Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

RECORDS SECTION
DepED, Division of Zambo. Norte
No: _____
Date: OCT 10 2024 By: _____
RELEASED

Office of the Schools Division Superintendent

October 10, 2024

Division Memorandum
No. 535, s. 2024

COMPOSITION OF DIVISION HRMPSB SUB-COMMITTEE (DHSC)

To: Public Schools District Supervisors
School Heads (Elementary and Secondary)
All Others Concerned

1. In line with DepEd Order no. 7 s. 2023 which shall guide the personnel and stakeholders in the selection, hiring, appointment and promotion of individuals in the teaching, school administration, related teaching and nonteaching positions in all government levels.

2. To further achieve the principles of merit fitness, objectivity and uniformity in evaluation and strengthening of the selection process for teaching, related teaching and nonteaching personnel in this division, the Division HRMPSB enjoins the Division HRMPSB Sub-committee to submit the names of their members for each district using the template provided in Enclosure No. 1.

3. Immediate and widest dissemination of this memorandum is desired.

ROY C. TUBALLA EMD, JD, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

LOURMA I. POCULAN, CESO VI
Assistant Schools Division Superintendent

Enclosure No. 1

DIVISION HRMPSB SUB-COMMITTEE (DHSC) COMPOSITION
Teaching, School Admin and Nonteaching

Elementary

Designation	Name	Alternate
Team Leader		
Co-Team Leader		
System Encoder (ICT or PDOs)		
Document Evaluators (School Heads)		
Secretariat (AOs II)	Team Leader:	
	Members: 1. *(all AOs II)* 2. 3.	
Demo Teaching Observers (if Applicable) – All MTs		

Secondary

Designation	Name	Alternate
Team Leader		
Co-Team Leader		
System Encoder (ICT or PDOs)		
Document Evaluators (School Heads)		
Secretariat (AOs II)	Team Leader:	
	Members: 1. *(all AOs II)* 2. 3.	
Demo Teaching Observers (All MTs)		