



Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Office of the Schools Division Superintendent

RECORDS SECTION
DepED, Division of Zambo. Norte
No. 04
Date: 04 NOV 2024
By: [Signature]
RELEASED

November 4, 2024

Division Memorandum No. 301, s. 2024

**DISSEMINATION OF THE LIST OF UNSERVICABLE PROPERTIES
OF THE SDO FOR DISTRIBUTION TO SCHOOLS**

To: Assistant Schools Division Superintendents
Division Chiefs
PSDSs/PICDS
School Heads (Elementary/Secondary)
All Others Concerned

1. In line with the thrust of improving instructional delivery and fostering conducive learning environments and as part of the mandate to ensure maximum utilization of resources, this office is informing the field of the available unservicable properties that can still be used for instructional and administrative purposes.

2. Enclosed is the list of unservicable properties that interested parties may use as reference. The said properties shall be available for transfer to schools and field units without cost, except for the transportation that will be incurred for moving the said properties from the SDO to different school locations.

2. To facilitate the immediate transfer of property, interested schools or units may address their letter of intention to the Schools Division Superintendent c/o Supply Unit and send it to zn.supply@deped.gov.ph. All requests must contain the contact number of the requestor, item/s requested, specific purpose/s for which it shall used and program of works (for salvageable steel & aluminum), if necessary. Requests shall be dealt on first come, first serve basis.

3. Widest and immediate dissemination of this memorandum is directed.

ROY C. TUBALLA EMD JD CESO V
Schools Division Superintendent

SUPJtr/Unservicable/DM011-110424



Address: Capitol Drive, Estaka, Dipolog City 7100Tel. No.: (065) 212-5843
Email: zn.division@deped.gov.ph
Website: www.depedzn.net
FB: DepEd Tayo- Schools Division of Zamboanga del Norte



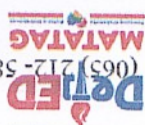
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LIST OF UNSERVICABLE PROPERTIES FOR DISPOSAL

ITEM DESCRIPTION	QUANTITY COUNTED AS OF 11-04-2024
TV	314
LAPTOP	441
PHOTOCOPIER MACHINE	4
PRINTER	80
MONITOR	19
CPU	12
PROJECTOR	5
RECORDER	1
AIRCON - INVERTER	1
CEILING FAN	5
AIR PURIFIER	5
HUMIDIFIER DISINFECTANT MACHINE	4
ANEROID SPHYGMOMANOMETER	7
VIDEO SPLITTER	2
VGA SPLITTER	1
FOREHEAD DIGITAL THERMOMETER	5
ALCOHOL DISPENSER	5
METAL DETECTOR	2
JUICE DISPENSER	1
LANDLINE PHONE	1
TELEFAX	2
WIRELESS PHONE	1
AVR	4
DIGITAL CAMERA	2
DLR CAMERA	1
PRESSURED GAS SHOCK EMERGENCY LIGHT	2
HAND RADIO	1
WIRELESS MICROPHONE	1
MICROWAVE OVEN	1
HARD DRIVE	8
UPS	73
WATER DISPENSER	5
REFRIGERATOR	1
MONOBLOCK CHAIR	2

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1	FLOOR POLISHER
1	TIME ATTENDANCE MACHINE
1	TYPEWRITER MACHINE
1	BED (STEEL)
1	DIGITAL BLOOD PRESSURE
5	SWIVEL CHAIR
5	GAS STOVE WITH OVEN
1	VISITORS CHAIR
21	KEYBOARD
60	STAPLER
7	COMPUTER ADAPTER
1	COMPUTER POWER SUPPLY
3	WALL MOUNTED BRACKET
4	SPEAKER
1	GLUE GUN
1	PUNCHER
2	CALCULATOR
4	MOUSE
45	EXHAUST FAN
3	MAGS
12	TIRE
97	BATTERY (12V)
8	SURPLUS STEEL
-	SURPLUS PLASTIC
-	SURPLUS ALUMINUM
-	SURPLUS ROOF IRON
1,303	TOTAL

Note: Photos are attached as additional reference for surplus steel, aluminium and plastic.

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