



Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

July 3, 2024

Division Memorandum
No. 356, s. 2024

SUBMISSION OF CHILD PROTECTION CASES AND ACCOMPLISHMENT REPORTS

TO: Public Schools District Supervisors/ PICDs
Elementary and Secondary School Heads
School-Based PDOs
Guidance Counselors/Advocates
All Others Concerned

1. Pursuant to Regional Memorandum No. 393, s. 2024 titled "Request for the Consolidated Reports of Learner Rights and Protection Cases SY 2023–2024," this division directs all public and private schools to submit reports and/or incidents related to:
 - Bullying
 - Child abuse
 - Children-at-risk (CAR)
 - Children in conflict with the law (CICL)
 - Other Learner Rights and Protection concerns
2. Further, schools are directed also to submit in one (1) PDF file all accomplishment reports, copies of their School-Based Protection Policy, Anti-Bullying Policy, and reports on the status of their established Child Protection Committee (CPC).
3. Accomplished reports shall be submitted to the Division Learner Formation Section through this link: depedzn.net/link/LRPreport2024 on or before **August 2, 2024**.
4. For ease of access, editable copies of the enclosures can be downloaded through this link: depedzn.net/link/LRPtemplates.
5. Furthermore, all consolidated data shall be maintained and protected at all costs and under all circumstances, in compliance with Republic Act (RA) No. 10173, otherwise known as the Data Privacy Act.



Address: Capitol Drive, Estaka, Dipolog City 7100 Tel. No.: (065) 212- 5843
Email: zn.division@deped.gov.ph Website: www.depedzn.net
FB: DepEd Tayo- Schools Division of Zamboanga del Norte



Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

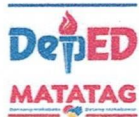
6. For more information and inquiries, you may contact the Division Learner Formation Coordinators through 0917-142-2344/0919-091-5435/0977-616-4767 or email yfs.zdn@deped.gov.ph.
7. Widest dissemination of and compliance with this Memorandum is directed.

ROY C. TUBALLA EMD, JD, CESO V
Schools Division Superintendent



Encl. As stated

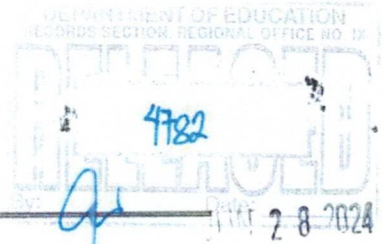
*SGOD-LFS/lmmc/LRP Cases
DM No. / July 3, 2024*



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Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX- ZAMBOANGA PENINSULA



Office of the Regional Director

June 26, 2024

REGIONAL MEMORANDUM

No. 393, s. 2024

**REQUEST FOR THE CONSOLIDATED REPORTS OF LEARNER RIGHTS
 AND PROTECTION CASES S.Y 2023-2024**

TO: Assistant Regional Director
 Schools Division Superintendents
 Division Learner Rights and Protection Focal
 All Others Concerned
 This Region

- Attached is an unnumbered memorandum dated June 8, 2023 from the Office of the Undersecretary for Operations, Atty. Revsee A. Escobedo, titled "**Request on the Consolidated Reports of Learner Rights and Protection (LRP) Cases.**"
- Relative to this, the Regional Office is requesting all Learner Rights and Protection Division focal persons to consolidate and submit reports and/or incidents related to bullying, child abuse, children-at-risk (CAR), children in conflict with the law (CICL), and other concerns under Learner Rights and Protection.
- Further, all public and private schools are directed to submit all accomplishment reports, copies of their School-Based Protection Policy, Anti-Bullying Policy, and reports on the status of their established Child Protection Committee (CPC).
- Thereafter, the submitted data from the schools shall be collected and consolidated by the LRP Division focal person. Afterwards, all data gathered shall be submitted to the LRP Regional focal person, Ms. Wincy Mae B. Alaba, via email at wincymae.alaba@deped.gov.ph, cc: region9.essd@deped.gov.ph for validation and submission to the Central Office.
- Moreover, for ease of access, all enclosures can be accessed through this link: <https://link.ro9-deped.com/LRPEnclosures>. The deadline for the submission of all the reports is on **August 9, 2024**.
- In view of the foregoing, all consolidated data shall be maintained and protected at all costs and under all circumstances, in compliance with Republic Act (RA) No. 10173, otherwise known as the Data Privacy Act.
- For more information and inquiries, you may contact the Chief of Education Support Services Division, Sheila Rose B. Apiag, JD, via email at shiela.apiag@deped.gov.ph or Ms. Alaba's email.
- For immediate dissemination and compliance.

[Signature]
DR. RUTH L. FUENTES, CESO IV
 Regional Director

Digitally signed by Legaspi Ruth Fuentes
 DN: CN=Legaspi Ruth Fuentes,
 SERIAL NUMBER=012809040404, O=DepEd
 Regional Office IX, C=PH
 Reason: I am the author of this document
 Location:
 Date: 2024.06.27 14:12:46+0800

Encl: As stated.

ESSD/SRBA/wmba/RM
 147/June 24, 2024

CONFIDENTIAL

School-Based Report on Incidents of Bullying
School Year 20__ - 20__

School: _____

Classification: (Private/Public) _____

School ID: _____

Address: _____

Level: (Kindergarten/Elementary/Secondary) _____

Date/ Place of Incident	Nature of Bullying					Victims			Perpetrator			Action Taken	Recommendation	Status (Resolved/ Pending/ Referred to other agency)	
	Physical	Social	Gender-based	Cyber Bullying	Retaliation	Name	Age	Sex (M/F)	Name	Age	Sex (M/F)				

Number of Resolved Cases	
Cases for Monitoring	
Number of Cases referred to other Government Agencies	
Number of Cases referred to other Non-Government Agencies	

Note: Bullying is perpetrated by a student against another student which may be:
 Physical - unwanted physical contact (punching, shoving, pushing, kicking, slapping, tickling, headlocks, etc)
 Social - refers to any deliberate, repetitive and aggressive social behavior intended to hurt or belittle an individual (name-calling, cursing, labelling, etc.)
 Gender-Based - refers to any act that humiliates or excludes a person on the basis of perceived or actual sexual orientation and gender identity
 Cyber Bullying - any bullying done through the use of technology or any electronic means (texting, email, chatting, online games, etc.)

Revised and Conformed by: _____
 (Name and Designation)

Prepared by: _____
 (Name and Designation)

Date: _____

Date: _____

CONFIDENTIAL

School-Based Report on Incidents of Child Abuse
School Year 20__ - 20__

School: _____

Classification: (Private/Public) _____

School ID: _____

Address: _____

Level: (Kindergarten/Elementary/Secondary) _____

Date/ Place of Incident	Nature of Abuse			Victims			Perpetrators			Relationship to the Victim	Action Taken	Status (Resolved/ Pending/ Referred to other agency)
	Physical	Sexual	Verbal/ Psychological	Name (Last Name, First Name, M.I.)	Age	Sex (M/F)	Name (Last Name, First Name, M.I.)	Age	Sex (M/F)			

Number of Resolved Cases	
Cases for Monitoring	
Number of Cases referred to other Government Agencies	
Number of Cases referred to other Non-Government Agencies	

Note: Child Abuse refers to the maltreatment of a child, whether habitual or not, which includes any of the following:
 Physical - refers to acts that inflict bodily harm and which subjects children to perform tasks which are hazardous to their physical well-being.
 Sexual - refer to acts that are sexual in nature such as rape, sexual harassment, sexually demeaning remarks, forcing children to watch obscene publications or shows, etc; and
 Psychological - refers to acts or omissions causing or likely to cause mental or emotional suffering to the child which include intimidation harassment, stalking, public ridicule, threat of deduction from grade or merit as a form of punishment, and repeated verbal abuse
 Relationship to the victim refers to relatives (father, mother, cousin, etc.) or school personnel (teachers and non-teaching staff)
 No amicable settlement for any acts of child abuse

Revised and Conformed by: _____
(Name and Designation)

Prepared by: _____
(Name and Designation)

Date: _____

Date: _____

SCHOOL-BASED CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

School: _____ School ID: _____

Period Covered: _____

Total Number of Students: _____

Classification: Public Private

Level: Kindergarten
 Elementary
 Junior High School
 Senior High School

I. CHILDREN-AT-RISK (CAR)

Classification	No. of Students		Action Taken	Present Status
	Male	Female		
1. Victim of abuse (sexual, physical, psychological, mental, economic and other mean)				
2. Victim of Neglect				
3. Coming from a dysfunctional family or without parent or guardian				
4. Being a member of a gang				
5. Living in a community with a higher level of criminality				
6. Living a situation of armed conflict				
7. Committed a status Offense under Section 57 of RA 9344, as amended				
8. Mendicant under PD 1563				
9. Solvent/ Rugby user				
10. Marijuana/ Drug Use/ Dependency				
11. Smoking				
12. Others				

II. Concrete descriptions of actions taken by the school to alleviate the risk factors of the CAR:

Number of Resolved Cases	
Cases for Monitoring	
Number of Cases referred to other Government Agencies	
Number of Cases referred to other Non-Government Agencies	

Prepared by: _____

Validated by: _____

CONFIDENTIAL

Appendix F

School-Based Consolidated Report on Incidents of Children in Conflict with the Law (CICL)
School Year 20__-20__

School: _____
Period Covered: _____

School ID: _____
Classification: Public Level: Kindergarten
 Private Elementary
 Junior High School
 Senior High School

A. Consolidated Report on Incidents of Children in Conflict with the Law (CICL)						
Learner's Reference Number (LRN)	Age	Sex (M/F)	Case/Violation	Action Taken	Intervention/ Diversion Program	Remarks

B. Concrete descriptions of any intervention program or diversion program that the school initiated or adopted which facilitated the reintegration of the CICL in the school and community

Number of Resolved Cases	
Cases for Monitoring	
Number of Cases referred to other Government Agencies	
Number of Cases referred to other Non-Government Agencies	

Prepared by: _____
(Designation)
Date: _____

Validated by: _____
Principal
Date: _____

SCHOOL-BASED CONSOLIDATED REPORT ON OTHER LEARNER RIGHTS AND PROTECTION CONCERNS
School Year 20__ - 20__

School: _____
 Address: _____

Classification: (Private/Public) _____ School ID: _____
 Level: (Kindergarten/Elementary/Secondary) _____

Date/ Place of Incident	Other Child Protection Concerns							Victims			Perpetrator			Action Taken	Intervention Program	Status (Resolved/ Pending/ Referred to other agency)
	Suicide	Child Labor	Child Trafficking	OSEC	SEC	Corporal Punishment	Other Acts of Abuse (Learned-to-Leave)	Name	Age	Sex (M/F)	Name	Age	Sex (M/F)			

Note: OSEC - Online Sexual Exploitation of Children
 SEC - Sexual Exploitation of Children

Number of Resolved Cases	
Cases for Monitoring	
Number of Cases referred to other Government Agencies	
Number of Cases referred to other Non-Government Agencies	

Revised and Conformed by: _____
 (Name and Designation)

Prepared by: _____
 (Name and Designation)

Date: _____

Date: _____