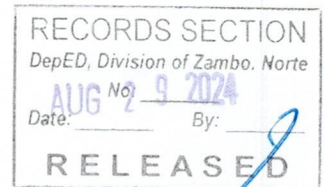




Republic of the Philippines  
**Department of Education**  
REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



August 22, 2024

Division Memorandum  
No. 460, s. 2024

**UTILIZATION OF SARO NO. OSEC-9-24-2220 FOR  
SCHOOL SITE ACQUISITION AND RELATED ACTIVITIES**

To: Public Schools District Supervisors  
School Heads  
All Others Concerned

1. Relative to the transfer of the Program Support Funds (PSF) under **Special Allotment Release Order (SARO) No. OSEC-9-24-2220**, the Department of Education notified this Office to facilitate the acquisition, registration, survey, and titling of school sites pursuant to Republic Act No. 11936 General Appropriations Act (GAA) effective for Fiscal Year 2024;
2. This Division is obligated to utilize the allocated funds for the aforementioned purposes, which are valid until the end of Fiscal Year 2024, specifically December 31, 2024;
3. NOW, THEREFORE, all school heads, particularly those who have submitted requests for funding for school site surveys, are hereby instructed to proceed with the respective activities in order to utilize the allocated funds as soon as possible without any delay;
4. Further, other schools intending to utilize these funds for school site acquisition, registration, survey, and titling activities may use the funds on a first-come, first-served basis;
5. The standard procedures for reimbursement of expenses as outlined by the finance section must be adhered to, ensuring the protection of public interest and mitigating potential disputes regarding title ownership;
6. This issuance shall be effective immediately upon its issuance.
7. For your strict compliance, guidance, and dissemination.

**ROY C. TUBALLA EMD, JD, CESO V**  
Schools Division Superintendent

Legal Unit / RPJ/Division Memo/0003/August 22, 2024





Republic of the Philippines  
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2023

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> PPA377 310200100001000 - Continuing Appropriations Improvement and Acquisition of School Sites		<b>REFERENCE:</b> FY 2023 GAAAO dated 01/03/2023	<b>SUB-ALLOTMENT RELEASE ORDER NO.</b> OSEC-9-24-2220
<b>FUND CODE:</b> 01102101		<b>LEGAL BASIS:</b> Republic Act No. 11936 - FY 2023 GAA	<b>DATE:</b> 01-Apr-24
<b>ORGANIZATION CODE:</b> 070010100000			<b>FISCAL YEAR:</b> FY 2024
<b>PURPOSE:</b> <i>Transfer of Program Support Funds (PSF) for Schools Site Survey, Transfer and Titling, Registration of Special Patents, and Incidental Expenses.</i>			
<b>To:</b> The Schools Division Superintendent Schools Division of Zamboanga del Norte DepEd - Region IX 070010809001			Region : <u>9</u>
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Subsidy to Operating Units		MOOE 5021408000	720,000.00
<b>AMOUNT IN WORDS:</b> *** <i>Seven Hundred Twenty Thousand Pesos Only</i> ***			<b>Total:</b> <u>720,000.00</u>
<b>NOTE:</b> The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

CHOLITA F. TIONG  
Chief Administrative Officer  
Budget Division

APPROVED:

ANNALYN M. SEVILLA  
Undersecretary for Finance