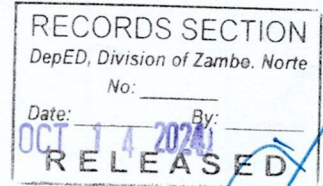




Republic of the Philippines
Department of Education
REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Office of the Schools Division Superintendent



October 11, 2024

Division Memorandum

No. 174 s. 2024

**CONDUCT OF EXECUTIVE COMMITTEE MEETING (EXECOM)
FOR THE MONTH OF OCTOBER 2024**

To: Executive Board Committee
Identified Resources Speakers
All Others Concerned

1. This Office announces the conduct of the Executive Committee to be held **on October 17, 2024, at 8:30 a.m.** at the CID Conference Room, Schools Division Office of Zamboanga del Norte.
2. Agenda to be discussed are the following:
 - a. Hosting of Zamboanga del Norte Athletic Association (ZNAA) Qualifying Meet 2024.
 - b. Presentation of Municipal Education Plan (MEDP)
 - c. Updates from SDS, ASDSs, Concerned Division, Section and Units.
3. The participants in this meeting are listed in Enclosure No. 1.
4. Expenses to be incurred for this activity shall be chargeable to Division Local Funds. Travel and incidental expenses for division-based personnel and school-based personnel are chargeable against divisional local funds and such other funds, subject to the usual accounting and auditing rules and procedures.
5. Immediate and widest dissemination of this Memorandum is desired.

ROY C. TUBALLA EMD, JD, CESO V
Schools Division Superintendent

OSDS/smls/Conduct ExeCom
03/01222024



Republic of the Philippines
Department of Education
 REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Enclosure 1 of DM No. _____ s. 2024

LIST OF PARTICIPANTS

NO.	NAME	POSITION
EXECUTIVE COMMITTEE OFFICIALS		
1	ROY C. TUBALLA EMD, JD, CESO V	Schools Division Superintendent
2	LOURMA I. POCULAN CESO VI	Assistant Schools Division Superintendent
3	JERRY C. BOKINGKITO CESE	Assistant Schools Division Superintendent
4	ZYHRINE P. MAYORMITA	Chief Education Supervisor, CID
5	JOY E. LETRAN-SINGSON	Chief Education Supervisor, SGOD
6	HELEN E. TANGON	Administrative Officer V
7	ARVIE M. OMPOY	Division Accountant
8	CASEMERA V. LUNJAS	Budget Officer
CLUSTER HEADS		
9	REYNALDO C. MAGTUBA	CLUSTER 1 HEAD
10	MICKRELL N. DULLER	CLUSTER 2 HEAD
11	BEZER B. CRAMPATANTA	CLUSTER 3 HEAD
12	LECITA F. TUBAL	CLUSTER 4 HEAD
13	ARNOLD Z. DINGLASA	CLUSTER 5 HEAD
14	ARACELI C. TOMBOC	CLUSTER 6 HEAD
PANEL OF RESOURCE PERSONS/ CONSULTANTS		
15	ATTY. REY P. JANOLINO JR.	LEGAL OFFICER
16	JULIUS O. BELAGANTOL	ITO
17	LEONIDO A. PAMPILO JR.	SEPS RESEARCH & PLANNING
18	ROBERT I. POCULAN	SEPS HRD
19	ERVIE A. ACAYLAR	EPS
INVITED GUESTS		
20	REY TEOTIMO B. TAMBOLERO	PSDS – SERGIO OSMEÑA I
21	MARLOU P. ELCAMEL	PSDS – MANUKAN II
22	RICHARD DADAN	PSDS – JOSE DALMAN
23	CRIS CRISTIANE A. TUMPAG	PSDS – GODOD
24	SIMLO A. LOMARDO	PSDS – TAMPILISAN
25	MAJEL M. SUMACAY	PSDS – SIBUCO
26	ALFIE M. ONTONG	PSDS - BALIGUIAN



Address: Capitol Drive, Estaka, Dipolog City 7100 Tel. No.: (065) 212- 5843

Email: zn.division@deped.gov.ph

Website: www.depedzn.net

FB: DepEd Tayo- Schools Division of Zamboanga del Norte



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 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

EXECUTIVE COMMITTEE MEETING
 OCTOBER 17, 2024

CONFERENCE MATRIX

Part I. PRELIMINARIES		
TIME	ACTIVITIES	IN-CHARGE
7:30 - 8:00 a.m.	Registration	SECRETARIAT
8:00 - 8:10 a.m.	Philippine National Anthem Ecumenical Prayer Roll Call of The Attendance	
8:10 - 8:15 a.m.	Declaration of Quorum Approval of the Agenda Welcome Message	
Part II. ORDER OF THE PRESENTATION/ REPORTING		
	AGENDA	
8:15 a.m. - 3:00 p.m.	A. Hosting of Zamboanga del Norte Athletic Association (ZNAA) Qualifying Meet 2024. B. Presentation of Municipal Education Plan (MEDP) C. Updates from SDS, ASDSs, Concerned Division, Section and Units.	
PART IV. CLOSING		
3:00-3:15 p.m.	ANNOUNCEMENT	CHAIRMAN, EXECOM
	ADJOURNMENT	

Handwritten signature