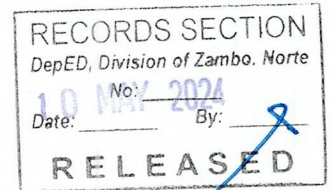




Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

May 7, 2024

Division Memorandum
No. 260, s. 2024

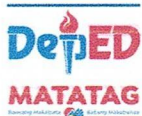
SPECIFIC WORK ASSIGNMENTS RE: LEARNER FORMATION PROGRAMS

TO: Public Schools District Supervisors
Public Elementary and Secondary School Heads
Teaching & Non-Teaching Personnel
All Others Concerned

1. Pursuant to DO 2, s. 2024 "Immediate Removal of Administrative Tasks of Public School Teachers" and relative to DO 5, s. 2024 "Rationalization of Teachers' Workload in Public Schools and Payment of Teaching Overload" (DO 5, s. 2024), this division hereby informs the field of the specific assignment as to learner formation programs:
 - A. Teaching Personnel
 - Learner Government Program (LGP)
 - Career Guidance Program (Guidance Advocate, but only in the absence of a regular/permanent Guidance Counselor)
 - B. Non-Teaching Personnel (preferably or as far as practicable, school-based PDO, AO, or other non-teaching or related-teaching personnel)
 - Learner Rights and Protection Programs
 - Youth for Environment in Schools Organization (YES-O)
 - Barkada Kontra Droga (BKD)
2. Attached are the learner formation programs and their assigned coordinators.
3. For clarifications and inquiries, you may contact the Division Learner Formation Coordinators at 09171422344 / 09190915435 / 09776164767 or email yfs.zdn@deped.gov.ph.
4. Immediate dissemination of and strict compliance with this Memorandum is directed.

ROY C. TUBALLA EMD, JD, CESO V
Schools Division Superintendent

SGOD-LFS/lmmc/LFP Specific Work Assignments
00_/05072024



Address: Capitol Drive, Estaka, Dipolog City 7100 Tel. No.: (065) 212- 5843
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Enclosure to Division Memorandum No. 260, s. 2024

LEARNER FORMATION PROGRAM COORDINATORS

PROGRAM	LEAD COORDINATOR	CO-LEAD	ASSIST/ SUPPORT
1. Learner Government Program (LGP) <ul style="list-style-type: none"> • Supreme Elementary Learner Government (SELG) • Supreme Secondary Learner Government (SSLG) 	SELG/SSLG Teacher-Adviser	School-based PDO I	AO II, other non-teaching or related-teaching personnel
2. Career Guidance Program (CGP)	School Head	Guidance Counselor (if available) or *Guidance Advocate	School-based PDO I, AO II, other non-teaching personnel, and teaching personnel as work immersion mentors
3. Youth for Environment in Schools Organization (YES-O) / National Greening Program (NGP)	School-based PDO I		Chairperson in Science
4. Barkada Kontra Droga (BKD)	School-based PDO I		Chairperson in MAPEH (Health)
5. Learner Rights and Protection Programs			
<ul style="list-style-type: none"> • Child Protection Committee (per DO 40, s. 2012) 	Chairperson: School Head	Vice Chairperson: Guidance Counselor (if available) or Guidance Advocate	Members: <ul style="list-style-type: none"> - Teacher representative designated by the Faculty Club - Parent representative designated by the PTA - Learner Government





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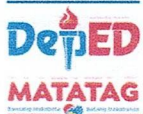
REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

			President/ Officer - Barangay representative, preferably a member of the Barangay Council for the Protection of Children (BCPC)
<ul style="list-style-type: none"> **Bullying Prevention Program 	Guidance Counselor (if available) or Guidance Advocate	School-based PDO I	All teaching, non-teaching, and school administration personnel
<ul style="list-style-type: none"> **Anti-Online Sexual Abuse or Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM) 	Guidance Counselor (if available) or Guidance Advocate	School-based PDO I	All teaching, non-teaching, and school administration personnel

*Guidance Advocate is preferably an Edukasyon sa Pagpapakatao (ESP) or Araling Panlipunan (AP) teacher, or has background in psychology

**For handling bullying and OSAEC/CSAEM cases: Child Protection Committee



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