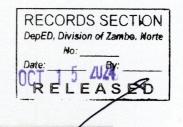


Department of Education

REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

October 15, 2024

Division Memorandum No. 549, s. 2024

STAFFWORK FOR THE SCHOOL GOVERNANCE & OPERATIONS DIVISION (SGOD) MODERNIZATION PLAN

To: ASDSs

Chiefs, CID & SGOD

SGOD-EPS, Section/Unit Heads/SGOD Program Focals & Staff

- 1. Pursuant to the Division Reform Agenda 2, re: Modernization and Automation to improve the delivery of support services, this office calls for the conduct of staff work for the finalization of the SGOD Modernization Plan on **October 18, 2024, 9:00 AM**, at the CID Conference Hall, 3rd Floor, SDO Building, Estaka, Dipolog City.
- 2. The target outputs of the activity are as follows:
 - Finalized SGOD MP Framework,
 - ii. Quality-assured data collection tools for the PAPs imbedded in the Framework,
 - Draft of localized interim parameters and criteria to guide schools in selfassessing the functionality of school PAPs as captured in the Revised SBM self-assessment checklist.
- 3. Attendance is mandatory to all SGOD personnel, esp. those without prior and ongoing engagement with RO/CO personnel or with other agencies in venues outside Dipolog City. It is imperative that the focals should have prepared their inputs including the proposed tools, & criteria/parameters) to fast track the QA process.
- 4. Enclosed is a matrix of component activities, for reference and guidance of all.
- 5. Compliance with and wide dissemination of this Memorandum is desired.

ROY C. TUBALLA, EMD, JD, CESO V Schools Division Superintendent

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SGOD-SMME-whi- MemoonSGOD MP Staff Work - 039 -10152024







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Republic of the Philippines

Department of Education

REGION IX SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Enclosure to DM No. _ s. 2024

STAFF WORK SPECIFICS

Component Activities	Time	Responsible
I. Plenary a. Expectation/Goal Setting	9:00-10:00	a. CES Joy L. Singson, EMD To be assisted by SEPS Inding
b. Completion of the Framework		b. SEPS Leonido A. Pampilo with inputs from all focal:
II. Presentation and QA of data collection tools	10:00 -12:00 & 1:30- 2:30 (If necessary)	Panelists 1. ASDS Jerry Bokingkite 2. CES Joy Singson 3. CES Zyhrine Mayormita/CID Representative 4. EPS Ervie Acaylar (Other SGOD Program focals may also provide QA inputs)
III. Meeting of Concerned SDO Program Focals for the Draft of Local Interim Criteria to guide schools in self- assessing t he Functionality of PAPs as captured in the Revised SBM Checklist	1:30-2:30 PM	SEPS Wilson Inding EPS II Jed Nieves PDO Joseph Pantoja Other concerned SDO Program Focals
IV. After-QA Staff Work	2:30-4:00 PM	All SGOD Focals
V. Post SW Plenary	4:00-4:30 PM	All SGOD Focals







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