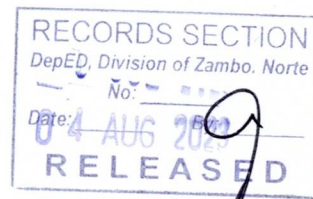




Republic of the Philippines
Department of Education
REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent


August 4, 2023

Division Memorandum
No. 327, s. 2023

**Finalization Writeshop on the Lay-out and Designs of the Unified
Daily Lesson Plans**

**To: All PSDSs/PICDs
EPSs
Elementary and Secondary School Principals/Heads and Teachers
Other Concerned Personnel**

1. In the exigency of the service and to ensure that the soft copies of the DLPs be made available to the schools for printing prior to the opening of classes 2023-2024, this division will conduct the **Finalization Writeshop on Lay-out and Designs of the Unified Daily Lesson Plans** on **August 7-11, 2023** at **Mibang Hotel, Dipolog City**.
2. The participants of this workshop are the identified illustrators, lay/out and design artists as found in the attached list and they are advised to be at the venue on Monday at 1:00 PM of August 07, 2023, for the registration and opening program. They shall be given service credits for teachers, while Compensatory Time -Off (CTO) for non-teaching personnel as stipulated in DepEd Order No. 53, s. 2003 and CSC-DBM Circular No. 02, s. 2004, respectively.
3. Meals and accommodation of the participants are chargeable against the division funds while travelling expenses shall be charged to school MOOE/Local Funds subject to the usual accounting, auditing rules and procedures.
4. For strict compliance and immediate dissemination.


ROY C. TUBALLA EMD, JD, CESO VI
Schools Division Superintendent

LRMS/ECL/DM-7 Finalization Writeshop on the Lay-out and Designs of the Unified DLPs 08/03/2023



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