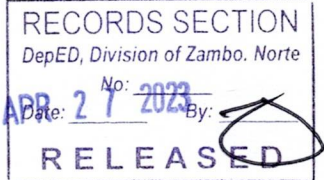




Republic of the Philippines  
**Department of Education**

REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



**Office of the Schools Division Superintendent**

April 27, 2023

Division Memorandum  
No. 129, s. 2023

**DIGITIZATION OF THE PORTFOLIOS OF THE MOST OUTSTANDING  
EMPLOYEES FROM 2020 TO 2023 – DIVISION LEVEL**

TO: Division Chiefs  
PSDS's  
School Heads  
Teachers  
Non-teaching Personnel

1. In accordance to the PRIME-HRM accreditation requirements received by this Division from the Civil Service Commission (CSC) Region 9, all records pertaining to the Program of Awards and Incentives for Service Excellence (PRAISE) and the Rewards and Recognition Committee shall be digitized.
2. Hence, this Division enjoins all nominees and awardees of the Search for the Most Outstanding Employees from 2020 to 2022, whose names appear in the list attached to upload their portfolios – documents submitted during the search – at [bit.ly/znawardees](http://bit.ly/znawardees).
3. For any clarification, please contact HRDS thru 09998842496 or 09685211332.
4. Immediate widest dissemination of this memorandum is desired with the deadline of the compliance set on May 05, 2023.

**ROY C. TUBALLA EMD, JD, CESO VI**  
Schools Division Superintendent