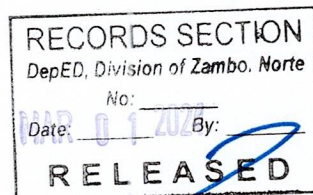




Republic of the Philippines
Department of Education
REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Office of the Schools Division Superintendent



February 29, 2024

Division Memorandum

No. 146, s. 2024

**PRINTING OF GRADUATION AND MOVING-UP CERTIFICATES FOR SCHOOL
YEAR 2023-2024**

To: Public Schools District Supervisors (PSDSs)
Elementary and Secondary School Heads
Elementary and Secondary Teachers
All Others Concerned

1. Relative to DepEd Order No. 03, s. 2024 re: Amendment to D.O. No. 22, s. 2023 Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024, the division advises all concerned on the printing and signing of Moving-Up Certificates and Diplomas:

- a. Certificate of Completion for Kindergarten to Grade 6 – *SDS e-signature only*
- b. Junior & Senior High School– *fresh signature of SDS & the School Principal*

3. You may refer to D.O. No. 31, s. 2019 for the templates of the certificates. Use parchment paper is optional. The uniform signing date for all certificates is **May 29, 2024**.

4. Further, it is advised that submission of diplomas to the division office should be coursed through the Curriculum Implementation Division for review and validation purposes **not later than March 25, 2024**.

5. Should there be any concerns, you may reach the Office of the Schools Division Superintendent at (065) 212-5843 or at zn.division@deped.gov.ph.

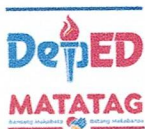
6. For information, guidance, and widest dissemination.

ROY C. TUBALLA EMD, JD, CESO V
Schools Division Superintendent

Ref:

DepEd Order No. 03 s. 2024
DepEd Order No. 22 s. 2023
DepEd Order No. 19 s. 2019

OSDS/mdc/Graduation Certificates
007-02292024



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Email: zn.division@deped.gov.ph Website: www.depedzn.net
FB: DepEd Tayo- Schools Division of Zamboanga del Norte