



Republic of the Philippines
Department of Education
REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

September 6, 2023

Division Memorandum

No. 371, s. 2023

**PARTICIPATION IN THE REGIONAL TRAINING OF TRAINERS FOR
INSTRUCTIONAL SUPERVISORS' PROFESSIONAL DEVELOPMENT PROGRAM -
INSTRUCTIONAL LEADERSHIP TRAINING**

To: **DOLORES A. CAGOCO**
Principal III, Mandih CS, Sindangan South
RENELDA V. SALATANDRE
Principal II, La Libertad CS
SETCHERY T. ESTEBAT
Principal II, Bacong CS
JENNIFER T. BULANON
PSDS, Godod District
FE G. JEBONE
EPS, English

1. Enclosed is the Regional Memorandum Nos. 342 and 433 titled Regional Training of Trainers for Instructional Supervisors' Professional Development Program - Instructional Leadership Training will be conducted on September 11-15, 2023 at NEAP-R, Tiguma, Pagadian City.
2. This training aims to craft a Project Initiative Plan using instructional supervision practices to improve literacy in the early grades.
3. The participants are the selected school heads, public schools district supervisors and reading coordinators and you are, the chosen school heads to represent the ZN schools division.
4. Your attention is invited to paragraphs 5 to 8 of the original memorandum (RM No. 342, s. 2023) and paragraphs 1 and 2 of the Corrigendum (RM No. 433, s. 2023) for more information and/or clarification.
6. For information, guidance and compliance.

ROY C. TUBALLA EMD, JD, CESO VI
Schools Division Superintendent

Fgjl/CID/DM PARTICIPATKON IN THE REGIONAL TRAINING OF TRAINERS FOR INSTRUCTIONAL SUPERVISORS' PROFESSIONAL DEVELOPMENT PROGRAM - INSTRUCTIONAL LEADERSHIP TRAINING



Address: Capitol Drive, Estaka, Dipolog City 7100
Email: zn.division@deped.gov.ph
FB: DepEdTayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843
Website: www.depedzn.net



Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

Office of the Regional Director

September 4, 2023

REGIONAL MEMORANDUM

No. 433, s. 2023

To: Schools Division Superintendents
 All Others Concerned
 This Region

**CORRIGENDUM ON THE CONDUCT OF THE REGIONAL TRAINING OF TRAINERS
 FOR INSTRUCTIONAL SUPERVISOR'S PROFESSIONAL DEVELOPMENT
 PROGRAM - INSTRUCTIONAL LEADERSHIP TRAINING**

1. Relative to Regional Memorandum No. 342, s. 2023 dated June 11, 2023, titled *Regional Training of Trainers for Instructional Supervisor's Professional Development Program - Instructional Leadership Training*, this Office, through the National Educators Academy of the Philippines (NEAP-R), in collaboration with the Curriculum and Learning Management Division (CLMD) announces the new schedule of the activity on **September 11-15, 2023**, at **NEAP-R, Tiguma, Pagadian City**.

2. Participants are advised to check in on September 10, 2023 (Sunday) at 2:00 p.m. and to check out on September 15, 2023 (Friday) at 12:00 noon. The first meal is dinner on Day 0, and the last is lunch with PM snacks on Day 5.

Meals	Day 0	Day 1	Day 2	Day 3	Day 4	Day 5
Breakfast		/	/	/	/	/
AM Snacks		/	/	/	/	/
Lunch		/	/	/	/	/
PM Snacks		/	/	/	/	/
Dinner	/	/	/	/	/	

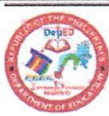
3. For more information and/or clarifications, please contact the NEAP-RIX Focal Person, Antonia B. Tayag, EdD through 0956-407-7548.

4. For the information, guidance, and compliance of all concerned.

For the Regional Director:

DR. GREGORIO CYRUS R. ELEJORDE, CESO V
 Schools Division Superintendent
 Officer-In-Charge
 Office of the Assistant Regional Director

ORD-NEAP-RA-2023-001
 ABT



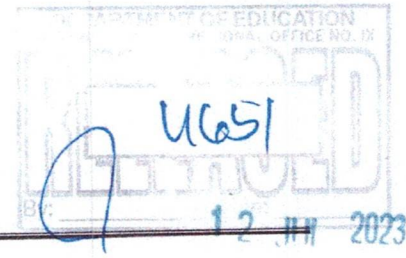
Address: President Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City 7016
Website: www.depedro9.info; www.ro9-deped.com
Email: region9@deped.gov.ph

CONTACT US
 945-3329
 09164336191
 09472096474





Republic of the Philippines
Department of Education
REGIONAL OFFICE IX, ZAMBOANGA PENINSULA



Office of the Regional Director

June 11, 2023

REGIONAL MEMORANDUM

No. 342 s. 2023

**REGIONAL TRAINING OF TRAINERS FOR INSTRUCTIONAL SUPERVISORS'
PROFESSIONAL DEVELOPMENT PROGRAM - INSTRUCTIONAL
LEADERSHIP TRAINING**

To: Schools Division Superintendents
This Region

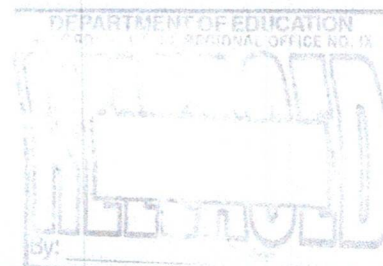
1. Regional Office IX through the Curriculum and Learning Management Division (CLMD) in coordination with the National Educators' Academy of the Philippines (NEAP) announces the conduct of the **Regional Training of Trainers For Instructional Supervisors' Professional Development Program - Instructional Leadership Training** on September 18-22, 2023 at NEAP R-IX, Airport Road, Tiguma, Pagadian City.
2. The participants are the selected school heads, public schools district supervisors, and reading coordinators. The list of the identified participants is found in Annex A.
3. By the end of this training, participants shall implement a Project Initiative Plan using instructional supervision practices grounded on a positive climate to improve literacy in the early grades. Also, they will collaborate with fellow school heads and PSDS to reach a consensus on a shared vision for instructional literacy.
4. The first meal is breakfast on Day 1, September 17, 2023, and the last meal is afternoon snacks with packed dinner on September 22, 2023.
5. The training matrix is found in Annex B. Participants are advised to bring their laptops, extension wire, and reading data of the recent school year of the school, district, and/or the division whichever is applicable.
6. The board and lodging expenses shall be charged against the HRDD Funds. Travel expenses shall be charged against the school/division MOOE and/or local funds, subject to the usual accounting, budgeting, and auditing rules and regulations.
7. For more information and/or clarifications, please contact the CLMD Chief, Eugenio B. Penales, EdD through the Education Program Supervisor, Rodolf John T. Rodriguez, PhD through 0946-001-3672, and/or Antonia B. Tayag, EdD through 0956-407-7548.
8. For the information and guidance of all concerned.

For the Regional Director:

DR. GREGORIO CYRUS R. ELOJORDE, CESO V
Schools Division Superintendent
Officer-In-Charge



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX, ZAMBOANGA PENINSULA



Annex A.

**REGIONAL TRAINING OF TRAINERS FOR INSTRUCTIONAL SUPERVISORS'
PROFESSIONAL DEVELOPMENT PROGRAM - INSTRUCTIONAL
LEADERSHIP TRAINING**

September 18-22, 2023
NEAP R-IX, Airport Road, Tiguma, Pagadian City.

LIST OF PARTICIPANTS

NO.	NAME	SEX	DIVISION	DESIGNATION
1	Lyra L. Balladares	F	Dapitan City	School Head
2	Janet O. Cadano	F	Dapitan City	School Head
3	Marlyn E. Esmade	M	Dapitan City	School Head
4	Allan C. Edayan	M	Dapitan City	Reading Coordinator
5	Jose C. Overa	F	Dapitan City	PSDS
6	Mitcherose Salandaga	F	Dipolog City	School Head
7	Annabelle Gatchalian	F	Dipolog City	School Head
8	Lyn A. Carpio	F	Dipolog City	School Head
9	Cherry Mae Eltanal	F	Dipolog City	EPS/Focal Person
10	Rosalyn Z. Montealto	F	Dipolog City	PSDS
11	Ayalayra Aton	F	Isabela City	School Head
12	Dr. Jocelyn Buenaventura	F	Isabela City	School Head
13	Rasida Haman	F	Isabela City	School Head
14	Dr. Fadther G. Ismael	M	Isabela City	Reading Coordinator
15	Rachel G. Oliveros	F	Isabela City	PSDS
16	Marilyn Amores	F	Pagadian City	School Head
17	Janet Cordova	F	Pagadian City	School Head
18	Ferdinan Origenes	M	Pagadian City	School Head
19	Araceli G. Cagadas	F	Pagadian City	EPS/Reading Coordinator
20	Jocelyn Perez	F	Pagadian City	PSDS
21	Ryan M. Rubio	M	Zamboanga City	Principal II
22	Myrna B. Cabanes	F	Zamboanga City	Principal IV
23	Maribel F. Bernardo	F	Zamboanga City	Principal II
24	Allan T. Garcia	M	Zamboanga City	EPS - Filipino
25	Elga Z. Jarlega	F	Zamboanga City	PSDS
26	Myra Jala	F	Zamboanga del Sur	School Head
27	Adora delos Reyes	F	Zamboanga del Sur	School Head
28	Manuel Alimon	M	Zamboanga del Sur	School Head
29	Emmalyn Abriera	F	Zamboanga del Sur	Reading Coordinator
30	Norlyn P. Sundo	F	Zamboanga del Sur	PSDS
31	Dolores A. Cagoco	F	Zamboanga del Norte	School Head
32	Renelda V. Salatandre	F	Zamboanga del Norte	School Head
33	Setchery T. Estebat	F	Zamboanga del	School Head



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

NO.	NAME	SEX	DIVISION	DESIGNATION
36	Fatima Maricel A. Collantes	F	Zamboanga Sibugay	School Head
37	Jay Ryan A. Detalla	M	Zamboanga Sibugay	School Head
38	Ricky D. Collango	M	Zamboanga Sibugay	School Head
39	Leah A. Balofiños	F	Zamboanga Sibugay	Reading Coordinator
40	Dr. Mardie A. Acotanza	M	Zamboanga Sibugay	PSDS



Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

Speakers/Facilitators				
41	Joy I. Cagbabanua	F	Dapitan City	Public School District Supervisor
42	Helen T. Calaguian	F	Dapitan City	Principal III
43	Marigold M. Opre	F	Dipolog City	Master Teacher
44	Maria Riza Z. Lagroma	F	Dipolog City	Principal I
45	Reyna Joyce B. Barutu	F	Isabela City	Education Program Supervisor
46	Josiah F. Tuballa	M	Isabela City	Principal II
47	Hazel Agnes P. Jumamil	F	Pagadian City	Master Teacher
48	Agustin D. Gallegos	M	Pagadian City	Principal III
49	Lida G. Mallari	F	Zamboanga City	Master Teacher III
50	Annabelle M. Congreso	F	Zamboanga City	Principal II
51	Eva G. Hadjimuddin	F	Zamboanga City	Education Program Supervisor
52	Mary Antoniette E. Wahing	F	Zamboanga Del Norte	Master Teacher
53	Dr. Dolores A. Cagoco	F	Zamboanga Del Norte	Principal
54	Dr. Jenifer T. Bulanon	F	Zamboanga Del Norte	Public School District Supervisor
55	Lazara D. Capadngan	F	Zamboanga Del Sur	Principal III
56	Liza V. Legaria	F	Zamboanga Del Sur	Principal III
57	Mary Sul A. Magallanes	F	Zamboanga Del Sur	Head Teacher III
58	Myrrha C. Mejia	F	Zamboanga Sibugay	Master Teacher II
59	Meishel P. Batan	F	Zamboanga Sibugay	Public School District Supervisor
60	Marilou B. Chio	F	Zamboanga Sibugay	Public School District Supervisor
61	Rodolf John T. Rodriguez	M	RO - CLMD	Education Program Supervisor
62	Marietta R. Anhaw	F	RO - HRDD	Chief
63	Antonia B. Tayag	F	RO - NEAP	EPS, NEAP Focal Person
64	Eugenio B. Penales	M	RO - CLMD	Chief
65	Lucman L. Manupac	M	RO - QAD	Chief
Program anagement Team				
66	Jay E. Perey	M	RO - ESSD	Dentist III
67	Ivy J. Estadilla	F	RO - NEAP	Administrative Officer V
68	Ermah Sheila L. Roble	F	RO - NEAP	Senior Education Program Specialist
69	Lebert B. Yana	M	RO - NEAP	Administrative Assistant III
70	Bleszel M. Anhaw	F		Dormitory Manager II
Officials				





Republic of the Philippines
Department of Education
REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

Speakers/Facilitators				
71	Dr. Gregorio Cyrus R. Elejorde, CESO V	M	Regional Office	OIC, Assistant Regional Director
72	Dr. Ruth L. Fuentes, CESO IV	F	Regional Office	Regional Director

Guests				
73	Dustin Troy R. Joson		NEAP CO, M&E	SEPS, CO
74	Edmer M. Constantino		NEAP CO, M&E	SEPS, CO





Republic of the Philippines

Department of Education

REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

Regional Training of Trainers for Instructional Supervisors Professional Development Program – Instructional Leadership Training

Date: **September 18 – 22, 2023** Venue: **NEAP R-IX, Airport Road, Tiguma, Pagadian City**

Time	Sun, Sept. 17 Day 0	Mon, Sept. 18 Day 1	Tue, Sept. 19 Day 2	Wed, Sept 20 Day 3	Thur, Sept. 21 Day 4
08:00 am – 08:30 am	Travel Time from Residence to Venue	Plenary: CLMD/NEAP R Opening Program	Training Groups: Zamboanga City & Zamboanga Sibugay Management of Learning	Plenary: Dipolog & Dapitan Management of Learning	Training Groups: ZaNorte & Basilan Management of Learning
08:30 am – 10:00 am		Training Group 1: _____ Training Group 2: _____ Module 1 Peter Senge's Characteristics of a Learning Organization Speaker: Rodolfo John T. Rodriguez	Training Group 1: _____ Training Group 2: _____ Module 2: <ul style="list-style-type: none"> Well-being Social Emotional Learning (SEL) Gender Equity and Social Inclusion (GESI) Capacity to Care Growth Mindset Collaborative Problem-Solving Speakers: Regina Joyce B. Barutu	Plenary: _____ Module 4: Project Initiative Plan Content Speaker: Marlou B. Chio	Training Group 1: _____ Training Group 2: _____ Module 3 8:30-9:30 am <ul style="list-style-type: none"> Qualities of an effective leader 3 essential components to a high-quality literacy instructional program Overview on Domains of Literacy Speaker: Joy I. Cagbahanna Helen T. Calagulan Mariigold M. Ople
10:00 am – 10:30 am		Morning Break			
10:30 am – 12:00 pm	Travel Time from Residence to Venue	Training Group 1: _____ Training Group 2: _____ Module 1 Shared Vision Statement on Literacy Leadership Reminders for the afternoon session	Plenary: _____ Module 2 Guideline of formulating SMART Goals Reminders for the afternoon session	Plenary: _____ Module 4 <ul style="list-style-type: none"> Coaching Cycle Coaching Model Reminders for the afternoon session Workshop: Use of Monitoring Checklist	Plenary: _____ Module 3 10:00-12:00 pm <ul style="list-style-type: none"> Balanced Literacy Approach a Framework for Effective Literacy instruction Language Experience Approach as a strategy for Literacy Development



Address: President Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City 7016
Website: www.depedr9.info; www.ro9-deped.com
Email: region9@deped.gov.ph

Contact Numbers:
Telephone – 945-3329
Globe – 09164336191
Smart – 09472096474





Republic of the Philippines

Department of Education

REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

Time	Sun, Sept. 17 Day 0	Mon, Sept. 18 Day 1	Tue, Sept. 19 Day 2	Wed, Sept 20 Day 3	Thur, Sept. 21 Day 4
12:00 pm - 01:00 pm	Lunch Break				
01:00 pm - 03:00 pm	**Check-In** (02:00 PM) Registration	Self-Paced Task: Crafting of Shared Vision	Workshop: Development of SMART Goals	Speakers: <i>Metshel P. Batan</i> <i>Myrrha C. Mejia</i>	<ul style="list-style-type: none"> Gender Equality and Social Inclusion guidelines for learning materials Framework for literacy instruction Language experience approach
03:00 pm - 03:30 pm	Afternoon Break = Program Evaluation				
03:30 pm - 05:00 pm	<ul style="list-style-type: none"> PMT Briefing (Final preparations and check) Coordination of arrival of participants 	Consultation: Shared Vision task Briefing with Division Core Management Team	Consultation: SMART Goals tasks	Training Groups: Presentation of proposed shared vision and SMART goals	Consultation: Finalization of draft Project Initiative Plan Final Consultation for final draft of PIP
07:00 pm - 08:00 pm	Program Management Team Debriefing		Socials Night	Program Management Team Debriefing	

Address: President Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City 7016

Website: www.depedro9.info; www.ro9.deped.com

Email: region9@deped.gov.ph

Contact Numbers:

Telephone – 945-3329

Globe – 09164336191

Smart – 09472096474

