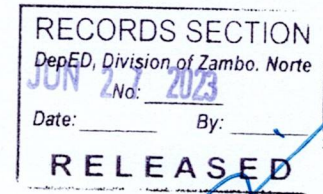




Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

June 26, 2023

Division Memorandum
No. 247, s. 2023

ACKNOWLEDGE RECEIPT OF APPOINTMENT

TO: PSDSs and PICDs
Identified School Heads
Section/ Unit Heads
Identified SDO Personnel

1. Pursuant to the Revised 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA), particularly Section 17 of Rule VI thereof, mandating appointees to acknowledge the receipt of the appointment by signing the acknowledgment portion at the back of the appointment form before performing their duties and responsibilities attached to the position, this office advises all concerned appointees to visit the Personnel Unit of the SDO to personally sign their respective appointment papers (see attached list of appointees).
2. In as much as said documents are still to be submitted to the CSC, concerned appointees are also advised for compliance **within one week** from release of this advisory.
3. For any queries or clarifications, you may call at 09661571283 and connect to Personnel Section, email us at zn.division@deped.gov.ph, or thru the online helpdesk at depedzn.net/helpdesk.
4. Immediate and widest dissemination of this memorandum is desired.

ROY C. TUBALLA EMD, JD, CESO V
Schools Division Superintendent

Encl: As stated

PERSONNEL/brg/DM- SubmitPertinentPapersforAppointment
0001-2023/ 06262023



Republic of the Philippines
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REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Attachment to Office Memorandum No. ____, s. 2023

S/N	Name	Position Title	Nature of Appointment	School Assignment
1.	Canton, Jovy Ann C.	Special Education Teacher I	Reclassification of Item	Manukan East Central School
2.	Pagador, Josephine B.	Teacher III	Reclassification of Item	Mangilay II ES
3.	Barbosa, Joycel P.	Teacher III	Reclassification of Item	Malubog ES
4.	Retes, Policarpo A. Jr	Teacher III	Reclassification of Item	Pangandao ES
5.	Sidlao, Norine A.	Teacher III	Reclassification of Item	Labason Integrated School
6.	Tubaces, Sarah Marie S.	Teacher III	Reclassification of Item	New Salvacion ES
7.	Galaura, Diosdada F.	Teacher III	Reclassification of Item	Lawigan ES
8.	Sialana, Sarah B.	Teacher III	Reclassification of Item	Macasing ES
9.	Sappayani, Mary Jane R.	Teacher III	Reclassification of Item	Lingayon ES
10.	Tura, Mara Mae F.	Teacher III	Reclassification of Item	Fimagas ES
11.	Taugiag, Meingel M.	Teacher III	Reclassification of Item	Lingayon ES
12.	Andalahao, Rosalie D.	Teacher III	Reclassification of Item	Don Jose Aguirre ES