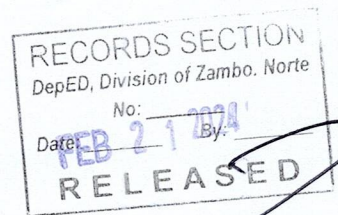




Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



February 21, 2024

Division Memorandum
No. 123, Series 2024

**PROVISION OF TECHNICAL ASSISTANCE AND SPECIAL WORKSHOPS
FOR MODULE, DLP, LESSONS IN POWER POINT, IPAD AND TEST
QUESTION WRITERS FOR TEST ITEM BANK, SY 2023-2024**

TO: All Public Schools District Supervisors
All Principal In-Charge of the Districts
All Elementary and Secondary School Heads
All Elementary and Secondary Science Teachers
Other Concerned Personnel


1. Paragraph 1 in Division Memorandum No. 085, s. 2024 titled **Submission of Science Modules, Daily Lesson Plans (DLPS), Lessons In Power Points, Instructional Portable Academic Digest (IPADS) And Questions For Test Item Bank** specifically set the deadline for submission of outputs. Namely:
 - a. Science Writers with backlogs
in Regular/Special Modules – February 12, 2024
 - b. Science DLP writers with backlogs
for Regular/Special – February 16, 2024
 - c. Science Lessons in Power Point – February 19, 2024
 - d. Science IPADs – February 23, 2024
 - e. Science Questions for consolidation
In the division test item bank - February 26, 2024
2. However, it appears that the turn-over or submission of outputs still low in frequency.
3. In order to fast track the submission of above-stated projects (items **a** to **e**) the presence of the Division Science Core Team is necessary. It is believed that the team may be of great help in the provision of technical assistance and special workshops for Module, DLP, Lessons in Power Points, IPAD and Test Question writers for Test Item Bank, SY 2023-2024.
4. In cases, wherein the Team Leaders of every curriculum level (be it in the regular or in the special classes) found backlogs in their outputs, they can make use of the list of buffer writers identified by the District Supervisors.
5. List of the Division Science Core Team members and as well as the identified host and schedule of activities are hereby attach as Annexes “**A**”, and “**B**” respectively.



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6. Travel and incidental expenses relative to the above-stated activity will be charged against MOOE, LGU, fund (if any), or SEF. These expenses will still be subjected to the usual accounting, auditing rules and regulations.
7. Participating teachers on the above-mentioned activities shall be subject to the *No-Disruption-of-Class* policy as stipulated in DepEd Order No. 9, s. 2005 titled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.
8. Education Program Supervisor (EPS), School Heads and writers who will be taking part of the Modules, DLPs, IPADs, Lessons in Power Points and Test Questions writing for the Test Bank which fall during **Saturdays, Sundays** or during **Holidays** are entitled to **Compensatory Time-Off (CTO) or Service credits** as it applies in their respective duties and functions in the delivery of basic education services.
9. Immediate dissemination of this memorandum is enjoined.

For the Schools Division Superintendent:

RAYMOND M. SALVADOR CESO VI
Assistant Schools Division Superintendent
Officer In-Charge 

Annex "A"

LIST OF DIVISION SCIENCE CORE TEAM MEMBERS

Capitol Drive, Estaka, Dipolog City

February 21, 2024

No.	Cluster	District	Name of Division Science Core Team Members	Grade Level	School
1	Cluster 3	Sinda. Central	Mary Jeanne J. Dumajel, T3	Grade 1	SPDS-SSES
2	Cluster 2	Roxas II	Jeanette Y. Bael MT1		Dohinob CS-SSES
3	Cluster 6	Siocon	Juvelyn E. Reyes		Siocon CS-SSES
4	Cluster 3	Sinda. Central	Fretzie P. Hamac, MT2	Grade 2	SPDS-SSES
5	Cluster 4	Bacungan	Rowena O. Labidor, T3		Bacungan CS-SSES
6	Cluster 3	Roxas I	Cristina A. Hamoy, T3		Roxas CS-SSES
7	Cluster 3	Sinda. Central	Margie H. Hamac, MT1	Grade 3	SPDS-SSES
8	Cluster 3	Ponot	Maverick L. Guinsan, MT2		Ponot CS-SSES
9	Cluster 3	Sinda. Central	Bliss B Omboy, T3		SPDS-SSES
10	Cluster 3	Sinda. Central	Manuelita A. Villegas, MT2	Grade 4	SPDS-SSES
11	Cluster 4	Salug I	Anna E. Credo, MT1		Salug CS-SSES
12	Cluster 2	Roxas I	Lyn Michelle L. Acaylar, T3		Nabilid ES
13	Cluster 3	Sinda. Central	Gretchen M. Pinote, T3	Grade 5	SPDS-SSES
14	Cluster 3	Sinda. Central	Anna Fe B. Colita, MT1		SPDS-SSES
15	Cluster 3	Siayan	Gina M. Sabaricos, T3		Siayan CS-SSES
16	Cluster 3	Sinda. Central	Maila M. Varon, MT1	Grade 6	SPDS-SSES
17	Cluster 3	Sinda. Central	Cecilia E Lurea, T3		SPDS-SSES
18	Cluster 4	Liloy I	Silveria D. Lomarda, MT2		Punta ES, Liloy I
19	Cluster 2	Katipunan II	Vesigen E. Magallanes, T3	Content & Language Editor	San Vicente ES, Kat II
20	Cluster 2	Katipunan II	Florabel P. Prejoles, MT2		Felipe Cadavedo Integ. Sch.
21	Cluster 2	Katipunan II	Apolinar L. Sorronda		Sibayog ES
22	Cluster 2	Katipunan II	Rowena P. Castillon, T3	Lay-out Artists	Basagan Elem. Sch.
23	Cluster 2	Katipunan II	Jhon Exan Rey N. Llorente, T3		Singatong ES, Kat. II
24	Cluster 2	Katipunan II	Jackylou P. Rubin, T2		San Vicente ES, Kat II
25	Cluster 2	Katipunan II	Ericson Tabinas, T1	Matter	San Antonio ES, Kat II
26	Cluster 4	Salug I	Joel M. Tiquel, HT2		Salug NHS
27	Cluster 1	S. Osmeña I	Ritche T. Dagumo		Force,
28	Cluster 3	Sinda. North	Siegfred F. Tagupa, HT3	Motion	Lapero NHS
29	Cluster 2	Roxas II	Soroysoroy, Juvy S., T3		Dohinob NHS
30	Cluster 2	Katipunan I	Loui Jay C. Tuiza, T3		Katipunan NHS

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Annex "B"

HOST AND SCHEDULE ON THE PROVISION OF TECHNICAL ASSISTANCE AND SPECIAL WORKSHOPS FOR SCIENCE WRITERS

Capitol Drive, Estaka. Dipolog City

February 21, 2024

No.	Cluster	Host District	Date	Involve Districts	Venue
1	Cluster 4	Liloy I & II	February 22-24, 2024	Kalawit, Liloy I, Liloy II & Tampilisan	Liloy NHS
2	Cluster 5	Kalawit	March 7-8, 2024	Kalawit, Liloy I, Liloy II & Tampilisan	Gatas NHS
3	Cluster 5	Tampilisan	March 15-16, 2024	Kalawit, Liloy I, Liloy II & Tampilisan	Tampilisan NHS
4	Cluster 4	Bacungan	March 29-30, 2024	Bacungan, Godod, Salug I, and Salug II	Bacungan CS/NHS
5	Cluster 3	Sindangan Central	April 5-6, 2024	Ponot, Sindangan Central, North, Siayan and Sindangan South	SPDS-SSES
6	Cluster 2	Katipunan I	April 12-13, 2024	Katipunan I & II, Manukan I & II, Roxas I & II	Katipunan CS
7	Cluster 1	Piñan	April 26-27, 2024	All districts of Cluster I	Pinan CS
8	Cluster 6	Sibuco	May 6-7, 2024	Sibuco	Sibuco CS
9	Cluster 6	Siocon	May 9-10, 2024	Baliguian, Siocon and Sirawai	Siocon CS
10	Cluster 6	Gutalac I	May 10-11, 2024	Gutalac I, II and Labason	Gutalac CS

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2.21.24