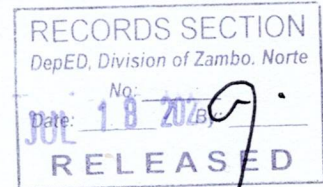




Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Advisory No. 64, s. 2023
July 18, 2023

In compliance with DepEd Order (DO) No. 8 s.2013
This advisory is issued for the information of DepEd
Division of Zamboanga del Norte officials,
personnel/staff, as well as the concerned public
www.depedzn.net

**UPDATED LIST OF SPECIAL SUB-COMMITTEE FOR THE CONDUCT OF
DOCUMENT VALIDATION (DV) AND BEHAVIORAL EVENTS INTERVIEW
(BEI) FOR VACANT LEVEL 1 NONTEACHING POSITION AS STIPULATED IN
DIVISION MEMORANDUM NOS. 246 AND 251 S.2023**

In accordance with the approved division memorandum, all concerned are hereby informed that the Division Human Resource Merit Promotion and Selection Board (HRMPSB) for level 1 positions shall conduct a face-to-face document validation, BEI and, Comparative Assessment to all qualified applicants for the vacant nonteaching positions **on July 20 to 21, 24 to 26, 2023, 8:00 am to 5:00 pm at 4th Floor Function Hall, New SDO Building, Estaka, Dipolog City.**

Considering the significant number of applications received, the HRMPSB has enjoined the individuals listed in Enclosure No. 1, to serve as members of the special sub-committee during the conduct of face-to-face BEI and DV. Travel expenses incurred during official travel will be charged to the local funds/budget, in accordance with the relevant implementing rules and regulations.

Immediate dissemination of this advisory is desired.

For any question or further clarification, you may call the HRMPSB Secretariats thru:

(065) 917-6137
0910-866-0158
zn.hrmpsb@deped.gov.ph
SDO-Zamboanga del Norte
Estaka, Dipolog City

*OASDS/sgbv/ Updated List Of Special Sub-Committee For The Conduct of DV
and BEI For Vacant Level 1 Nonteaching Position/
004/July 18, 2023*



Address: Capitol Drive, Estaka, Dipolog City 7100
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Enclosure No. 1 of DM No. 64 s. 2023

**DIVISION HRMPSB COMPARRATIVE ASSESSMENT FOR
NONTTEACHING POSITIONS
Sub-Committee for the Conduct of BEI**

Sub-Committee for the Conduct of BEI			
Station	Name		Position Title
Conduct of BEI			
Station 1 4 th F, Function Hall New SDO Bldg, ADAS III Applicants	1	Helen E. Tangon	Administrative Officer V,Head of Gen. and Admin Services, HRMPSB Member
	2	Christian James Paco	Administrative Assistant III HRMPSB Member
	3	Ana Riva Enderez-Lanat	<i>Administrative Officer II, Accounting Section, HRMPSB Level 1 Special Committee Member</i>
	4	Jemima D. Garay	<i>Administrative Officer II Payroll Section, HRMPSB Level 1 Special Committee Member</i>
	5	Sheila Deloria	Administrative Officer II, Personnel Section HRMPSB Secretariat
Station 2 4 th F, Function Hall New SDO Bldg, ADAS III Applicants	1	Joy L. Singson	SGOD Chief, HRMPSB Member
	2	Casemera Lunjas	<i>Budget Officer , Administrative Officer V HRMPSB Level 1 Special Committee Member</i>
	3	Ella Mae De Guzman	<i>Administrative Officer II, Payroll Section, HRMPSB Level 1 Special Committee Member</i>
	4	Mary Mae Bolneo	Administrative Aide VI, Personnel Section HRMPSB Secretariat
Station 3 4 th F, Function Hall New SDO Bldg, ADAS II ,ADA,SA Applicants	1	Marylynne B. Bayron	Administrative Officer IV,Personnel Section HRMPSB Member
	2	Ervie Acaylar	Asst. SGOD Chief, HRMPSB Member
	3	Arnel C. Masion	Administrative Officer IV,Records Section HRMPSB Member
	4	Aries DR Nogas	Administrative Aide VI, Personnel Section HRMPSB Secretariat
Conduct of Document Validation			
Station 4 2 nd F, ASDS Office, New SDO Bldg,	1	Ma Judelyn J. Ramos	Assistant Schools Division Superintendent HRMPSB Level 1 Chairperson
	3	Shammah Grace B. Velasco	Administrative Assistant II, Office of ASDS HRMPSB Secretariat
	4	Jonaluz B. Balansag	Administrative Aide III,Personnel Section HRMPSB Secretariat
	5	Brianne Tiffany Abarca	Administrative Officer II,Katipunan II District DDEv Cluster 2 (July 20,2023)
	6	Michael Tan	Administrative Officer II,Sindangan Central District DDEv Cluster 3 (July 21,2023)
	7	Noemi Bontigao	Administrative Officer II,Siayan District DDEv Cluster 3 (July 21,2023)
	8	Baby Celeste Licayan	Administrative Officer II,Bacungan District DDEv Cluster 4 (July 24,2023)
	9.	Gene Uba	Administrative Officer II, Gutalac I District DDEv Cluster 5 (July 25,2023)
	10.	Kristine Lisbos	Administrative Officer II, Siocon District DDEv Cluster 6 (July 26,2023)



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**DIVISION HRMPSB COMPARRATIVE ASSESSMENT FOR
NONTTEACHING POSITIONS**

July 20-21, 24-26, 2023
8:00 am to 5:00 pm
4th Floor Function Hall, New SDO Building,
Estaka, Dipolog City

Time	Activity	Person/s In-Charge
AM		
9:00- 9:15	Preliminaries	Secretariat
9:15- 9:25	Welcome Remarks	Ma. Judelyn J. Ramos ASDS, HRMPSB Chairperson
9:25-9:30	Orientation of on Guidelines on Appreciation od Documents and Provision of Scores DepEd Order No. 7 s. 2023	Video Presentation Secretariat
BEI and Document Validation Proper		
9:30-12:00	Applicants for ADAS III Positions for IU	Station 1
	Applicants for ADAS III Positions ADAS II Positions for District	Station 2
	Applicants for ADA III,IV, Statistician Aide Positions	Station 3
	Conduct of Document Validation	Station 4
12:00-1:00 pm	LUNCH BREAK	
PM		
1:00-5:00 pm	<i>Resumption of BEI and DV</i>	
5:00 pm	Declaration of Recess	Ma. Judelyn J. Ramos
Emcee: Shammah Grace B. Velasco ADAS II		



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