor, SGOD

NOV 13 2024

Approved:

  
**LOURMA I. POCULAN CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



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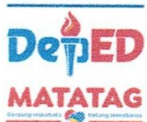
REGION IX  
 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Enclosure 2 of Division Memorandum No. \_\_\_\_\_, s. 2024

**2024 DIVISION LEARNERS' CONVERGENCE AND  
 LEADERSHIP DEVELOPMENT AND ENHANCEMENT TRAINING**

**INDICATIVE PROGRAM**

| TIME                                  | ACTIVITY   |   | PERSON/S IN-CHARGE   |
|---------------------------------------|--|---|--|
| <b>Nov. 24, 2024</b><br>12:00–3:00 PM | Arrival and Registration   |   | PMT  |
| 3:00–4:00 PM                          | Opening Program  |   |  |
| 4:00–5:00 PM                          | Levelling of Expectations<br>Program Flow  |   |  |
| <b>Nov. 25, 2024</b><br>8:00–8:15 AM  | MOL  |   |  |
| 8:15–8:45 AM                          | Mindfulness Activity   |   | GC Ma. Girlie Hope Duay  |
| 8:45 AM–10:00 AM                      | Review of SELG & SSLG Constitution and By Laws: Defining Mandates, Roles and Responsibilities of SELG/SSLG       |   | PDO Gekabel Velarde  |
| <b>Break-Out Session</b>              |  |   |  |
| 10:00 AM-12:00 NN                     | <b>Learner Government:</b><br>Understanding Leadership Styles  | <b>Teacher Adviser:</b><br>Introduction to Leadership Education and Leadership Competencies | PDO Laisa Madel M. Cinches  <br>PDO Joseph Pantoja                           |
| 12:00 NN                              | <b>LUNCH</b>   |   |  |
| 1:00–3:00 PM                          | <b>Learner Government:</b><br>Parliamentary Procedures and Technical Writing                                     | <b>Teacher Adviser:</b> Design Thinking Workshop  | Atty. Christine Joyce Paco  <br>PDO Joseph Pantoja                           |
| 3:00–5:00 PM                          | <b>Learner Government:</b><br>Overview of Project Management and Implementation                                  | <b>Teacher Adviser:</b><br>Facilitator Orientation for Fireside Chat Activity               | PDO Joseph Pantoja  <br>PDO Laisa Madel M. Cinches & GC Ma. Girlie Hope Duay |
| 6:00–7:00 PM                          | <b>DINNER</b>  |   |  |
| 7:00–9:00 PM                          | <b>Learner Government:</b><br>Social and Emotional Learning and Understanding Leadership Journey (Fireside Chat) |   | Facilitators   |
| <b>Nov. 26, 2024</b><br>8:00–8:15 AM  | MOL  |   |  |
| 8:15–9:30 AM                          | CollaborAction: Designing Leadership Development PPAs  |   | PDO Joseph Pantoja   |
| 9:30–11:00 AM                         | Presentation of CollaborAction Output  |   |  |
| 11:00–12 NN                           | Closing Program  |   |  |
| 12:00 NN                              | <b>LUNCH</b>   |   |  |
|                                       | Departure of Participants  |   |  |



Address: Capitol Drive, Estaka, Dipolog City 7100

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**Annex A.**

**PARENTAL CONSENT, WAIVER and RELEASE**

I, \_\_\_\_\_, as the parents or legal guardian of \_\_\_\_\_, hereby acknowledge that I have been informed of the details of the **2024 Division Learners' Convergence and Leadership Development and Enhancement Training** and hereby state/declare that:

1. I give Full Consent for our child/ward \_\_\_\_\_ to participate in the 2024 Division Learners' Convergence and Leadership Development and Enhancement Training to be conducted by the Schools Division of Zamboanga del Norte on **November 24–26, 2024** at **Dipolog City**;
2. I acknowledge that I have been informed of the details of the conduct of the 2024 Division Learners' Convergence and Leadership Development and Enhancement Training;
3. I understand that my child/ward's in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team to avoid such transmission;
4. I acknowledge that our child's participation in this activity is completely voluntary and he/she may decline to participate at any time for any reason. While there remains the risk of possible transmission of any communicable diseases to my child/ward, and to the members of my household, I freely assume the said risk and I permit my child/ward to attend this activity;
5. To the best of my knowledge, my child/ward is in good physical condition and I confirm that he/she does not have any symptoms for communicable disease;
6. I will not allow our child/ward to participate in the 2024 Division Learners' Convergence and Leadership Development and Enhancement Training if he/she or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child/ward to attend the said activity if he/she or any members of my household test positive for any communicable disease;
7. I give full permission in any recording or picture taken of my child/ward during the conduct of the 2024 Division Learners' Convergence and Leadership Development and Enhancement Training and to use for purposes of documentation my child's/ward's images, contribution, or performance in any publication created by or



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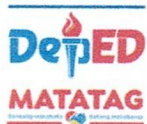
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for SDO ZN and to release this material to DepEd official platforms in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;

8. I conform/agree to the collection and/or processing of any personal information and data from myself and my child/ward, that are necessary to successfully host the 2024 Division Learners' Convergence and Leadership Development and Enhancement Training, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
9. I agree and understand the commitment of my child/ward as a participant and will support his/her endeavor to meet the expectations, guidelines, and responsibilities with his/her fellow participants and to DepEd;
10. To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages and rights against DepEd relative to the conduct of the activity;
11. With full understanding, I hereby freely and voluntarily give my consent to my child/ward's participation in the activity. I also attest that I had sought the views of my child and he/she has expressed a willingness to participate in the activity; and
12. By signing below, I acknowledge and represent that I have read this document, took time to understand it, and eventually sign it voluntarily as my own free act and deed.

Signed this \_\_\_\_ day of \_\_\_\_\_ 2024 at \_\_\_\_\_, Philippines.

|  |                                 |
|--|---------------------------------|
| Signature over Printed Name of Parent/Guardian | Contact Details (Mobile Number) |
| Name of Child/Ward                             | Date                            |
| Address  | Home/Mobile Number              |







Republic of the Philippines  
**Department of Education**

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**Annex B.**

**LEARNER-PARTICIPANT CONSENT, WAIVER, INDEMNITY and RELEASE**

1. I, \_\_\_\_\_, agreed to participate with the consent of my parents and/or legal guardian in the **2024 Division Learners' Convergence and Leadership Development and Enhancement Training** to be conducted by the Schools Division of Zamboanga del Norte on **November 24-26, 2024** at **Dipolog City**;
2. I give permission to the DepEd and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in, to be used for the communications and various public campaigns of the Agency be it in print, broadcast, and/or electronic media, at the event and location stated above subject to limitations of applicable and relevant laws, rules, and regulations;
3. I conform/agree to the collection and/or processing of any personal information and data, that are necessary to successfully host the 2024 Division Learners' Convergence and Leadership Development and Enhancement Training, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
4. I have read and understood completely the accompanying letter and information leaflet, and therefore know the purpose of the project/activity and my participation therein; and
5. With full understanding, I hereby freely and voluntarily give my consent to my participation in the activity.

|   |                    |
|---|--------------------|
| Signature over Printed Name of<br>Learner-Participant | Name of School     |
| Age   | Date               |
| Address   | Home/Mobile Number |

