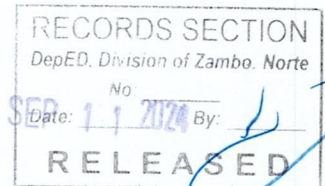




Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

September 6, 2024

Division Memorandum

No. 491, s. 2024

**DIVISION TRAINING WORKSHOP ON PROGRAM DEVELOPMENT,
MANAGEMENT, AND IMPLEMENTATION**

TO: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Public Schools District Supervisors/ Principals In-Charge of the District
Elementary and Secondary School Heads
School-Based Project Development Officers I
All Others Concerned

1. In accordance with the Governance of Basic Education Act of 2001 and in line with the Division Reform Agenda on upskilling and re-skilling personnel to fully implement the SDO PREMIER, this division announces the conduct of **Training Workshop on Program Development, Management, and Implementation** on **October 1-4, 2024** at **Mibang Hotel, Dipolog City**.
2. The training aims to orient Project Development Officers on existing DepEd policies and mandated programs, and capacitate them on the process of program development, management, and implementation.
3. Participants of this training are all Project Development Officers I assigned to schools (see enclosure).
4. Check-in and registration shall start at 12 NN on October 1, 2024. First provision is PM snacks, and the last meal to be served is lunch on October 4, 2024.
5. Travel and other incidental expenses of participants may be charged to local funds, subject to the usual accounting and auditing rules and regulations.
6. For inquiries, you may contact the Division Youth Formation Coordinators at 09171422344 / 09190915435 / 09776164767 or email yfs.zdn@deped.gov.ph.
7. Immediate and widest dissemination of this memorandum is desired.

ROY C. TUBALLA EMD, JD, CESO V
Schools Division Superintendent

SGOD-YFS/lmnc/PDMI Training
00_/ 09062024



Address: Capitol Drive, Estaka, Dipolog City 7100 Tel. No.: (065) 212-5843
Email: zn.division@deped.gov.ph Website: www.depedzn.net
FB: DepEd Tayo- Schools Division of Zamboanga del Norte



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REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Enclosure 1 of Division Memorandum No. , s. 2024

List of Participants

No.	Name	District/Station
1.	Christian James S. Paco	Piñan
2.	Marianna Kestrel T. Harayo	Polanco I
3.	Jordan N. Ordeniza	Rizal
4.	Emely M. Obnimaga	Sergio Osmeña I
5.	Rhea Frezl E. Sumiog	Sibutad
6.	Vanne Olive A. Jumawan	Katipunan I
7.	Beaunoni C. Tingson	Manukan I
8.	Janice J. Calaguian	Roxas I
9.	Michael S. Baligasa	Ponot
10.	Evelyn E. Baguisan	Siayan
11.	Meraflor L. Arances	Sindangan Central
12.	Joel A. Pilar	Sindangan North
13.	Maricel S. Page	Sindangan South
14.	Grace Sunday Claire P. Borling	Godod
15.	Philip O. Jumawan	Liloy I
16.	Leonisa D. Apatan	Liloy II
17.	Adailane N. Lledo	Salug I
18.	Leah B. Lagunay	Tampilisan
19.	Noriza Jean L. Daga	Gutalac I
20.	Reynald C. Tamonan	Gutalac II
21.	Noel P. Dacumos	Kalawit
22.	Clarrise Lorraine B. Ferreras	Labason
23.	Richard P. Pia	Sibuco
24.	Yvonne D. Manera	Siocon
25.	Musaddar L. Banguih	Sirawai

Program Management Team & Resource Speakers

- | | |
|---------------------------|--|
| 1. Leonido A. Pampilo Jr. | SEPS, Planning & Research |
| 2. Wilson H. Inding | SEPS, School Monitoring, Management & Evaluation |
| 3. Joseph L. Pantoja | PDO I, Youth Formation |
| 4. Laisa Madel M. Cinches | PDO I, Youth Formation |
| 5. Gekabel M. Velarde | PDO I, Youth Formation |
| 6. Lorene V. Agustin | ADA VI, Human Resource & Development |



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REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Enclosure 2 of Division Memorandum No. _____, s. 2024

PROGRAM OF ACTIVITIES

TIME	ACTIVITY	PERSON IN-CHARGE
Day 0		
12:00–1:00 PM	Registration	PMT
1:00–1:20 PM	Opening Program	
1:20–1:30 PM	Mental Health and Psychosocial Activity	
1:30–2:00 PM	Orientation on Youth Formation Programs	PDO Joseph Pantoja PDO Laisa Madel Cinches
	TRAINING PROPER	
2:00–4:00 PM	Module 1. Initiation & Planning	SEPS Leonido Pampilo Jr.
4:00–5:00 PM	Workshop 1	
Day 1		
8:00–8:30 AM	Management of Learning	
8:30 AM–12:00 NN	Workshop 1 Output Presentation	
12:00–1:00 PM	LUNCH	
1:00–2:00 PM	Module 2. Program Execution	PDO Joseph Pantoja
2:00–5:00 PM	Workshop 2	
Day 2		
8:00–8:30 AM	Management of Learning	
8:30–10:00 AM	Module 3. Monitoring & Evaluation	SEPS Wilson Inding
10:00–12:00 NN	Workshop 3	
12:00–1:00 PM	LUNCH	
1:00–2:00PM	Module 4. Post-Implementation	PDO Laisa Madel Cinches
2:00–5:00PM	Workshop 4	
Day 3		
8:00–8:30 AM	Management of Learning	
8:30–10:30 AM	Output Presentation	
10:30–11:00 AM	Open Forum	Resource Speakers
11:00–12:00 NN	Closing Program	