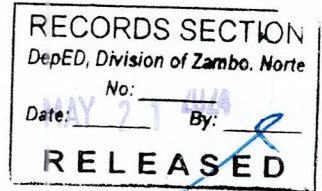




Republic of the Philippines  
Department of Education

REGION IX  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Memorandum  
No. 279, s. 2024

May 20, 2024

**CORRIGENDUM TO DM 241 s. 2024 "ENHANCEMENT AND/OR DEVELOPMENT OF CONTINGENCY PLANS IN THE DEPED FIELD OFFICES AND SCHOOLS"**

TO: Public Schools District Supervisor  
Elementary and Secondary School Heads and Principals  
District Disaster Risk Reduction Management Coordinator  
District Project Development Officer I  
District Administrative Officer II  
All others concerned

1. In reference to Department Memorandum 241 s. 2024, titled "Enhancement and/or Development of Contingency Plans in the DepEd Field Offices and Schools," we aim to fully maximize the capacity building of personnel through the upcoming workshops dedicated to developing comprehensive contingency plans.
2. To ensure optimal participation and engagement, the series of activities outlined in the memorandum will be rescheduled. Please refer to Annex A for the revised Schedule of Contingency Planning Workshops.
3. In this connection participants are required to pre-register through <https://bit.ly/ConPlanPreRegister> on or before Day 0 of each scheduled workshop.
4. For queries and clarifications, you may contact **Ethyl Kimberly S. Labadan** at 0916 959 0394.
5. Widest dissemination and strict compliance of this memorandum is desired.

**ROY C. TUBALLA EMD, JD, CESO V**  
Schools Division Superintendent

Enclosure/s: Annex A. Schedule of Contingency Planning Workshops  
Annex B. Participants for Review and Enhancement of SDO Contingency Plan  
Annex C. Participants for the Training of Trainers for Enhancement and/or Development of School Contingency Plans

To be indicated in the Perpetual Index  
under the following subjects:  
DRRM Contingency Plans  
DRRM/EKBSL/DM-0020-2024/CorriConPlan/05202024



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**Annex A. Schedule of Contingency Planning Workshops**

Dates	Activity	Participants	No. of Pax
June 10-12, 2024	Review and Enhancement of SDO Contingency Plan	SDO Participants	30
		PMT and Resource Speakers	5
		<b>Total</b>	<b>35</b>
August 13-14, 2024	Orientation on the Roles and Function of DRRM Team	SDO	40
		PMT and Resource Speakers	5
		<b>Total</b>	<b>45</b>
June 25-28, 2024	Training of Trainers for Enhancement and/or Development of School Contingency Plans	Participants SDO and TOT	40
		PMT and Resource Speakers	5
		<b>Total</b>	<b>45</b>
July 2-5, 2024	Cluster 1 Enhancement and/or Development of School Contingency Plans	Cluster 1 School Heads	165
		PMT and Resource Speakers	10
		AO II/PDO I (4 per district)	36
		PSDS	9
		<b>Total</b>	<b>220</b>
July 9-12, 2024	Cluster 2 Enhancement and/or Development of School Contingency Plans	Cluster 2 School Heads	126
		AO II/PDO I (6 per district)	36
		PMT and Resource Speakers	10
		PSDS	6
		<b>Total</b>	<b>178</b>
July 16-19, 2024	Cluster 3 Enhancement and/or Development of School Contingency Plans	Cluster 3 School Heads	128
		AO II/PDO I (7 per district)	36
		PMT and Resource Speakers	10
		PSDS	5
		<b>Total</b>	<b>179</b>
July 23-26, 2024	Cluster 4 Enhancement and/or Development of School Contingency Plans	Cluster 4 School Heads	116
		AO II/PDO I (6 per district)	36
		PMT and Resource Speakers	10
		PSDS	6
		<b>Total</b>	<b>168</b>
July 30 - Aug 2, 2024	Cluster 5 Enhancement and/or Development of School Contingency Plans	Cluster 5 School Heads	117
		AO II/PDO I (7 per district)	36
		PMT and Resource Speakers	10
		PSDS	5
		<b>Total</b>	<b>168</b>
August 6-9, 2024	Cluster 6 Enhancement and/or Development of School Contingency Plans	Cluster 6 School Heads	107
		AO II/PDO I (9 per district)	36
		PMT and Resource Speakers	10
		PSDS	4
		<b>Total</b>	<b>157</b>



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**Annex B. Participants for Review and Enhancement of SDO Contingency Plan**

<b>No.</b>	<b>Name</b>	<b>Position</b>
1.	ASDS Raymond M. Salvador	ASDS
2.	Atty. Rey P. Janolino	Legal Officer
3.	Helen E. Tangon	Admin. Officer V
4.	Zyhrine P. Mayormita	CES, CID
5.	Joy E. Letran-Singson EMD	CES, SGOD
6.	Janet N. Recamara	EPS, CID
7.	Jalderita Dublico	EPS, CID
8.	Arthuro J. Lamdag	EPS, CID
9.	Arvie M. Ompoy, CPA	Accountant II
10.	Casemera V. Lunjas	Budget Officer
11.	Jun Leonard U. Romarate	Supply Officer
12.	Julius O. Belagantol	ITO I
13.	Edwin O. Curam	AO II
14.	Christian James S. Paco	PDO I
15.	Robert I. Poculan III	SEPS, HRD
16.	Jessie E. Elacan	SEPS, SMN
17.	Wilson H. Inding	SEPS, SMN
18.	Eng. Dave A. Patigayon	EFS
19.	Nicollette Ria E. Tangon	EPS II, HRD
20.	Eunice D. Janolino	EPS II, SMN
21.	Jed A. Nieves	EPS II, SMME
22.	Giparel B. Elumba	PO III, P&R
23.	Sonia Y. Uy	MO III
24.	Cheryl V. Ocupe	MO III
25.	Horlita Balais	Head Nurse
26.	Ma. Gina Chiong	Cluster Head Nurse
27.	Josephine U. Dano	Cluster Head Nurse
28.	Laisa Madel M. Cinches	PDO I, YFS
29.	Gekabel M. Velarde	PDO I, YFS

**Program Management Team**

1.	Ervie A. Acaylar	EPS, SGOD
2.	Leonido A. Pampilo Jr.	SEPS, P&R
3.	Nilda Y. Galaura	EPS, CID
4.	Evelyn C. Labad	EPS, CID
5.	Arcelita B. Zamoras	EPS, CID
6.	Joseph L. Pantoja	PDO I, YFS
7.	Ethyl Kimberly S. Labadan	PDO II, DRRM



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**Annex C. Participants for the Training of Trainers for Enhancement and/or Development of School Contingency Plans**

No.	Name	Station	No.	Name	Station
1.	Jessie E. Elacan	SDO ZN	21.	Louer S. Lecera	PONOT
2.	Gekabel M. Velarde	SDO ZN	22.	Marilou Teope	SIAYAN
3.	Laisa Madel M. Cinches	SDO ZN	23.	Meraflor Arances	SINDANGAN CENTRAL
4.	Jed A. Nieves	SDO ZN	24.	Joel A. Pilar	SINDANGAN NORTH
5.	Hazel J. Ranjith	SDO ZN	25.	Lloyd C. Culanculan	SINDANGAN SOUTH
6.	Ali T. Quarisma	LA LIBERTAD	26.	Ernesto Pacencia	BACUNGAN
7.	Real Bendaño	MUTIA	27.	Joseph P. Enderez	GODOD
8.	Christian James S. Paco	PIÑAN	28.	Juanito Cabañog	LILOY I
9.	Marianna Kestrel T. Harayo	POLANCO I	29.	Leonisa D. Apatan	LILOY II
10.	Efren T. Caninit	POLANCO II	30.	Adelaine N. Lledo	SALUG I
11.	Josephine E. Banua	RIZAL	31.	James Socrates Abapo	SALUG II
12.	Lucio Caparoso	SO I	32.	Gene C. Uba	GUTALAC I
13.	Oscar Mesario	SO II	33.	Ramon S. Ensendencia	GUTALAC II
14.	Gerry Salmeron	SIBUTAD	34.	Annie Dumajel	KALAWIT
15.	Vanne Olive A. Jumawan	KATIPUNAN I	35.	Junerey Vilan	LABASON
16.	Joevanni S. Matias	KATIPUNAN II	36.	Jessa Mae C. Mapula	TAMPILISAN
17.	Deborah A. Velasco	MANUKAN I	37.	Bernie Tahamid	BALIGUIAN
18.	Nichole R. Mones	MANUKAN II	38.	Ben Faizal S. Hussin	SIBUCO
19.	Janice J. Calaguian	ROXAS I	39.	Vergel M. Marcera	SIOCON
20.	Rufo Watari Yaco	ROXAS II	40.	Damsel L. Gumba	SIRAWAI

**Program Management Team**

1.	Ervie A. Acaylar	EPS, SGOD
2.	Leonido A. Pampilo Jr.	SEPS, P&R
3.	Nilda Y. Galaura	EPS, CID
4.	Evelyn C. Labad	EPS, CID
5.	Arcelita B. Zamoras	EPS, CID