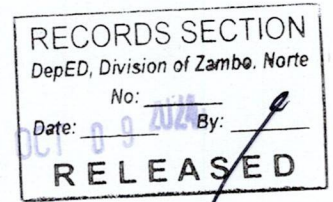




Republic of the Philippines  
**Department of Education**

REGION IX  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



October 9, 2024

**Division Memorandum**


No. 532 s. 2024

**3RD QUARTER SGOD PIR CUM SGOD MONDERNIZATION PLAN  
& FINALIZATION OF WFP**

**To:** Assistant Schools Division Superintendents  
Chief Education Supervisor of SGOD  
SGOD Section Heads / Program Focal

1. In consonance with the MATATAG agenda of the Department of Education and anchored to the localized MATATAG Strategic Directions of the Schools Division of Zamboanga del Norte, the School Governance and Operations Division (SGOD) of this office shall conduct Live-out 3<sup>rd</sup> Quarter Program Implementation Review (PIR) cum Planning and Budgeting for FY 2025 on **October 14, 2024 at Mibang Hotel, Dipolog City.**
2. This activity aims to:
  - a. Identify HRTD and GAS budget allocation by section
  - b. SGOD MP Finalization
  - c. Address gaps in the program implementation, Provide TA interfacing of programs and other administrative concerns.
  - d. Provide data of indicators for RMETA presentation.
3. Attached is the list of participants and matrix of activities. **ATTENDANCE IS A MUST**
4. Expenses incurred in this activity will be chargeable against 2024 SGOD HRTD fund. Subject for the usual accounting & auditing rules & regulations.
5. For information and guidance.

For the Schools Division Superintendent:

  
**LOURMA I. POCULAN CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge ✓

Encl. As Stated

SGODCES/mjlo/JLS/ SGOD Planning & Budget Preparation 2025/DM\_\_/100824



Address: Capitol Drive, Estaka, Dipolog City 7100

Email: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph)

FB: DepEd Tayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843

Website: [www.depedzn.net](http://www.depedzn.net)





Republic of the Philippines  
**Department of Education**

REGION IX  
 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Enclosure #1 of DM #\_\_s. 2024

**3RD QUARTER SGOD PIR CUM SGOD MONDERNIZATION PLAN  
 & FINALIZATION OF WFP**

October 14, 2024

**List of Participants**

1.	Roy C. Tuballa EMD, JD, CESO V	SDS	Male
2.	Jerry C. Bokingkito CESE	ASDS	Male
3.	Joy L. Singson	CES-SGOD	Female
4.	Ervie A. Acaylar	EPS-ACES	Male
5.	Joseph L. Pantoja	YFS - PDO I	Male
6.	Laisa Madel M. Cinches	YFS - PDO I	Female
7.	Gekabel M. Velarde	YFS - PDO I	Female
8.	Dave A. Patigayon	EFS - Engr. III	Male
9.	Cheryl V. Ocupe	SHS - MO III	Female
10.	Joy Marie O. Labog	SHS - Dentist II	Female
11.	Glinda C. Oca	SHS - Dentist II	Female
12.	Horlita D. Balais	SHS - Nurse II	Female
13.	Ma. Gina M. Chiong	SHS - Nurse II	Female
14.	Jessica L. Caburatan	SHS - Nurse II	Female
15.	Vicente Ramon Suarez	SHS - Nurse II	Female
16.	Josephine U. Dano	SHS - Nurse II	Female
17.	Neoriente A. Ferrer	SHS - Nurse II	Female
18.	Leonido A. Pampilo, Jr.	Research - SEPS	Male
19.	Giparel B. Elumba	Planning - PO III	Male
20.	Jessie E. Elacan	SMN - SEPS	Male
21.	Eunice D. Janolino	SMN - EPS II	Female
22.	Ethyl Kimberly S. Labadan	DRRM - PDO II	Female
23.	Robert I. Poculan, III	HRD - SEPS	Male
24.	Nicollette Ria E. Tangon	HRD - EPS II	Female
25.	Wilson H. Inding	SMM&E - SEPS	Male
26.	Jed A. Nieves	SMM&E - EPS II	Male

**Technical Working Group:**

27.	Mary Jerica L. Ocupe – Minutes Taker/ Attendance	ADAS II	Female
28.	Hazel J. Ranjith – Emcee	Registrar I	Female





Republic of the Philippines  
**Department of Education**

REGION IX  
 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Enclosure #2 of DM #\_\_s. 2024

**3RD QUARTER SGOD PIR CUM SGOD MONDERNIZATION PLAN  
 & FINALIZATION OF WFP**

October 14, 2024

**PROGRAM MATRIX**

<b>TIME</b>	<b>Flow</b>	<b>Person/s In-charge</b>
7:00–8:00 AM	Registration	SECRETARIAT
8:00–9:00 AM	Opening Program/ Preliminaries	AVP
	Acknowledgement of Participants	<b>ERVIE A. ACAYLAR</b> Education Program Supervisor
	Welcome Remarks	<b>JERRY C. BOKINGKITO CESE</b> Assistant Schools Division Superintendent
	SDS Input	<b>ROY C. TUBALLA EMD, JD, CESO V</b> Schools Division Superintendent
	Overview of Activity	<b>JOY E. LETRAN – SINGSON EMD</b> Chief Education Supervisor, SGOD
9:00-10:00 AM	SGOD MP Presentation and Polishing	<b>LEONIDO A. PAMPILO, JR.</b> SEPS, PRM
10:00 – 11:00 PM	Deliberation	<b>JERRY C. BOKINGKITO CESE</b> Assistant Schools Division Superintendent
11:00 – 12:00 NN	Revise SBM System	<b>WILSON H. INDING</b> SEPS, SMME
12:00 NN - 1:00 PM	<b>LUNCH BREAK</b>	
1:00-4:00 PM	Presentation of 3 <sup>rd</sup> Qtr. Accomplishment with RMETA Indicator	<b>BY SECTION HEADS/ PROGRAM FOCALS</b>
4:00 – 4:30 PM	Deliberation	<b>Panelists</b>
4:30 – 4:45 PM	Admin Matters	<b>JOY E. LETRAN – SINGSON EMD</b> Chief Education Supervisor, SGOD
4:45- 5:00 PM	Closing Program	EMCEE

**HAZEL J. RANJITH**  
 Registrar I, EMCEE



Address: Capitol Drive, Estaka, Dipolog City 7100

Tel. No.: (065) 212- 5843

Email: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph)

Website: [www.depedzn.net](http://www.depedzn.net)

FB: DepEd Tayo- Schools Division of Zamboanga del Norte